



Rochester Hills Minutes - Draft

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Green Space Advisory Board

Chairperson William Windscheif, Vice Chairperson Paul Funk

**Members: Gerald Carvey, Tim Gauthier, Lynn Loeb, Lorraine McGoldrick, Dahlvin Peterson,
Jack Robinson, Pamela Wallace
Council Member Ravi Yalamanchi**

Youth Representatives: Molly Graham, Leo Oriet, Orfeh Vahabzadeh

Staff Members: Kurt Dawson, Michael Hartner, Roger Moore

Tuesday, February 26, 2008

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

Chairperson Windscheif called the Green Space Advisory Board meeting to order at 7:03 PM.

ROLL CALL

Present 9 - Paul Funk, Gerald Carvey, Tim Gauthier, Lorraine McGoldrick, Jack Robinson, Pamela Wallace, William Windscheif, Lynn Loeb and Dahlvin Peterson

Non-Voting Members Present: Mike Hartner, Roger Moore, Molly Graham, Leo Oriet

Non-Voting Members Absent: Kurt Dawson, Orfeh Vahabzadeh, Ravi Yalamanchi [entered at 7:31PM].

Other Present: Laura Douglas, Andy Krupp, Melinda Hill

APPROVAL OF MINUTES

2008-0079 Regular Meeting - November 27, 2007

Attachments: [112707 GSAB Draft Minutes.pdf](#)
[Resolution.pdf](#)

A motion was made by McGoldrick, seconded by Wallace, that this matter be Approved.

The motion CARRIED by the following vote:

Aye 9 - Funk, Carvey, Gauthier, McGoldrick, Robinson, Wallace, Windscheif, Loeb and Peterson

Resolved that the Green Space Advisory Board hereby approves the Minutes of the Regular Meeting of November 27, 2007 as presented.

2008-0084 Regular Meeting - December 18, 2007

Attachments: [121807 GSAB DRAFT Minutes.pdf](#)
[Resolution.pdf](#)

A motion was made by Funk, seconded by Robinson, that this matter be Approved. The motion CARRIED by the following vote:

Aye 9 - Funk, Carvey, Gauthier, McGoldrick, Robinson, Wallace, Windscheif, Loeb and Peterson

Resolved that the Green Space Advisory Board hereby approves the Minutes of the Regular Meeting of December 18, 2007 as presented.

COMMUNICATIONS

Member Funk highlighted two recent publications regarding the green space initiative. Member McGoldrick mentioned an upcoming training session at Oakland County regarding green space evaluation. Chairperson Windscheif recapped a letter sent to Ms. Lynn Rizzo for a property nomination. He also congratulated Member Wallace and spouse, Mr. Krupp for being selected to receive a Family First award from the City.

PUBLIC COMMENT

Chairperson Windscheif acknowledge three (3) residents that were present: Ms. Laura Douglas, Mr. Andy Krupp, and Ms. Melinda Hill.

Discussion ensued regarding Article II: Membership, Section 2, paragraph 2 prohibiting certain membership on GSAB. The Board expressed appreciation of the resident input and agreed that this topic will be discussed further at a future GSAB meeting.

UNFINISHED BUSINESS

2008-0015 Request to Amend GSAB *Bylaws and Rules of Procedure*

Attachments: [Agenda Summary.pdf](#)
[022608 Bylaw amendmts - Draft 2.pdf](#)
011708 Memo re amendmts.pdf
011708 Bylaw amendmts - Draft 1.pdf

Chairperson Windscheif recapped discussion from the January GSAB meeting which included the suggestions to various articles that reflect the change from seven (7) to nine (9) voting members and other minor additions. It was suggested that the bylaws should be relatively general in scope and flexible in nature.

Member Funk presented an overview of other minor changes that resulted from previous discussions and were reflected in the following sections:

*Article II: Membership, Section 1 and Section 2
Article III: Objectives
Article V: Officers and Their Duties, Section 5, Secretary*

The Board consensus was to recommend the changes be presented to City Council for approval.

A motion was made by Carvey, seconded by Wallace, that this matter be Recommended for Approval to the City Council Regular Meeting. The motion CARRIED by the following vote:

Aye 9 - Funk, Carvey, Gauthier, McGoldrick, Robinson, Wallace, Windscheif, Loeb and Peterson

Whereas, the Rochester Hills City Council expanded the Green Space Advisory Board (GSAB) from seven (7) to nine (9) voting members at the City Council meeting dated January 7, 2008;

Whereas, the GSAB recommends that City Council stagger the nine (9) member terms so that three (3) members are appointed in a given year for better uniformity;

Whereas, the GSAB *Bylaws and Rules of Procedure* should be amended in appropriate Articles to reflect the increased members as well as other articles that contain suggested changes;

Now Therefore Be It Resolved, that GSAB recommends that City Council approve the proposed amendments in the GSAB Bylaws and Rules of Procedure as presented.

[Council Member Yalamanchi entered at 7:31 PM]

2007-0056 GSAB Work Plan for 2008

Attachments: [Agenda Summary.pdf](#)
[2008 Work Plan - draft 2.pdf](#)
2008 Work Plan - draft 1.pdf

Chairperson Windscheif briefly recapped the discussion regarding the consolidated draft of the 2008 Work Plan. The consolidated draft was the product of discussion from several GSAB meetings. Member Funk presented an overview of each section in the draft document. The purpose of the work plan is to provide a direction for sub-committee activity for the balance of the year [2008]. The sub-committees will report to the Board as necessary. After lengthy discussion, the consolidated draft was approved as amended.

A motion was made by Gauthier, seconded by Robinson, that this matter be Recommended for Approval to the City Council Regular Meeting. The motion CARRIED by the following vote:

Aye 9 - Funk, Carvey, Gauthier, McGoldrick, Robinson, Wallace, Windscheif, Loeb and Peterson

Whereas, the Green Space Advisory Board (GSAB) has had several discussions regarding formulating a work plan to provide direction for activities carried out by sub-committees to achieve goals during the year;

Resolved that GSAB approves the proposed 2008 Work Plan and will recommend approval to City Council.

NEW BUSINESS

2008-0082 Discussion regarding GSAB Sub-committees

Chairperson Windscheif opened the floor for volunteers to the four (4) sub-committees as detailed in the Work Plan. He reminded members that no more than four (4) voting members can serve on one sub-committee without a public meeting notice as required by the Open Meetings Act.

The sub-committees are as follows:

- * Administrative & Strategic Sub-Committee - Windscheif, Funk, Hartner, Yalamanchi*
- * Communication, Promotion & Media Sub-Committee - Funk, Peterson Robinson, Oriet*
- * Property Nominations & Acquisitions Sub-Committee - Carvey, Gauthier, McGoldrick*
- * Stewardship & Advocacy Sub-Committee - Carvey, Loeb, Robinson, Wallace, Oriet, Graham*

The Board agreed that the sub-committees should meet before the next GSAB meeting to discuss and report back on the following:

- * Appoint a sub-committee leader*
- * Review the proposed activities as outlined in the work plan*
- * Prioritize the proposed activities*

ANY OTHER BUSINESS

Member Robinson reported that he and Member Oriet, Youth Representative, met to discuss ways to engage young people in the green space initiative. Mr. Robinson contacted the principal at Avondale High School and noted a new conservation group has been recently organized. Mr. Oriet attends Avondale High School and it was suggested that he introduce the green space initiative to the new conservation group in an attempt to involve more youth in green space activities. Other suggestions were to share the GSAB vision presentation with youth groups as well as involve area Boy Scout groups.

The Board requested an update from Mr. Mike Hartner, Director of Parks & Forestry. Mr. Hartner provided an update of the Green Space Millage Fund and the Andover Woods property appraisal status.

NEXT MEETING DATE

Tuesday, March 25, 2008 - 7:00 PM

ADJOURNMENT

There being no further business to discuss, Chairperson Windscheif adjourned the meeting at 8:55 PM.

Minutes prepared by Denise Mertz.

Minutes were approved as presented/amended at the _____, 2008 Regular Green Space Advisory Board Meeting.

*_____
William Windscheif, Chairperson*