



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org**

Legislative File No: 2007-0282

TO: Mayor and City Council Members
FROM: Roger Rousse, Director, Department of Public Service
DATE: April 20, 2007
SUBJECT: Shadow Woods Subdivision Road Rehabilitation Project – City File E06-023

REQUEST:

The Department of Public Service recommends approving a Professional Construction Engineering Services Agreement between Hubbell, Roth & Clark, Inc. (HRC) and the City of Rochester Hills for the Shadow Woods Subdivision Road Rehabilitation Project in a not-to-exceed amount of \$27,900.00 and authorize the Mayor and Clerk to execute a contract on behalf of the City.

REASON FOR PURCHASE:

In December of 2004, City Council approved the Professional Service Agreement with HRC for Municipal Engineering Services. HRC was selected through the quality base selection process as one (1) of the two (2) firms to provide engineering services to the City of Rochester Hills. HRC submitted a proposal to provide survey, layout, and staking services for the above-referenced project, as well as, assistance with construction inspection to supplement city staff on an as needed basis. The attached proposal includes an estimate of time and cost for the project.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive, P.O. Box 824
Bloomfield Hills, MI 48303-0824

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order
Service Agreement

BUDGET:

Costs associated with the Shadow Woods Subdivision Road Rehabilitation Project were identified in the Adopted 2007 Budget. The costs outlined in the attached proposal can be broken down as follows:

Survey, layout & staking - \$10,500.00 (MR-44, 100%)

Construction Inspection - \$17,400.00 (LR-01, 72% or \$12,528.00), (MR-44, 28% or \$4,872.00)

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Street	454.970000	Construction (LR-01)	\$414,910	\$12,528.00	\$402,382.00*
Major Road	452.970000	Construction (MR-44)	\$135,740	\$15,372.00	\$120,368.00**

HRC will provide the professional construction engineering services for this project, which includes, survey, layout & staking, and supplemental construction inspection, which will be charged to the project, along with outside consulting for materials testing and inspection. Approximately \$63,000 for material testing for local streets and \$25,000 for major roads will be expended to Spalding DeDecker from these balances.

Departmental staff will work with our consultant to oversee the direction of the survey, layout & staking, and supplemental inspection, as needed, on this project.

RECOMMENDATION:

It is recommended that City Council approve the Professional Construction Engineering Services Agreement between Hubbell, Roth & Clark, Inc. and the City of Rochester Hills for the Shadow Woods Subdivision Road Rehabilitation Project in a not-to-exceed amount of \$27,900.00 and authorize the Mayor and Clerk to execute a contract on behalf of the City.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		