

City of
ROCHESTER HILLS

1000 Rochester Hills Drive, Rochester Hills, Michigan 48309-3033

Bryan K. Barnett, Mayor

City Council Members: Erik Ambrozaitis J. Martin Brennan Greg Hooper Vern A. Pixley James Rosen Michael Webber Ravi Yalamanchi

**DEPARTMENT OF
PUBLIC SERVICES**

Roger H. Rousse
Director

Telephone
248.656.4685
FAX
248.656.4758

Billing / Account
Information
248.656.4688

Engineering Services
248.656.4640

Pathways
248.656.4640

Roads
248.656.4685

Water / Sewer
248.656.4685

November 26, 2007

Mr. Alfred Rais
Great Oaks West No. 2 Home Owners' Association
1126 Hickory Hill Drive
Rochester Hills, MI 48309-1705

**Re: Decorative Post Installation and Upgrade of Non-conforming Street Name
Signs - Request for Extension of Time (Section 9)**

Dear Mr. Rais:

As a follow-up to your phone conversation with Marc G. Matich on Tuesday, November 19, 2007, the Department of Public Service is granting your request for an extension of time for the above-referenced work. The completion date for all work has been extended to April 15, 2008. Prior to your contractor performing work, the following items will need to be addressed:

- The Engineering Department will need to review and approve the manufacturer's proposed decorative signpost material, including breakaway design requirements.
- A City of Rochester Hills' right-of-way use permit is required.
- The contractor's liability insurance and the associated bond requirements will need to be submitted to the City.
- A street sign agreement will need to be executed between the Great Oaks West No. 2 HOA and the City of Rochester Hills.

The City requests that your HOA continue to move this project forward and have all materials and permits approved by March 1, 2008 so that the work may be completed in a timely manner. Additionally, please note that if the installation of the decorative signposts is not progressing toward the April 15, 2008 completion date, the City will then proceed with installing standard City signposts. Finally, as discussed previously, the City will provide the new street signs for your contractor to install on the decorative signposts.

Please contact Ms. Barbara J. Smith, Permit Coordinator at (248) 656-4640 regarding permit requirements. If you have any further questions or need additional information, please feel free to contact either Marc G. Matich or myself also at (248) 656-4640.

Sincerely,



Paul G. Shumejko, P.E., PTOE
Transportation Engineer

PGS/sdm/jfd

c: Marinela Ernst, President, Great Oaks West No. 2 HOA, 1241 Hickory Hill Dr., Rochester Hills, MI 48309-1709
Roger H. Rousse, DPS Director
Paul M. Davis, P.E., City Engineer
Marc G. Matich, Traffic Technician
Barbara J. Smith, Permit Coordinator
File

www.rochesterhills.org

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City Hall
General Information
248.656.4600

Bryan K. Barnett
Mayor
248.656.4664

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April 9, 2008

Ms. Marinela Ernst, President
Great Oaks West No. 2 Home Owners' Association (HOA)
1241 Hickory Hill Dr
Rochester Hills, MI 48309

Re: **Decorative Post Installation and Upgrade of Non-conforming Street Name
Signs - 2nd Request for Extension of Time (Section 9)**

Dear Ms. Ernst:

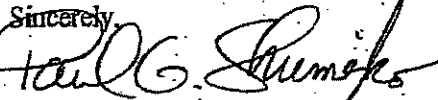
As a follow-up to your phone conversation with Marc G. Matich on Tuesday, April 2, 2008, the Department of Public Service is granting your request for a second extension of time for the above-referenced work. The completion date for all work has been extended to June 15, 2008. Prior to your contractor performing work, the following items will need to be addressed:

- The Engineering Department will need to review and approve the manufacturer's proposed decorative signpost material, including breakaway design requirements.
- A City of Rochester Hills' right-of-way use permit is required.
- The contractor's liability insurance, and the associated bond requirements will need to be submitted to the City.
- A street sign agreement will need to be executed between the Great Oaks West No. 2 HOA and the City of Rochester Hills.

The City requests that your HOA continue to move this project forward and have all materials and permits approved by May 1, 2008 so that the work may be completed in a timely manner. Additionally, please note that if the installation of the decorative signposts is not completed by a June 15, 2008 completion date, the City's Sign Shop will proceed with installing standard City signposts as agreed upon. Finally, as previously discussed, the City will provide the new street signs for your contractor to install on the City approved decorative signposts.

Please contact Ms. Barbara J. Smith, Permit Coordinator at (248) 656-4640 regarding permit requirements. If you have any further questions or need additional information, please feel free to contact either Marc G. Matich or myself also at (248) 656-4640.

Sincerely,



Paul G. Shumejko, P.E., PTOE
Transportation Engineer

PGS/sdm

c: Roger H. Rousse, DPS Director
Paul M. Davis, P.E., City Engineer
Marc G. Matich, Traffic Technician
Barbara J. Smith, Permit Coordinator
Bud Clark, DPS Sign Shop
File

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Mayor
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April 12, 2007

Mr. Alfred Rais
Great Oaks West No. 2 Home Owners' Association
1126 Hickory Hill Drive
Rochester Hills, MI 48309-1705

**Re: Upgrade of Existing Non-conforming Residential Street Name Signs
Section 9**

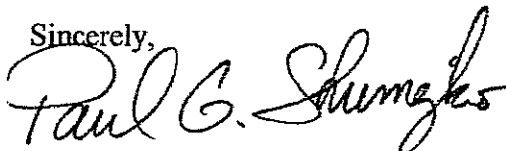
Dear Mr. Rais:

The City of Rochester Hills' Department of Public Service will be in your subdivision this summer to replace the existing non-conforming street name signs to those required by the Michigan Manual on Uniform Traffic Control Devices (MMUTCD). The new signs will have white lettering on a green retro-reflective background (a copy of the MMUTCD requirements is enclosed for your reference).

The intent of this letter is to allow the Great Oaks West No.2 Homeowner's Association (HOA) sufficient time to inform residents of the upcoming changes to the street name signs, and to allow City staff an opportunity to answer any questions that may arise. At this time, there are no specific dates set for the sign upgrades. However, once we have decided on a date to commence the work, we will notify the HOA to begin the coordination of sign change-out and, if requested, to assist the HOA in salvaging any of the existing signs. Also, staff is willing to coordinate the installation of the new street name signs on City approved decorative sign posts should the HOA decide to purchase their own posts.

If you have any questions or need additional information, please feel free to contact me at (248) 841-2489.

Sincerely,



Paul G. Shumejko, P.E., PTOE
Transportation Engineer

PGS/jfd

Enclosures as noted

cc: Roger H. Rousse, DPS Director
Paul M. Davis, P.E., City Engineer
Marc G. Matich, Traffic Technician
File

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