



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2012-0458

**TO:** Mayor and City Council Members

**FROM:** Allan E. Schneck, P.E., DPS Director

**DATE:** December 3, 2012

**SUBJECT:** Interlocal Service Agreement between the City of Rochester Hills and the Road Commission for Oakland County for Fleet Services  
City File #E10-024

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**REQUEST:**

That City Council approves the Interlocal Service Agreement between the City of Rochester Hills and the Road Commission for Oakland County for Fleet Services, subject to the resolution of acceptable insurance coverage, and authorizes the Mayor to execute the agreement on behalf of the City.

**BACKGROUND:**

The City of Rochester Hills has specific areas of expertise in the Department of Public Services, Fleet Division and has personnel capable of performing those services.

Some areas of municipal services need to meet specific standards or details which require specialized skills and knowledge, and can be difficult for public entities to locate service providers to perform those specialized services in a timely and economical manner.

Discussions with the Road Commission for Oakland County indicated that there was a need for assistance to utilize our Fleet Division services on an as-needed and as-requested basis.

The Department of Public Services has the necessary tools, equipment and personnel capable of supplying Fleet services on an as-needed and as-requested basis for the Road Commissions for Oakland County. Under the terms of the agreement, the Road Commission for Oakland County understands and acknowledges that Rochester Hills' first priority is to service Rochester Hills.

Before April 1<sup>st</sup> of each year, beginning in 2013, Rochester Hills shall review its personnel costs and any costs affecting their ability to provide services under this agreement and these costs will be adjusted accordingly.

Items 2 & 13 of the Agreement, request that the City's insurance coverage limits include garage keepers' liability that the City does not currently have. Discussions on a resolution are currently taking place. The Agreement will not be executed by the Mayor until the insurance coverage is mutually resolved.

**RECOMMENDATION:**

That City Council approves the Interlocal Service Agreement between the City of Rochester Hills and the Road Commission for Oakland County for Fleet Services, subject to the resolution of acceptable insurance coverage, and authorizes the Mayor to execute the agreement on behalf of the City.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Mayor		
City Council Liaison		

Attachment: Interlocal Services Agreement

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