



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2012-0116

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E.; Department of Public Services Director

DATE: October 22, 2012

SUBJECT: Proposed DPS Salt Storage Facility
City File No.: E10-021

REQUEST:

City Council is requested to approve an increase to the existing blanket purchase order for engineering and architectural design services for the Salt Storage Facility Project to Orchard, Hiltz & McCliment, Inc. (OHM) in the amount of \$1,500.00 for a new not-to-exceed amount of \$64,000.00.

REASON FOR PURCHASE:

City Council approved engineering and architectural design services on April 23, 2012 in the amount of \$62,500.00.

During final review of the proposed salt storage facility by department staff, several items were discussed that would improve the efficiencies of the operation. These items are outside the scope of the original design contract and require the additional \$1,500.00 to revise the plans and specifications.

PROCESS:

Vendor Name and Address:

Orchard, Hiltz & McCliment, Inc.
3400 Plymouth Road
Livonia, MI 48150

Reason for Selection:

Quality Based Selection

Method of Purchase:

Extension of an existing blanket purchase order

BUDGET:

The salt storage facility project (FA-04C) was originally adopted in the 2010 City budget and \$440,000 has since been carried over to the 2012 budget. There has been \$62,500 already committed for preliminary and final design leaving an available project budget amount of \$377,500 (= \$440,000 - \$62,500).

Fund Name	Department Account No	Account No. Description	Available Budget Amount	Cost*	Remaining Budget
Water & Sewer Capital Fund	593.975000	Building	\$377,500.00	\$1,500.00	\$376,000.00

RECOMMENDATION:

It is recommended that the Rochester Hills City Council approve an increase to the existing blanket purchase order for engineering and architectural design services for the Salt Storage Facility Project to Orchard, Hiltz & McCliment, Inc. (OHM) in the amount of \$1,500.00 for a new not-to-exceed amount of \$64,000.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		