



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No: 2011-0103**

**TO:** Mayor and City Council Members  
**FROM:** Paul Davis, Interim Director of Public Service, 248-841-2486  
**DATE:** February 15, 2011  
**SUBJECT:** 22A Road Gravel

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**REQUEST:**

City Council is requested to authorize a blanket purchase order to Glenn Eisenhardt Excavating Inc., Leonard, Michigan for 22A Road Gravel in the amount not-to-exceed \$32,250.00 through December 31, 2011.

**REASON FOR PURCHASE:**

The Department of Public Service purchases 22A Gravel on an as-needed basis for routine road and ditching/shoulder repair and maintenance.

Sealed bids were solicited. The lowest responsive, responsible bid was Glenn Eisenhardt Excavating, Leonard, Michigan.

**PROCESS:**

**Vendor Name and Address:**

Glenn Eisenhardt Excavating, Inc.  
550 E. Leonard Road  
Leonard, MI 48367

**Reason for Selection:**

Lowest responsive responsible bid

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funds for 22A gravel are budgeted in various cost centers depending on the usage, along with other materials. Funds are included in the 2011 budget.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Major Road	462.781000	Material	\$3,000	\$3,000	\$0
Local Road	464.781000	Material	\$21,250	\$21,250	\$0
Sewer Fund	510.781000	Material	\$7,000	\$7,000	\$0
Water Fund	530.781000	Materials	\$1,000	\$1,000	\$0
		<b>TOTALS</b>	<b>\$32,250</b>	<b>\$32,250</b>	<b>\$0</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order to Glenn Eisenhardt Excavating Inc., Leonard, Michigan for 22A Gravel in the amount not-to-exceed \$32,250.00 through December 31, 2011.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		