



**City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS**

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Legislative File No: 2011-0057

TO: Mayor and City Council Members
FROM: Scott Cope, Director of Building/Ordinance/Facilities
DATE: February 4, 2011
SUBJECT: Interlocal Agreement with Shelby Township

REQUEST:

The Building Department is requesting that City Council authorize the Mayor to enter into an Interlocal Agreement between the City of Rochester Hills and the Charter Township of Shelby for Building Department Plan Review and Inspection Services.

BACKGROUND:

In April 2010, the City of Rochester Hills Building Department organized a meeting and invited all the Building Officials from communities that abut our city boundaries. The purpose of the meeting was to share ideas and discuss what options are available that will enable us to continue to provide quality building safety services to the communities we serve in these challenging economic times. In preparation for the meeting, we worked with our city attorney to develop an interlocal agreement that would be presented to the Building Officials in attendance. The agreement was reviewed with those in attendance at the meeting and also sent by email to those unable to make the meeting. There are currently three (3) communities that expressed interest in the Interlocal Agreement. The Charter Township of Shelby is the first to take it to their Township Board and receive authorization to enter into the agreement.

This agreement is unique in that it does not require compensation from either community unless the hours of service provided become unbalanced by more than 50 hours. Much like the mutual aid agreements between Fire Departments, services are provided at no cost within this 50 hour window.

This agreement will help each community cover plan review and inspection services at no additional cost during vacations, sick leave, and times when workloads or special projects require additional help. It will allow both communities to work together and utilize each others resources and adapt better to fluctuating workloads. This is a change in the way we normally operate, and has the potential to reduce costs and enable us to continue to provide the level of service our customers expect during these challenging times.

RECOMMENDATION:

It is recommended that the City Council authorize the Mayor to enter into an Interlocal Agreement between the City of Rochester Hills and the Charter Township of Shelby for the sharing of Building Department Plan Review and inspection services.