



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2025-0055

TO: Mayor and City Council Members
FROM: Ken Elwert, CPRE, Director, Parks and Natural Resources
DATE: February 10, 2025
SUBJECT: Engineering Services for Nowicki Park Development

REQUEST:

City Council is requested to authorize a contract/blanket purchase order to provide Engineering Services for the Nowicki Park Development to Nowak & Fraus Engineers (NFE), Pontiac, Michigan in the amount not-to-exceed \$548,430.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

In 2023, as part of the implementation of the Parks and Natural Resources (PNR) Master Plan, significant public input was gathered on development of Nowicki Park. Concept plans were prepared based on this input, along with team recommendations and input at the Joint Planning Commission and City Council meeting. This parcel is approximately 40 acres, and will include many unique features, including a service building, pavilion shelter, dog park, pond, walking trails, and playground.

This project includes site preparation (clearing grading and earthwork), infrastructure (roads, parking lots, utilities and other infrastructure elements), and various features (playground, dog park). NFE will provide all design services for the project, except for the building and pavilion structures, which will be handled by A3C. The project will include ROW improvements, feature elements, and parking facilities.

NFE is one of the City's selected on-call professional engineering firms. NFE is being recommended to perform this work based on their past experience working with the Parks Division on other projects within the Parks, as well as their capacity to perform the services needed within the City's desired timeline.

The design portion of this project is expected to take most of 2025, with review by the Planning Commission in late 2025, and consideration of received construction proposals by City Council in early 2026, construction in 2026 and anticipated park opening is targeted for early 2027.

PROCESS:

Vendor Name and Address:

Nowak & Fraus Engineers
46777 Woodward Avenue
Pontiac, MI 48342

Reason for Selection:

Qualifications Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2025 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.974000	PK-14: Nowicki Park Development PE	\$840,695	\$548,430	\$292,265

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order to provide Engineering Services for the Nowicki Park Development to Nowak & Fraus Engineers (NFE), Pontiac, Michigan in the amount not-to-exceed \$548,430.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A