



Office of the City Clerk  
Jane Leslie, Clerk

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From: Leanne Scott, City Council Coordinator  
To: City Council Members  
Date: October 3, 2012  
Re: Nominations/Appointments

This memo is to provide you with information that needs to be considered when making appointments to the Historic Districts Study Committee (HDSC).

**Article II. Historic Districts, Div 4., Sec. 118-128. Historic Districts Study Committee.**

The city council shall establish a historic districts study committee as a standing committee to conduct the duties and activities prescribed in this section on a continuing basis.

- (1) *Composition of study committee.* The study committee shall be comprised of not less than five members. **The city council shall appoint at least two historic districts commission members to the study committee.** \*
- (2) *Member qualifications.* The majority of members shall have a clearly demonstrated interest in or knowledge of historic preservation, and shall contain representation from one or more duly organized local historic preservation organizations.
- (3) *Term.* Study committee members shall be appointed for two-year terms, except the initial appointments of some members shall be for less than two years so that the initial appointments are staggered and subsequent appointments do not recur at the same time.
- (4) *Additional members.* If deemed advisable, the city council may, from time to time, appoint additional members to the study committee to consider only specific proposed districts and then be relieved.

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\* Currently, Sue Thomasson (expires 2013) satisfies one of the two required HDC members. Steven T. Branstner (expires 2013) is also a member of both the HDC and HDSC.