

# HUBBELL, ROTH & CLARK, INC

Consulting Engineers

Principals
George E, Hubbell
Thomas E, Biehl
Walter H, Alix
Peter T, Roth
Michael D, Waring
Keith D, McCormack
Nancy M, D, Faught
Daniel W, Mitchell

Senior Associates
Gary J. Tressel
Kenneth A. Melchior
Randal L. Ford
David P. Wilcox
Timothy H. Sullivan

Associates
Jonathan E. Booth
Michael C. MacDonald
Marvin A. Olane
William R. Davis
Jesse B. VanDeCreek
Robert F. DeFrain
Marshall J. Grazioli
Thomas D. LaCross
Dennis J. Benoit
James F. Burton
Jane M. Graham
Donna M. Martin
Charles E. Hart

November 7, 2012

City of Rochester Hills 1000 Rochester Hills Drive Rochester Hills, Michigan 48309

Attn:

Mr. Roger Moore, P.S.

Re:

USFWS Great Lakes Basin Fish Habitat Partnership Grant

HRC Job No. 20120747

Proposal for Professional Engineering and Environmental Services

For the Avon Creek Restoration - Phase III Including Pond Bypass Channel

Dear Mr. Moore:

HRC is pleased to submit the following proposal for professional engineering and environmental services. As you are aware, HRC has partnered with the City on completing the past two phases of this project including helping secure \$225,000 in grant funding. HRC is familiar with the City's vision of the entrance way to the City's municipal offices and understands the desire to enhance the site aesthetics, restore stream conductivity, reduce water temperatures, provide fish passage, manage invasive species, floodplain restoration, create a self-sustaining public amenity, and reduce long-term maintenance. We also recognize the site constraints and the need to protect existing utilities in the area. The Project will also provide an opportunity for public education at the CRWC offices adjacent to the proposed work.

On June 2, 2011 HRC provided a proposal for professional services to modify the Avon Creek Phase I and Phase II project to create the Avon Creek by-pass around the pond and to provide professional engineering services to extend the Avon Creek further downstream from where the Avon Creek Phase IIA ended. Our proposed cost for these services was \$12,300. City Council had approved the HRC June 2, 2011 proposal pending receipt of a grant. HRC did not proceed with the design for the pond modifications or by-pass project because the City did not, at that time, receive the anticipated grant funding. Now that the City has secured the additional grant funding, we understand that the City wishes to complete the design and construction of the bypass channel with the contractor from Phases I and II, and publically bid the Phase III construction contract all the way to the Clinton River (300 additional feet) using a "log job" type format of sketches, details, unit prices, and field layout. Our proposed tasks and estimated effort and costs to complete this additional scope of work are as follows:

## **Bypass Channel Design and Construction Using Current Contractor**

Previous plans have developed concepts to complete the bypass channel work to direct flows around the existing pond. These concepts were sufficient for permitting and to work with the Phase I and II contractor. HRC will complete the designs, secure a change order from the current contractor, layout the project, and inspect the work (8 hours per week). We will work with the City to maximize work completed while fitting in the remaining Avon Creek II construction funds. In keeping with our previous proposals for this work, we estimate a budget of \$7,300.

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555 Hulet Drive, PO Box 824 Bloomfield Hills, Michigan 48303-0824 Telephone 248 454 6300 Fax 248 454 6312 www.hrc-engr.com

Engineering, Environment, Excellence,



# Phase III Design, Bidding, and Construction

# Task 1 – Phase III Channel Design

Previous plans developed concepts suitable for obtaining the necessary MDEQ permits and to obtain pricing from the City's current contractor. However, to publically bid this work including the additional linear footage, an additional level of effort is needed. The plans will consist of base drawings such as cover, notes, and typical City detail sheets. We will include an overall plan view and details for the work needed and any ancillary work that may be warranted based on field conditions. It is assumed the City will provide any needed survey.

80 Hours @ Cost = \$7.500

### Task 2 - Specifications

HRC will take the original Avon Creek Phase I and II contract documents and revise the technical specifications to include the information necessary to bid the above referenced Avon Creek Phase III work. The City will provide all front end contract documents.

10 Hours @ Cost = \$1,000

### Task 3 – Final Estimates of Cost

Prior to bidding HRC will prepare an updated estimate of cost for the new project.

4 Hours @ Cost = \$500

# Task 4 – Bidding Assistance

HRC will assist the City with bidding the project. The City shall be responsible for placing the contract documents on MITN, opening bids, and tabulating bid results. HRC will answer any questions, attend a pre-bid meeting (if held), review the bids/contractors, and make a recommendation for award to the City. HRC will work with the contractor and City to execute the contract.

10 Hours @ Cost = \$1.000

#### Task 5 – Contract Administration

HRC will attend and prepare minutes from the on-site preconstruction meeting. We will also check all contractor material submittals, pay applications (2), and change orders. HRC will prepare final punch lists and contract close out documents.

20 Hours @ Cost = \$2,000

# Task 6 – Layout

HRC will stake the project and walk the contractor through the field layout over two (2) full days. Additional staking requests will be billed at \$100 per hour. If the City wishes, any additional costs for staking can be included in the construction bid documents by including a line item for Staking.

16 Hours @ Cost = \$1,500

#### Task 7 – Observation

Staff from HRC will be on site for up to 8 hours per week of construction to monitor progress, answer City staff and contractor questions, adjust work as needed, and help keep the project on time and on budget. We have assumed four (4) weeks of construction. Additional on-site meetings, observation requests, etc. will be billed at \$100 per hour. If the City wishes, any additional costs for observation can be included in the construction bid documents by including a line item for Crew Days.

32 Hours @ Cost = \$3,200

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The total estimated budget for Phase III is \$16,700.

#### Schedule

HRC will complete the final design within twelve (12) weeks following authorization to proceed. We are anticipating completion by February 2013 so construction can begin promptly in spring, allowing the plantings to establish prior to warmer summer temperatures. Maintenance will be required until fall 2013.

### Budget

The total estimated cost to complete the tasks summarized above is \$24,000 or an \$11,700 increase over the previously approved \$12,300 proposal of June 2, 2011. The increase is due to having to divide the work into two contracts/contractors, increasing the level of detail needed for bidding Phase III and the additional length added to the Avon Creek overall project beyond what was proposed in Avon Creek Phases I and II.

Please note that the above engineering or construction cost estimates do not include drafting, negotiating, or obtaining any necessary easements for the work identified as it is assumed available right of way and existing access points are available. It is assumed that the City will provide day-to-day construction engineering services with minimal HRC support. HRC will not be providing grant reporting, monitoring, or survey services. It should be further noted that since Avon Creek III will be bid as a "log job" HRC will not be providing detail construction plans often associated with project bidding. HRC will instead provide plan schematics, details, pay items, and quantity estimates sufficient to bid the project. HRC will provide field direction/engineering services to assure a project completion within budget and grant and project goals. We anticipate that our full budget will be utilized by the end of 2013.

This amount will not be exceeded without prior authorization. The work would be completed in accordance with our Consulting Engineering Services Agreement. If the scope needs to be revised, we will report any issues directly to the City so that you may budget accordingly.

If this proposal is deemed acceptable, please sign and return one copy to this office and retain one for your files. Thank you for the opportunity to provide the City with professional consulting services. If you have any questions or require any additional information, please contact the undersigned or our Project Manager Mr. Jamie Burton, P.E.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.	Accepted by:
Daniel W Metchell	
Daniel W. Mitchell, P.E. Vice President	Signature:
pc: HRC; W. Alix, J. Burton, R. Myllyoja, File	