



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2012-0124

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., DPS Director
DATE: May 7, 2012
SUBJECT: Bridge Rehabilitation Program – Vehicular and Pedestrian Construction Engineering Services Agreement Amendment, City File No. E10-004

REQUEST:

The Department of Public Services is requesting that City Council approve the Professional Service Agreement between Hubbell, Roth & Clark, Inc. (HRC) and the City of Rochester Hills to provide construction engineering services for the Paint Creek Trailway portion of the *Bridge Rehabilitation Program – Vehicular and Pedestrian* in the amount of \$18,216.00 for a new not-to-exceed amount of \$75,900.00 and authorize the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

At its regularly scheduled meeting on April 23, 2012, City Council awarded a contract to HRC, in the amount not-to-exceed \$57,684.00, for the vehicular and City pathway bridge rehabilitation. HRC was selected through a quality based selection process to provide construction engineering services to the City. HRC's proposal includes services to provide daily observation, field reports, facilitation of construction meetings, answering construction related questions, coordinating QA/QC testing services, shop drawing and progress payment application review, resolving contractor claims, and other construction engineering services as requested by the City. The bridge locations are as follows:

Paint Creek Trailway Pedestrian Bridges

<u>Location</u>	<u>River/Stream Crossing</u>	<u>Nearest Road</u>	<u>City Section</u>
Paint Creek Trail	Paint Creek	600 feet N of Tienken	03
Paint Creek Trail	Paint Creek	900 feet S of Dutton	04
Paint Creek Trail	Paint Creek	160 feet S of Dutton	04

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive, PO Box 824
Bloomfield Hills, Michigan 48303-0824

Reason for Selection:

Quality Based Selection

Method of Purchase:

Purchase Order

Contract

BUDGET:

The Paint Creek Trailway bridges are identified in the 2013 CIP as PK-06C.

The HRC construction engineering contract, in the not-to-exceed amount of \$57,684.00, for the Major Road and City Pathway portions of the project was approved by City council at the April 23, 2012 meeting.

The proposed project will be expensed through the pathway construction fund via an inter-fund transfer from the Capital Improvement Fund.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Pathway Construction (PK-06C)	403.974000	Land Improvement	\$0.00	\$18,216.00	(\$18,216.00)

RECOMMENDATION:

The Department of Public Services recommends that City Council award the Professional Construction Engineering Services Agreement between Hubbell, Roth & Clark, Inc. and the City of Rochester Hills to provide the construction engineering services for the Vehicular and Pedestrian Bridge Rehabilitation Program in the amount of \$18,216.00 for a new not-to-exceed \$75,900.00 and authorize the Mayor and Clerk to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		