



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2023-0170

**TO:** Mayor and City Council Members  
**FROM:** Bill Fritz, PE, Director Department of Public Services  
**DATE:** April 17, 2023  
**SUBJECT:** Five (5) Boss Snow Plows

**REQUEST:**

City Council is requested to authorize the purchase of five (5) Boss Snow Plows from Southern Truck Equipment, Inc., Almont, MI in the amount of \$34,286.75.

**REASON FOR PURCHASE:**

The City issued an Invitation to Bid for the purchase of Boss Snow Plows utilizing the MITN system. The solicitation was distributed to over a hundred and four (104) potential vendors. Six (6) bid responses were received. Southern Truck Equipment submitted the low bid and meets specifications. The cost includes installation of the snow plows by the vendor with pickup and delivery of the vehicles from the Department of Public Services Fleet facility. The snow plows will be mounted on new pickup trucks that were approved for purchase at the January 9, 2023 City Council meeting.

Award is recommended to Southern Truck Equipment, Inc. as the low responsive responsible bidder.

**PROCESS:**

**Vendor Name and Address:**

Southern Truck Equipment, Inc.  
4310 Van Dyke Road  
Almont, MI 48003

**Reason for Selection:**

Lowest Responsive Responsible Bidder

**Method of Purchase:**

Purchase Order

**BUDGET:**

Funding is included in the FY 2023 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fleet	661.981000	Vehicles	\$45,455.00	\$34,286.75	\$11,168.25

**RECOMMENDATION:**

City Council is requested to authorize the purchase of five (5) Boss Snow Plows from Southern Truck Equipment, Almont, MI in the amount of \$34,286.75.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney     Yes     N/A

