



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2009-0158

TO: Mayor and City Council Members
FROM: Roger H. Rousse, Director of Public Service
DATE: April 20, 2009
SUBJECT: Hamlin Road, Crooks to Livernois Construction Project
Construction Engineering Contract
City File No. E92-023

REQUEST:

City Council is asked to approve the contract between the City of Rochester Hills and Orchard, Hiltz & McCliment, Inc. for construction engineering services for the reconstruction and widening work along Hamlin Road from Crooks Road to Livernois Road in an amount not to exceed \$999,781.17.

REASON FOR PURCHASE:

The City solicited Request for Qualifications Statements (RFQ) to provide construction engineering and testing services for the reconstruction of Hamlin Road, Crooks to Livernois Roads along with the construction of a roundabout at the Hamlin/Livernois intersection. A RFQ Review Committee was formed and Orchard, Hiltz & McCliment, Inc. was selected as the most qualified consultant to perform the services.

Orchard, Hiltz and McCliment, Inc. will provide full construction engineering services that include contract administration, inspection, staking, quality control testing and reporting, measurement, computation, and documentation of quantities, reporting and record keeping, and finalizing all project documentation performed by the contractor until completion and acceptance of the project by the City and the Michigan Department of Transportation (MDOT).

Orchard, Hiltz & McCliment, Inc. holds an approved status on MDOT's pre-qualified list for Road Construction Engineering and has working experience with FieldManager software and the MERL Program, both of which are MDOT requirements for federal aid funded projects.

Federal funds will cover 80% of the approved cost expenditures for the construction engineering services for the project. The City's share is 20%.

PROCESS:

Vendor Name and Address:

Orchard, Hiltz & McCliment, Inc.
3400 Plymouth Road
Livonia, Michigan 48150

Selection:

Quality Based Selection Process

Method of Purchase:

Contract

Blanket Purchase Order

BUDGET:

The funds were included in the budget and the CIP as MR-02A. In the 2008 budget \$200,000 was included as the City's share of the construction engineering services and carried over to the 2009 budget. It was then determined that the City will pay 100% to OHM up front and be reimbursed 80% from MDOT. A 2009 first quarter budget amendment was approved for an additional \$800,000 bringing the total 2009 budget for construction engineering to \$1,000,000.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Roads Construction	452.970000	Construction & Improvements MR-02A	\$1,000,000.00	\$999,781.17	\$218.83
			\$200,000.00	City Share 20%	
Major Road Revenue	202.547002	State Grant – Hamlin (Crooks to Livernois)	\$800,000.00	MDOT Share 80%	

RECOMMENDATION:

That the Rochester Hills City Council approves the contract between the City of Rochester Hills and Orchard, Hiltz & McCliment, Inc. for construction engineering services for the reconstruction and widening work along Hamlin Road from Crooks Road to Livernois Road in an amount not to exceed \$999,781.17 and authorizes the Mayor and Clerk to execute the agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		

I:\Eng\Publ\E92023 Hamlin Road-Crooks to Livernois\CE\Agenda Summary OHM CE Services.doc