



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2011-0146 Version 2

TO: Mayor and City Council Members
FROM: Allan E. Schneck, Director of Public Services
DATE: September 16, 2013
SUBJECT: Shoulder Right-of-Way, Detention Basin, Pathway Mowing Services for the Department of Public Services

REQUEST:

City Council is requested to authorize an amendment to blanket purchase order #402469 to Kleen Kut, Inc. of Gilbertsville, Kentucky for shoulder right-of-way, detention basin and pathway mowing services in the amount of \$2,500.00 for a total amount not-to-exceed \$155,000.00 to expire December 31, 2013.

REASON FOR PURCHASE:

On April 4, City Council approved a blanket purchase order to Kleen Kut, Inc. for shoulder right-of-way, detention basin and pathway mowing services in the amount not to exceed \$152,500.00. Due to the considerable amount of rainfall this year, it is necessary to request an increase in the number of mowings scheduled for 2013.

The continued utilization of Kleen Kut, Inc., to perform these services will maintain the standard of quality and service levels expected from the City of Rochester Hills residents and business owners.

PROCESS:

Vendor Name and Address:

Kleen Kut, Inc.
3035 Little Bear Hwy.
Gilbertsville, Kentucky 42044

BUDGET:

If approved by City Council, DPS shall work with Fiscal to identify a funding source for the additional monies needed – most likely through budget adjustments.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water Resources	244.807000	Contractual Services	\$5,750.00	\$7,750.00	(\$2,000.00)
Pathway Maintenance	214.807000	Contractual Services	\$30,000.00	\$30,500.00	(\$500.00)

RECOMMENDATION:

City Council is requested to authorize a change order to blanket purchase order #402469 to Kleen Kut, Inc. of Gilbertsville, Kentucky for shoulder right-of-way, detention basin and pathway mowing services in the amount of \$2,500.00 for a total amount not-to-exceed \$155,000.00 to expire December 31, 2013.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		