



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

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Legislative File No: 2014-0438

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director of Public Services
DATE: October 20, 2014
SUBJECT: Purchase Authorization for Water Service Repair Parts (Brass)

REQUEST:

City Council is requested to authorize a one (1) year blanket purchase order for brass water service repair parts to S.L.C. Meter Service, Pontiac, MI in the total amount not-to-exceed \$44,000.00 through December 31, 2015.

REASON FOR PURCHASE:

The Department of Public Services purchases miscellaneous items for emergency and normal daily operations consisting of various water tap and water main repair parts. Due to a federal law (ANSI/NSF Standard 61 Annex F and G) requiring all water equipment to be produced lead-free by 2014, the City issued an Invitation to Bid in 2014 for Water Service & Repair Parts utilizing the MITN website. All proposed water service and repair parts had to be NSF 61 Certified. Due to the volatility of the brass market, the City requests bid pricing for a one (1) year period with an option to renew for an additional one (1) year period, provided the awarded vendor agrees to hold their pricing and all terms and conditions of the initial bid remain unchanged.

SLC was the lowest responsive, responsible bidder and was awarded the contract for 2014. Purchasing contacted SLC to see if they would agree to hold past pricing and allow the City to exercise the renewal option of the contract. SLC has agreed to hold their prices for an additional one year period. The new contract will be for the purchase of brass water service repair parts from January 1, 2015 through December 31, 2015.

PROCESS:

Vendor Name and Address:

S.L.C. Meter Service, Inc.
10375 Dixie Highway
Pontiac, MI 48350

Reason for Selection:

Lowest Responsive Responsible Bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds are included in the Adopted FY 2014 & Adopted FY 2015 budgets.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water	530.740006	Supplies – Water Taps	\$44,000.00	\$44,000.00	-0-

RECOMMENDATION:

It is recommended that City Council authorize the issuance of a one (1) year blanket purchase order for the purchase of water service repair parts to S.L.C. Meter Service, Pontiac, MI in the total amount not-to-exceed \$44,000.00 through December 31, 2015.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		

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