



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2010-0517

TO: Mayor and City Council Members
FROM: Keith Sawdon, Finance Director
DATE: November 23, 2010
SUBJECT: City Attorney Services

REQUEST:

City Council is requested to increase the existing blanket purchase order for 2010 city attorney services to Hafeli Staran Hallahan & Christ, P.C., Bloomfield Hills, Michigan in the amount of \$14,000.00 for a net not-to-exceed amount of \$297,350.00 through December 31, 2010.

City Council is requested to authorize a blanket purchase order for 2011 city attorney services to Hafeli Staran Hallahan Christ & Dudek, P.C., Bloomfield Hills, Michigan in the amount not-to-exceed \$283,400.00 through December 31, 2011.

REASON FOR PURCHASE:

City Council appointed Hafeli Staran Hallahan Christ & Dudek, P.C. as the City's attorney pursuant to Section 8.7 of the City Charter. The City Attorney provides general legal services to the City, including representation on certain lawsuits, consultation, contract review, legal opinions and prosecution.

The amount of the blanket purchase order for legal services is based on the normal legal requirements of the City. Due to the current economic climate, increasing tax tribunal cases requiring legal assistance, the amount budgeted and the resulting blanket purchase order is deficient. It is estimated that an additional \$14,000.00 is required through December 31, 2010.

For 2011, hourly rates for legal services by Hafeli Staran Hallahan Christ & Dudek are unchanged at:

- Partner rate for legal work performed by John Staran - \$120/hr
- Hourly rates for services performed by other attorneys within the firm - \$105/hr

PROCESS:

Vendor Name and Address:

Hafeli Staran Hallahan & Christ, P.C.
4190 Telegraph Road, Ste 3000
Bloomfield Hills, MI 48302-2082

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund	210.805001	Legal Fees-City Attorney	2010 - \$283,350	\$297,350	(14,000)
			2011 - \$283,400	\$283,400	0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize an increase to the existing blanket purchase order for 2010 city attorney services to Hafeli Staran Hallahan & Christ, P.C., Bloomfield Hills, Michigan in the amount of \$14,000.00 for a net not-to-exceed amount of \$297,350.00 through December 31, 2010.

It is recommended that the Rochester Hills City Council authorize a blanket purchase order to Hafeli Staran Hallahan Christ & Dudek, P.C. for 2011 city attorney services in the amount not-to-exceed \$283,400.00 through December 31, 2011.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		