



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2012 - 0461

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, P.E., DPS Director  
**DATE:** December 10, 2012  
**SUBJECT:** Catch Basin Cleaning

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**REQUEST:**

City Council is requested to authorize a Blanket Purchase Order to United Resource, LLC, Farmington Hills, Michigan for catch basin cleaning in the amount not-to-exceed \$56,000.00 through December 31, 2013.

**REASON FOR PURCHASE:**

The City is required to perform stormwater catch basin cleaning including the removal, transportation and disposal of debris and non-potable water from catch basins located throughout the City. There are approximately 4,000 catch basins located within Rochester Hills, of which, up to 1,790 catch basins will be cleaned in 2013.

Preventative maintenance of the catch basins is required by the City's MS4 Permit as it relates to potential stormwater pollutant sources and their affects to water quality entering the MS4. Additionally, through the program the catch basins will be cleaned of debris prior to the West Nile Abatement Program in 2013, if grant funds are available. All work performed under this contract will be in compliance with the City of Rochester Hills' MS4 Permit and MDEQ guidelines.

Request for Proposals were solicited, received and evaluated. United Resource, LLC, Farmington Hills, Michigan was selected as the lowest price and qualified contractor to perform catch basins cleaning throughout the City. The City has received favorable references for the company's past performance.

**PROCESS:**

**Vendor Name and Address:**

United Resource, LLC  
20720 Sunnydale  
Farmington Hills MI 48336

**Reason for Selection:**

Best Value

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

| <b>Fund Name</b> | <b>Department Account No</b> | <b>Account No. Description</b> | <b>Budget Amount</b> | <b>Cost</b> | <b>Remaining Budget</b> |
|------------------|------------------------------|--------------------------------|----------------------|-------------|-------------------------|
| Major Roads      | 462.807000                   | Contractual Services           | \$16,800.00          | \$16,800.00 | \$0                     |
| Local Roads      | 464.807000                   | Contractual Services           | \$39,200.00          | \$39,200.00 | \$0                     |
|                  |                              | Total:                         | \$56,000.00          | \$56,000.00 | \$0                     |

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize a Blanket Purchase Order to United Resource, LLC, Farmington Hills, Michigan for catch basin cleaning in the amount not-to-exceed \$56,000.00 through December 31, 2013 and further authorizes the Mayor to execute a contract on behalf of the City.

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| <b>APPROVALS:</b>                                | <b>SIGNATURE</b> | <b>DATE</b> |
|--|------------------|-------------|
| Department Review                                |                  |             |
| Department Director                              |                  |             |
| Budget Content:<br>Finance Director              |                  |             |
| Purchasing Process:<br>Supervisor of Procurement |                  |             |
| Mayor  |                  |             |
| City Council Liaison                             |                  |             |