



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2022-0441

**TO:** Mayor and City Council Members  
**FROM:** Mike Viazanko, Director Building/Facilities/Ordinance  
**DATE:** November 14, 2022  
**SUBJECT:** Contract for On-Call Electrical Services

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**REQUEST:**

City Council is requested to authorize the issuance of a blanket purchase order to K&S Ventures, Inc. of Rochester Hills, Michigan for On-Call Electrical Services for the City owned buildings in the total amount not-to-exceed Forty Thousand (\$40,000) Dollars through October 31, 2023.

**REASON FOR PURCHASE:**

The City of Rochester Hills owns several buildings throughout the City that require routine maintenance and repairs of the electrical systems to be performed by certified electricians.

The City of Rochester Hills Purchasing Division solicited proposals utilizing the MITN system from professional electrical companies to provide on-call maintenance and repair services at city buildings. Six proposal responses were received and evaluated by a committee consisting of staff from Facilities and Purchasing departments. The committee scored and interviewed the three vendors found to be the competitive range. The proposal submitted by K&S Ventures, Inc. was determined to be best value proposed for On-Call Electrical Services for the City based on the evaluation criteria in the proposal including experience, qualifications, capacity and references and the interview held with the firm. It is recommended to award K&S Ventures, Inc. the contract for On-Call Electrical Services.

**PROCESS:**

**Vendor Name and Address:**

K&S Ventures, Inc.  
2925 Waterview Drive  
Rochester Hills, MI 48309

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2022 and FY 2023 Adopted Budget.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Facilities Fund	631.929000	Repairs & Maintenance	\$40,000	\$40,000	\$0

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize a blanket purchase order / contract to K&S Ventures, Inc., 2925 Waterview Drive, Rochester Hills, Michigan for the On-Call Electrical Services for City buildings for an amount not-to-exceed Forty Thousand (\$40,000) Dollars through October 31, 2023 and further authorizes the Mayor to execute a contract on behalf of the City.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A