



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2018-0497

**TO:** Mayor and City Council Members

**FROM:** Allan E. Schneck, P.E., DPS Director

**DATE:** November 12, 2018

**SUBJECT:** Auburn Road Reconstruction Project; City File Number E16-015  
Temporary Grading Permit and Driveway Grading License for  
Parcel 30 – 1536 E. Auburn (parcel numbers 15-36-201-047, 048 and 008)

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**REQUEST:**

The Department of Public Services requests that City Council accept the temporary grading permit and driveway grading license for 1536 E. Auburn Road and approve payment of \$460.00 to Brain Freeze II, LLC for the Auburn Road reconstruction project from Culbertson to Hessel.

**REASON FOR PURCHASE:**

The proposed Auburn Road reconstruction project includes encroachments onto the adjacent private properties. These encroachments may result from paving equipment or new pavement placement to provide acceptable transitions to existing pavements at the adjacent private properties. The project also includes the elimination, relocation or reconstruction of existing driveways serving the affected properties. Thus, temporary construction permits and driveway grading license agreements are needed.

**PROCESS:**

**Vendor Name and Address:**

Brain Freeze II, LLC  
693 Slocum Dr.  
Auburn Hills, MI 48326-3843

**Reason for Selection:**

Temporary Grading Permit and Driveway Grading License

**BUDGET:**

Payment for the Auburn Road reconstruction project (MR-16A) right-of-way payments were setup in the 2018 second quarter budget amendment. A total of \$75,000 was budgeted in three funds for the payment of permanent and temporary easement acquisitions. The funds and initial amounts were setup as: Major Road - \$9,750, Local Street - \$29,250 and Pathway Construction - \$36,000. During the project, the acquisition of vacant property at the northeast corner of Auburn and Emmons was available. The City chose to purchase the property and the expense (\$35,000) was charged to the Major Road fund. Thus, the Major Road budget in the below table starts as a negative \$25,250. For the remaining temporary and easement acquisitions, the permanent highway easement payments will be charged to the Major Road funds while the temporary grading permits will be split 67% and 33% between the Local Street and Pathway Construction funds to reflect pavement work that will occur in the alleyways and areas between buildings and Auburn Road.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Major Road	452.973000	ROW Acquisition	(\$28,515.00)	\$0.00	(\$28,515.00)
Local Street	454.973000	ROW Acquisition	\$19,471.35	\$308.20	\$19,163.15
Pathway Construction	403.973000	Land	\$31,183.65	\$151.80	\$31,031.85
				<b>TOTAL</b>	<b>\$21,680.00</b>

**RECOMMENDATION:**

The Department of Public Services recommends that City Council accept the temporary grading permit and driveway grading license for 1536 E. Auburn Road and approve payment of \$460.00 to Brain Freeze II, LLC for the Auburn Road reconstruction project from Culbertson to Hessel.

<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		