



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2021-0404

TO: Mayor and City Council Members
FROM: Tom Howley, Management Information Systems Director
DATE: October 11, 2021
SUBJECT: JDE System Consulting and Support Services

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for JDE System Consulting and Support Services to JDEdge Inc., Pompano Beach, FL in the amount not-to-exceed \$215,000.00 for a three (3) year term to expire October 31, 2024 with an option to renew for an additional two (2) year term.

REASON FOR PURCHASE:

The City issued a Request for Proposals to seek the services of a firm who could assist the City on an as-needed basis with its financial system to help troubleshoot issues that may be occurring, programming for reports that may be needed due to new reporting requirements, adjustment to the system based on changes made in City processes, an extension of City staff to act as a liaison between the City and their managed services provider Denovo.

Proposal responses were evaluated by a committee consisting of staff from Accounting, Finance, Human Resources, MIS and Purchasing. Based on the responses, the committee all unanimously supports the recommendation of JDEdge Inc., for award of this contract. The committee feels that this firm is the most qualified to assist the City with their needs based on their overall understanding of the City's needs, familiarity with the City's setup and use of JDEdwards in their operations, as well as their best value cost proposal.

PROCESS:

Vendor Name and Address:

JDEdge Inc.
1333 S. Ocean Blvd
Pompano Beach, FL 33062

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2021 and FY 2022 Adopted Budgets and FY 2023 and FY 2024 Projected Budgets.

| Fund Name | Department Account No | Account No. Description | 3-Year Budget Amount | Cost | Remaining Budget |
|--------------|-----------------------|--|----------------------|------------------|------------------|
| MIS | 636.801000 | Professional Services | \$120,000 | \$120,000 | \$0 |
| General Fund | 171.801000 | Purchasing/Finance - Professional Services | \$43,000 | \$43,000 | \$0 |
| General Fund | 201.801000 | Accounting - Professional Services | \$12,000 | \$12,000 | \$0 |
| General Fund | 233.801000 | HR - Professional Services | \$40,000 | \$40,000 | \$0 |
| Total | | | \$215,000 | \$215,000 | \$0 |

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for JDE System Consulting and Support Services to JDEdge Inc., Pompano Beach, FL in the amount not-to-exceed \$215,000.00 for a three (3) year term to expire October 31, 2024 with an option to renew for an additional two (2) year term.

| APPROVALS: | SIGNATURE | DATE |
|--|-----------|------|
| Department Review | | |
| Department Director | | |
| Budget Content: Chief Financial Officer | | |
| Purchasing Process: Supervisor of Procurement | | |
| Mayor | | |
| Deputy Clerk | | |

Contract Reviewed by City Attorney Yes N/A