



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2022-0343

TO: Mayor and City Council Members

FROM: Bill Fritz, P.E., Director, Department of Public Services
Sara Roediger, Director, Planning & Economic Development

DATE: August 15, 2022

SUBJECT: Eastern Avenue Parking Lots South of Auburn Road
Construction Engineering Services - City File No. E21-016

REQUEST:

The Department of Public Services (DPS) requests that City Council authorize a blanket purchase order/contract for construction engineering services for the Eastern Avenue Parking Lots South of Auburn Road project to OHM Advisors in a not-to-exceed amount of \$82,000.00 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

The City recently received bids for the proposed Eastern Avenue Parking Lots South of Auburn Road project. Based on the current DPS workload, the Department has determined that an engineering consultant should perform the construction engineering services.

DPS recommends that OHM Advisors be used to provide the construction engineering services to the City. The attached proposal includes the scope of services and corresponding estimated costs for OHM Advisors to provide the construction engineering services work.

PROCESS:

Vendor Name and Address:

OHM Advisors (aka Orchard, Hiltz, & McCliment, Inc.)
34000 Plymouth Road
Livonia, MI 48150

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Partial funding is included in the FY 2022 Adopted Budget.

If approved by City Council, a 3rd Quarter Budget Amendment will be forthcoming to transfer funding from the Capital Improvement Fund to the Facilities Fund to cover the remaining expense for the project construction engineering services.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.974000	Land Improvement	\$50,500.00	\$82,000.00	(\$31,500.00)

RECOMMENDATION:

The Department of Public Services (DPS) recommends that City Council authorize a blanket purchase order/contract for construction engineering services for the Eastern Avenue Parking Lots South of Auburn Road project to OHM Advisors in a not-to-exceed amount of \$82,000.00 and further authorizes the Mayor to execute a contract on behalf of the City.

Attachment(s): Eastern Ave Parking CACE Proposal.pdf

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A