

Part 1 - Applicant Organization Information

# Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC) Constitution Hall - 525 W. Allegan Lansing MI 48933

Constitution Hall - 525 W. Allegan, Lansing, MI 48933 Mailing Address: P.O. Box 30005, Lansing, MI 48909 Toll-Free: 866-813-0011 - <u>www.michigan.gov/lcc</u>

Business ID:	
Request ID:	
	(For MLCC Use Only)

### **Special License Application**

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Applicant organization name: Rochester Hill:	s Museum at Van Hoose	n Farm					
Applicant address: 1005 Van Hoosen Road							
City: Rochester Hills			Zip Code: 48306				
Contact name: Cathy Fitzpatrick	Phone: 248-841-2690		Email:	fitzpatrickc@	prochesterhills	s.org	
Alternate contact name: Karen Johnson	on Phone: 248-656-4673 Email:			johnsonk@r	ochesterhills.o	org	
1. Has the applicant organization previously	received a Special Licen	se?	Yes	ONo	Leave B	Blank - MLCC Use Only	
Michigan organizations must provide current articles of	incorporation filed with Michig	an Corpo	rations Div	ision.			
Out-of-state organizations must provide: (a) current certificate of good standing from state of incorporation; Michigan issued by the Michigan Corporations Division.							
2. Has the applicant organization been estable	ished for one (1) year or	longer	? <b>(</b> Ye	s ONo			
Date the applicant organization was established	l (month/day/year):	11	/19/1984				
3. Is the applicant organization a municipalit	ry?		Ye	s ONo			
Part 2 - Event Information - For requests at	more than one location	n, sub	mit sepa	rate forms	for each locat	tion.	
Address of event location: 1005 Van Hoosen	Road		À				
City, township, or village where event will be held	: Rochester			County: O	akland	v	
1. Will you submit your completed applicate it is strongly recommended that you submit the a						Yes	O No
2. Do you have permission from the proper the date(s) listed below (see pages 2-3) at this	•	n listed	above to	o hold your	event(s) on	Yes	O No
3. Has the local law enforcement agency w application for a Special License? (See Part 5		over tl	ne event	location ap	proved this	Yes	O No
4. Is the event location within 500 feet of a clif Yes, the church or school must consent to		6 on P	age 5)			O Yes	No
5. Is the event location outdoors or partially	outdoors?					Yes	O No
If Yes, list the exact dimensions of the outdoor so with your application form.	ervice area	80 /idth	feet X	100 Length	feet =	8,000 square	e feet
Describe type and height of the barrier that			tdoor are				
Exterior barricades of A Frame signs with yell					ion table. 5ft s	tone walls, buildi	ngs.
6. Describe type of security that will be used and visibly intoxicated persons:						•	
Local Oakland County Sheriff and City of Roclinsured by Cranks Catering.	iester police agencies n	ave be	en notifié	eu. Bar tende	ers are TIPS cer	ruiled, licensed ar	id

7.	Is the event lo	cation	situated in or on sta	ate own	ed land, su	ch as a state par	k or National Guard	d armory?	C Yes	No
lf	Yes, attach a co	opy of y	our documentary prod	of of app	roval to use	the state owned I	and.			
8. I	s there an exis	sting li	quor licensee issued	at the e	vent locat	ion, such as a Cla	ass C or Club licens	e?	○ Yes	<ul><li>No</li></ul>
lf	Yes, the existi	ing lice	nsee must request t	o place	its license	in escrow during	g the event(s). (See	Part 7 on Page 5)		
9. '	Will the event	(s) inv	olve an auction of do	onated v	vine?				○ Yes	<ul><li>No</li></ul>
ca	annot be auction	ed. If y	Auction" for the applical ou request a Special Licer e licenses and you must p	nse for on	-premises co	nsumption AND for				
			sold and consumed A) within the propos						C Yes	No
11.	Is the event I	locatio	n within the commo	ns area	of a Social	District?			○ Yes	<ul><li>No</li></ul>
aı	rea of the Socia	l Distri	vritten documentation t to be used exclusivel Irsuant to <u>MCL 436.15</u>	ly for you	r event and	the part to be use	ed exclusively by the	Social District permit		
con <u>req</u> on-	nplete the info uesting Speci premises con	ormati al Lice sumpt	nization may request on below <u>for each in nses for consecutive</u> ion AND for a Wine way a license fee for	individu e days, o Auctior	al date for completely both on	r which you are	requesting a Spec ate box for each da	cial License at this nte. If you request	location. <u>If</u> a <b>Special Li</b>	f you are icense for
	October 19,	2024	Describe event being he	eld: Muse	eum Fundr	raiser- Halloweer	n Masquerade ever	nt - history; music, t	food , and d	rinks
1	7 pm 1	1pm	Special License will be us	sed for:	Beer 8	& Wine Service	───────────────────────────────────	& Spirit Service	☐ Wine Au	ıction
	Start Time End	d Time	Is this date a Sunday?	C Yes	C No	If Yes, will alcohol I	pe served between 7:00	AM and 12:00 Noon?	C Yes	⊃ No
			Describe event being he	eld:						
	Date									
2			Special License will be us	sed for:	Beer 8	& Wine Service	Beer, Wine, &	& Spirit Service	☐ Wine Au	uction
	Start Time End	d Time	Is this date a Sunday?	○ Yes	O No	If Yes, will alcohol I	oe served between 7:00	AM and 12:00 Noon?	O Yes (	⊃ No
			Describe event being he	eld:					D.	
	Date									
3			Special License will be us	sed for:	☐ Beer 8	& Wine Service	Beer, Wine, 8	& Spirit Service	☐ Wine Au	uction
	Start Time End	d Time	Is this date a Sunday?	CYes	O No	If Yes, will alcohol I	be served between 7:00	AM and 12:00 Noon?	O Yes (	) No
			Describe event being he	ıld:						
	Date									
4			Special License will be us	sed for:	☐ Beer 8	k Wine Service	☐ Reer Wine 8	& Spirit Service	☐ Wine Au	ıction
	Start Time End	d Time			O No		pe served between 7:00		OYes (	
			Describe count being be	1.4.						
			Describe event being he	ela:						
5	Date		Connected 1 income on the connected to t		Door 9	Wina Candida	Door Wine 9	Coivit Comico	□ \\/inc \\	ıction
	Start Time End	d Time	Special License will be us  Is this date a Sunday?	Yes	○ No	k Wine Service	be served between 7:00	AM and 12:00 Noon?	☐ Wine Au	
	Start Time Life	a mile	is this date a sullday!	() les	UNU	n 165, Will dicoriol I	oc served between 7:00	7 1141 G.10 112.00 110011!	O les (	- 110
			Describe event being he	ld:						
6	Date									
J			Special License will be us	sed for:	Beer 8	k Wine Service	Beer, Wine, 8	& Spirit Service	☐ Wine Au	ıction
	Start Time End	d Time	Is this date a Sunday?	OYes	○ No	If Yes, will alcohol I	pe served between 7:00	AM and 12:00 Noon?	O Yes (	⊃ No

#### 12. Special license date information Continued from Page 2. Describe event being held: Date 7 Special License will be used for: ☐ Beer & Wine Service Beer, Wine, & Spirit Service Wine Auction ○ Yes ○ No ( No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? Start Time End Time Is this date a Sunday? ( Yes Describe event being held: Date 8 Beer, Wine, & Spirit Service ☐ Wine Auction Special License will be used for: Beer & Wine Service Start Time End Time ( No O Yes O No Is this date a Sunday? ( Yes If Yes, will alcohol be served between 7:00AM and 12:00 Noon? LCC-110 (01-23) Describe event being held: Date 9 ☐ Beer & Wine Service Beer, Wine, & Spirit Service ☐ Wine Auction Special License will be used for: ○Yes ○ No Start Time End Time ( Yes ( No Is this date a Sunday? If Yes, will alcohol be served between 7:00AM and 12:00 Noon? Describe event being held: Date 10 ☐ Beer & Wine Service Beer, Wine, & Spirit Service Wine Auction Special License will be used for: Start Time End Time ( No OYes ONo Is this date a Sunday? **OYes** If Yes, will alcohol be served between 7:00AM and 12:00 Noon? Describe event being held: Date 11 Special License will be used for: Beer & Wine Service Beer, Wine, & Spirit Service Wine Auction Start Time End Time Is this date a Sunday? ( Yes ( No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? OYes ONo Describe event being held: Date 12 Beer & Wine Service Beer, Wine, & Spirit Service Wine Auction Special License will be used for: Start Time End Time Is this date a Sunday? OYes ( No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? Yes No A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

#### Part 3 - Special License Fees - Complete the Special License fee calculation on Page 4

For Organizations established less than one year or are municipalities - a \$50.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$7.50 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

For Organizations established one year or more - a \$25.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$3.75 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

The fees must be paid by check, bank or postal money order, or by credit card, using the attached Credit Card Authorization Form (LCC-300). Checks and money orders should be made payable to **State of Michigan**.

#### Part 3 Continued - Special License Fees Calculation

Special License Base Fee: (per Special License requested)	\$50.00
x Number of Special Licenses:	1
= Special License Fees: MLCC Fee Code: 4008	\$50.00
+ Sunday Sales Permit (P.M.) Fees: MLCC Fee Code: 4032	
+ Sunday Sales Permit (A.M.) Fee: MLCC Fee Code: 4033	
= TOTAL FEES DUE:	\$50.00

If you Licens consu Wine the s same req sepai you m fee fe

Make o Stat

request a Special e for on-premises mption AND for a Auction both on ame date at the location, you are uesting two (2) rate licenses and oust pay a license or both licenses.	Leave Blank - MLCC Use Only
thecks payable to:	

#### Part 4 - Signatures of Applicant Organization's Officers, Witnesses, and Notary

Pursuant to administrative rule R 436.575, the president and secretary of the organization making application shall sign the application and the signatures shall be notarized. Political candidates only need to sign the president section and have it notarized.

#### By signing below the applicant organization's officers attest that:

We certify that all profits from the sale of beer, wine and/or spirits or from a wine auction will go to the applicant organization and not to any individual. We further certify that any license issued by the Michigan Liquor Control Commission is a contract subject to suspension or revocation by the Commission, that there shall be no liability on the part of the State of Michigan, the Commission, or any of its officers or employees by reason of such suspension or revocation, and that the granting of the license does not create a vested right.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses. permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

We certify that the information contained in this form is true and accurate to the best of our knowledge and belief. We agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. We also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436,2003.

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Print Name and <u>Phone Number</u> of President	Signature of President		
		a	
Print Name of Notary	Signature of Notary	Date	
Notary Public, State of Michigan, County of	Acting in the County of		
My commission expires			
· ·	a		
Print Name and <u>Phone Number</u> of Secretary	Signature of Secretary	Date	
Print Name of Notary	Signature of Notary	Date	
Notary Public, State of Michigan, County of	Acting in the County of		
My commission expires			

# Part 5 - Local Law Enforcement Approval\* The local law enforcement agency with primary jurisdiction over the event location must complete this section. Name of law enforcement agency: Name & title of reviewing officer: Phone number of officer: Email of officer: C Yes C No If event will be held on a Sunday, is the sale of alcohol from 7:00am to 12:00 Noon on Sunday allowed in this local governmental unit? If the event will be held on a Sunday, is the sale of alcohol after 12:00 Noon on Sunday allowed in this local governmental unit? CYes CNo I certify that I have reviewed the application of the applicant organization for a Special License and approve the issuance of a Special License by the Michigan Liquor Control Commission at the proposed event location. Signature of Reviewing Officer Date Part 6 - Church/School Consent (If Applicable)\* If the event location is located within 500 feet of a church or school, the applicant organization must obtain the consent of the church or school. A church or school within 500 feet of the event location may object based on such the sale of alcohol at the location adversely affecting the church or school's operations. If a proper objection is filed, the Commission shall hold a hearing to determine whether the granting of the application will adversely affect the operation of the church or school. Name of church or school: Address of church or school: City: Zip Code: Phone number: Email: Name of clergy member or superintendent: I, the authorized representative of the above named church or school, state that the church or school has no objection to the issuance of a Special License to the applicant organization at its proposed event location. Signature of Clergy Member or Superintendent Date \*Please note: the Commission has the sole and only right to approve or deny this request for a Special License. Part 7 - Existing On-Premises Licensee Escrow Request (If Applicable) If the event location is currently licensed with an on-premises license, the licensee must request that its license be placed into escrow for the date(s) and time(s) of the Special Licenses issued for use at the event location requested on this application. If the existing license would prefer to temporarily drop space from its licensed premises, it must submit a letter to the Commission requesting to drop space temporarily from its licensed premises during the event date(s) and time(s), accompanied by a diagram showing the area where the license will temporarily drop space from its licensed premises to accommodate the applicant organization. Name of licensee: **Business ID Number:** Type of license held at this location (e.g. Class C, Club, Tavern, etc.): Phone number: Email: Name of authorized signer for licensee:

I, the authorized signer, for the above named on-premises licensee, request that the licensee's licenses at this location be placed into escrow during the date(s) and time(s) specified for

the Special Licenses issued for use at this location.

Signature of Authorized Signer for Licensee

Date



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### Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License

(Required under Administrative Rule R 436.576 - Not Required for Candidate Committee) meeting of the Membership **Board of Directors** At a Regular Special called to order by at on (Date) (Time) the following resolution was offered: Moved by and supported by that the application from (Name of Organization) for a Special License to serve alcohol on (Event Date or Dates) to be located at (Physical Address - Include Location Name, Street Address, City, State, & Zip Code) It is the consensus of this body that the application be for issuance. (Recommended or Not Recommended) **Approval Vote Tally** Yeas: Nays: Absent: **Certification by Authorized Officer of Organization:** I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Board of Directors at a Regular Special meeting held on Membership

Print Name & Title of Authorized Officer

Signature of Authorized Officer

Date



# Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC)

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Business ID:	
Request ID:	
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#### Wine Auction Special License Wine Donation Record

List the name and address of each person that has donated wine to the applicant organization for the wine auction and list the brand(s) and quantity donated. The applicant organization shall not accept donations of wine from a business licensed by the Michigan Liquor Control Commission. An authorized officer of the applicant organization must sign this donation record form.

Applicant organization: N	/A	Wine auction date:					
Donor Name	Donor Address	Wine Brand	l(s) Donated	Quantity Donated			
N/A	N/A	N/A					
		el .					
	· · · · · · · · · · · · · · · · · · ·						
				ě			
	-	* *					
9		>,					
	4						
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				#6 2			
			6 8				
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4							
Signature of Authorized O	fficer						
		127 179 197					

I hereby certify that all persons listed above have donated wine to the applicant organization listed above for this wine auction, to be conducted pursuant to the Michigan Liquor Control Code, MCL 436.1527. The persons listed above have donated wine to the applicant organization as individuals and not for or on behalf of any retail or nonretail business licensed by the Michigan Liquor Control Commission.

Print Name of Authorized Officer	Signature of Authorized Officer	Date



#### Michigan Department of Licensing and Regulatory Affairs Finance and Administrative Services Revenue Services

LARA Revenue Services is not a part of the Michigan Liquor Control Commission (see note below).

### **Credit Card Authorization Form**

# \* \* FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 \* \* \* \* DO NOT EMAIL OR MAIL THIS FORM \* \*

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

\*\*IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED\*\*

Name on Card:		Payment Amount:				
Billing Address:			Card Number:			
City: State:	Zip Code:		—		heck One:	
Phone:	2		○ MasterCard	○ Visa	( Discover	American Express
Email:			Security Code/CV	V Code:		
Applicant/Licensee Name:	Request or Bus	iness ID #:	Expiration Date:		*	
Payment is fo	 or:					
					Signature	
CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.  Credit Card Payment Itemization:  MLCC			Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.			
Fee Type Inspection Fee(s):	Fee Amount	Fee Code 4036	For requests that	require a	timely receipt of	an application by the
Special License Fee(s):		4008	MLCC to be pro	cessed, suc	ch as Special Lie	censes and temporary
Temporary Authorization Fee:		4037	adequate time to	be proces	sed by the MLC	on will be received in C after the payment is
License Renewal Fee(s):		4004	received and prod	essed by LA	ARA Revenue Serv	vices.
Manufacturer License(s):		4038				
Wholesaler License(s):		4085				
New Retailer License(s):		4012				
Transfer Retailer License(s):		4034				
Conditional License		4012				
☐ New Add Bar ☐ Transfer Add Bar:		4012/4034				
Sunday Sales Permit (AM):		4033				
Sunday Sales Permit (PM):		4032				
Catering Permit:		4031				

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date:

AUG 1 1 2014

ROCHESTER HILLS MUSEUM FOUNDATION C/O PATRICK MCKAY 1000 ROCHESTER HILLS DR ROCHESTER HILLS, MI 48309

Employer Identification Number: 36-4754913 DLN: 17053310306003 Contact Person: CUSTOMER SERVICE ID# 31954 Contact Telephone Mumber: (877) 829-5500 Accounting Period Ending: December 31 Public Charity Status: 170(b)(1)(A)(vi) Form 990 Required: Yes Effective Date of Exemption: March 5, 2013 Contribution Deductibility: Addendum Applies:

#### Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter \*4221-PC\* in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Director, Exempt Organizations

A-frame barriers + tape

