



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
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Legislative File No: 2008-0501

TO: Mayor and City Council Members
FROM: Roger Rousse, Director of Department of Public Services
DATE: September 17, 2008
SUBJECT: Fuel Management System

REQUEST:

City Council is requested to authorize a project budget for the purchase of a fully automated fuel management system to Trak Engineering, Tallahassee, Florida; and various other vendors in the amount not-to-exceed \$30,000.

REASON FOR PURCHASE:

The intent of the fuel management system is to obtain software and equipment that will improve the efficiency, security, and control over fuel dispensing operations.

The City solicited Request for Proposals for a fully automated fuel management system. Three proposals were received and evaluated by DPS, MIS and Purchasing staff. Two shortlisted firms presented equipment and software demonstrations to the evaluation team. Trak Engineering was selected as providing the best value to the City based on its functionality, ease of use, cost and the ability of the software to integrate with the City's RTA Fleet Management Software, Oracle/J.D. Edwards Financial Management Systems and the Veeder-Root TLS-350 tank level monitoring system.

The project budget in the amount of \$30,000 includes the cost of software, implementation, training, maintenance and support for 2 years, and additional hardware components needed to implement a fully automated fuel management system.

PROCESS:

Vendor Name and Address:

Trak Engineering
2901 Crescent Drive
Tallahassee, FL 32301

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fleet Fund	661.977000	Equipment-Capitalized	\$30,000	\$30,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize the fuel management system project in the amount not-to-exceed \$30,000 to Trak Engineering, Tallahassee, Florida and other various vendors.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		