



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2013-0339

**TO:** Mayor and City Council Members  
**FROM:** Scott Cope, Director of Building/Facilities  
**DATE:** September 16, 2013  
**SUBJECT:** Fire Station #1 Roof Repair/Reconstruction

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**REQUEST:**

City Council is requested to authorize the roof repair and reconstruction at Fire Station #1 to Garland/DBS, Inc., Cleveland, Ohio in the amount of \$84,330.00 with a 10% contingency of \$8,433.00 for a total not-to-exceed amount of \$92,763.00.

**REASON FOR PURCHASE:**

The City is utilizing the services and pricing of Garland/DBS, Inc. under a U. S. Communities Master Intergovernmental Cooperative Purchasing Agreement.

Project Managers from Garland/DBS, Inc. partnered with the City's On-Call Architectural Firm, THA Architects-Engineers to design repairs and re-construction of the roof structure and related building components. The design will create a permanent solution to the safety issues, drainage and leaking resulting from the existing roof configuration.

The repair and reconstruction project will include roofing, masonry, plumbing and painting. Garland competitively bid all trades involved in the project. The resulting new construction will provide a 30-year warranty on the roof structure.

**PROCESS:**

**Vendor Name and Address:**

Garland/DBS, Inc.  
2800 East 91<sup>st</sup> Street  
Cleveland, OH 44105

**Reason for Selection:**

Cooperative Contract through U.S. Communities  
Best Value

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

This project is identified in the 2013-2018 CIP and the 2013 Adopted Budget as FA-02D: Fire Station #1 Entryway Roof Repair.

If approved by City Council, Fiscal shall prepare the appropriate 3<sup>rd</sup> Quarter Budget Amendments to increase the project budget within the Facilities Fund with Retained Earnings being the funding source.

| Fund Name  | Department Account No | Account No. Description | Budget Amount | Cost        | Remaining Budget |
|------------|-----------------------|-------------------------|---------------|-------------|------------------|
| Facilities | 631.976000            | Building Improvements   | \$30,000.00   | \$92,763.00 | (\$62,763.00)    |
|            |                       |                         |               |             |                  |
|            |                       |                         |               |             |                  |

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize the roof repair and reconstruction at Fire Station #1 to Garland/DBS, Inc., Cleveland, Ohio in the amount of \$84,330.00 with a 10% contingency of \$8,433.00 for a total not-to-exceed amount of \$92,763.00.

| APPROVALS:                                       | SIGNATURE | DATE |
|--|-----------|------|
| Department Review                                |           |      |
| Department Director                              |           |      |
| Budget Content:<br>Finance Director              |           |      |
| Purchasing Process:<br>Supervisor of Procurement |           |      |
| Mayor  |           |      |
| City Council Liaison                             |           |      |