



# Rochester Hills Minutes - Draft

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

## Green Space Advisory Board

*Chairperson Gerald Carvey, Vice Chairperson Tim Gauthier*  
*Members: Thomas Dohr, Richard Graham, Jayson Graves, Lynn Loeb, Dahlvin Peterson, Samantha Phillips, Beth Tilove*  
*Council Member Adam Kochenderfer*  
*Youth Representatives: Pranita Balusu, Alexis Smith, Michelle Thorpe*

---

Tuesday, January 22, 2013

7:00 PM

1000 Rochester Hills Drive

---

### CALL TO ORDER

*Chairperson Carvey called the Green Space Advisory Board meeting to order at 7:02 p.m.*

### ROLL CALL

**Present** 8 - Gerald Carvey, Thomas Dohr, Tim Gauthier, Jayson Graves, Lynn Loeb, Dahlvin Peterson, Samantha Phillips and Beth Tilove

**Excused** 1 - Richard Graham

*Member Graham was deemed as "excused" for making motions or casting votes due to needing to take the Oath of Office prior to this meeting.*

*Non-Voting Members Present: Mike Hartner, Roger Moore, Pranita Balusu and Michelle Thorpe*

*Non-Voting Members Absent: Kurt Dawson, Adam Kochenderfer and Alexis Smith*

*Others Present: None*

*Committee Member Dawson provided previous notice he would be unable to attend and asked to be excused.*

### APPROVAL OF MINUTES

2013-0007 Regular Meeting - December 11, 2012

**Attachments:** [12-11-12 GSAB draft minutes.pdf](#)  
[Resolution.pdf](#)

**A motion was made by Tilove, seconded by Peterson, that this matter be Approved. The motion carried by the following vote:**

**Aye** 8 - Carvey, Dohr, Gauthier, Graves, Loeb, Peterson, Phillips and Tilove

**Excused** 1 - Graham

**Resolved** that the Green Space Advisory Board hereby approves the Minutes of the Regular Meeting of December 11, 2012 as presented.

## COMMUNICATIONS

*Chairperson Carvey distributed an updated internal member contact list. No other communications were noted.*

## PUBLIC COMMENT

*Chairperson Carvey acknowledged there were no members of the public present.*

## UNFINISHED BUSINESS

### 2008-0130 GSAB Administrative & Strategic Sub-Committee

*No report at this time.*

**Discussed**

### 2008-0131 GSAB Communication, Promotion & Education Sub-Committee

*No report at this time.*

**Discussed**

### 2008-0132 GSAB Property Nominations & Acquisitions Sub-Committee

*No report at this time.*

### 2008-0133 GSAB Stewardship & Advocacy Sub-Committee

*No report at this time.*

*2013 discussions regarding a stewardship management plan can be found in File #2012-0443.*

### 2012-0443 Discuss Stewardship Management Plan

*Chairperson Carvey opened the floor for updates from the subcommittees:*

#### **1.) Define property inventory: (Members Carvey, Gauthier, Hartner, Balusu)**

*Vice Chairperson Gauthier noted that this subcommittee included Mr. Roger Moore, City Surveyor. They examined city information and developed a general priority ranking for open space parcels that could be addressed in a stewardship management plan. The draft outline contained the following general priority rankings:*

*Priority 1: Any property or easements acquired, purchased or donated under the Green Space Millage Fund.*

*Priority 2: The Clinton River "river beds and banks".*

*Priority 3: Other significant creeks that course through the City.*

*Priority 4: City-owned parcels with a conservation easement.*

*Priority 5: Public-owned parcels with a conservation easement.*

*Priority 6: Private-owned open space parcels with a conservation easement.*

*Priority 7: Private-owned open space parcels without a conservation easement.*

*Mr. Gauthier expressed that the draft outline is a prioritization to draw a line somewhere. This is not a recommendation that Green Space Millage funds for stewardship be applied to all of these categories.*

*Mr. Hartner, Director of Parks & Forestry stated that conservation easements were included in the breakdown based on the discussion from the December 2012 GSAB meeting. Conservation easements can be a tool to help preserve significant natural features of open space parcels.*

*The following points were discussed:*

*\* Define conservation easements. They can help protect sensitive areas within city parks but do not change the status of the park system.*

*\* Identify public and private open spaces with and without conservation easements.*

*\* Identify which conservation easements fall into the Priority 1, 2, and 3 areas of the Green Space Natural Features Inventory.*

*Mr. Hartner noted that the Avon Nature area surrounding City Hall is protected by a conservation easement. City Council passed an ordinance to control activities in that area according to the easement. Conservation easements can be written to achieve a desired level of protection.*

*Mr. Moore explained that riverbeds and banks are defined by where the normal high water would be and would not include the upland. Some spots are over wide and could benefit from re-establishing a narrower dry weather flow.*

*The Board consensus was in favor of exploring conservation easements to preserve sensitive areas of city parks. Educational signage should be considered to mark conservation easement areas within city parks.*

*The subcommittee will continue its research and report back in February.*

**2.) Define stewardship for Rochester Hills and develop a mission statement: (Members Tilove, Graves, Peterson, Dohr, Thorpe)**

*Member Tilove reported that this subcommittee met to discuss the definition of stewardship. A broad definition could be "the management of (Green Space) to protect, preserve, and enhance biodiversity and natural features". She distributed a draft outline which listed three main categories: planning, education and active participation. Each category contained further definitions.*

Member Peterson distributed a draft stewardship mission statement for discussion.

Members discussed the interpretation of key words such as "enhance", "restore", "preservation, and "conservation" in addition to the original millage language. Stewardship mission statements tend to include a reference about the benefit for future generations. The subcommittee will incorporate the feedback obtained at this meeting and bring back updated information to February's meeting.

**3.) Research what other communities have done regarding stewardship and how to measure results: (Members Phillips, Graham, Loeb, Smith)**

Member Loeb reported that this subcommittee narrowed down information to three main areas: education, community involvement, and dedication. Costs can vary greatly. The following would need to be developed: goals, management plans, boundary markings, signs, monitoring and maintenance. GSAB has boundary markers in place on acquired green space parcels.

The following topics were highlighted:

- \* Active community groups utilize Facebook to post their updates.
- \* Form partnerships with existing local groups including the Metro Parks.
- \* Utilize a free web-based application called "Signup Genius" to communicate and manage volunteer work.
- \* Establish annual strategic sites and dates for garlic mustard blitzes.
- \* Create a "membership of Green Space" volunteers.
- \* Solicit logical corporate sponsors for funding.

The subcommittee will continue its research and bring back updated information to February's meeting.

## NEW BUSINESS

2013-0008 Election of GSAB Chairperson - 2013

**Attachments:** [Chairperson Nomination Form.pdf](#)

Chairperson Carvey opened the floor for nominations for 2013 Chairperson. Members unanimously nominated Mr. Carvey. Chairperson Carvey accepted the nomination and expressed appreciation for the Board's support.

**The resolution carried by the following vote:**

**Aye** 8 - Carvey, Dohr, Gauthier, Graves, Loeb, Peterson, Phillips and Tilove

**Excused** 1 - Graham

**Resolved** that a unanimous ballot be cast and Member Gerald Carvey be appointed as Chairperson of the Green Space Advisory Board for 2013.

**2013-0009** Election of GSAB Vice Chairperson - 2013

**Attachments:** [Vice Chairperson Nomination Form.pdf](#)

*Chairperson Carvey opened the floor for nominations for 2013 Vice Chairperson. Members unanimously nominated Mr. Gauthier. Vice Chairperson Gauthier accepted the nomination.*

**The resolution carried by the following vote:**

**Aye** 8 - Carvey, Dohr, Gauthier, Graves, Loeb, Peterson, Phillips and Tilove

**Excused** 1 - Graham

**Resolved** that a unanimous ballot be cast and Member Tim Gauthier be appointed as Vice Chairperson of the Green Space Advisory Board for 2013.

**2013-0010** Adopt GSAB Meeting Schedule - 2013

**Attachments:** [Meeting schedule memo.pdf](#)  
[Resolution.pdf](#)

*The Board concurred with the proposed 2013 meeting dates. Chairperson Carvey noted that he will not be present to chair the February 26 meeting.*

**A motion was made by Peterson, seconded by Phillips, that this matter be Approved. The motion carried by the following vote:**

**Aye** 8 - Carvey, Dohr, Gauthier, Graves, Loeb, Peterson, Phillips and Tilove

**Excused** 1 - Graham

**Resolved** that the Green Space Advisory Board establish the 2013 Meeting Schedule as the fourth (4th) Tuesday of each month at 7:00 PM, Michigan time, at 1000 Rochester Hills Drive, Rochester Hills, Michigan, Oakland County, with the understanding that any meeting dates conflicting with holidays or elections will be scheduled as needed. The exception will be November and December which will be the second (2nd) Tuesday due to the holidays.

The 2013 meeting dates are as follows:

February 26, March 26, April 23, May 28, June 25, July 23, August 27, September 24, October 22, November 12, and December 10, 2013.

**Further Resolved** that the meeting schedule will be posted in accordance with the Public Act 267 of 1976 as amended.

**ANY OTHER BUSINESS**

*Member Loeb graciously volunteered to again be the "scribe" for the 2013 meetings and take notes. Members expressed their appreciation for her fine job.*

**NEXT MEETING DATE**

*- Tuesday, February 26, 2013 at 7:00 p.m.*

**ADJOURNMENT**

*There being no further business to discuss, Chairperson Carvey adjourned the meeting at 8:44 p.m.*

*Minutes prepared by Denise Mertz.*

*Minutes were approved as presented/amended at the \_\_\_\_\_ 2013 Regular Green Space Advisory Board Meeting.*

\_\_\_\_\_  
*Gerald Carvey, Chairperson*

