



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
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www.rochesterhills.org**

Legislative File No: 2007-0040

TO: Mayor and City Council Members
FROM: Roger Rousse, Director of Public Service
DATE: January 12, 2007
SUBJECT: Ready Mix Concrete Materials

REQUEST:

City Council is requested to authorize the issuance of a blanket purchase order to Utica Transit Mix, Sterling Heights, Michigan as primary vendor and Arlington Transit Mix & Masonry Supply, Shelby Township, Michigan, as secondary vendor, for Ready Mix Concrete Materials in the amount not-to-exceed \$70,000 through December 31, 2007.

REASON FOR PURCHASE:

The Department of Public Service purchases ready mix concrete materials on an as-needed basis to use for local and major road repairs. Concrete is also utilized in water main and sewer breaks when it becomes necessary to dig into roads and driveways. The concrete materials are delivered as-needed for department operations.

Sealed bids were solicited using the MITN website with three responses. Award is recommended to Utica Transmit Mix as the primary vendor and the lowest responsive, responsible bidder meeting the specifications of the bid. Arlington Transit Mix & Masonry Supply was the second lowest bidder and selected as a secondary vendor. Utica Transit Mix and Arlington Transit Mix & Masonry Supply have been a previous vendors with the City and provided quality product and services.

In previous years the Department of Public Service has found that one vendor is unable to keep up with the overwhelming demand for ready mix concrete materials during the construction season. Both vendors will be utilized, based on their ability to supply the concrete materials to meet the delivery times required by the department for daily operations.

PROCESS:

Vendor Name and Address:

Utica Transit Mix
42380 Yearego Drive
Sterling Heights, MI 48314

Reason for Selection:

Lowest responsive, responsible bid

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds for ready mix concrete materials are budgeted in various cost centers depending on the usage, along with other materials. Funds are included in the 2007 budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Roads	462.781000	Material-Rd Maint	\$15,000	\$15,000	0
Local Roads	464.781000	Material-Rd Maint	\$45,000	\$45,000	0
Sewer	510.781000	Materials	\$5,000	\$5,000	0
Water	530.781000	Materials	\$5,000	\$5,000	0

RECOMMENDATION:

It is recommended that City Council authorize the issuance of a blanket purchase order to Utica Transit Mix, Sterling Heights, Michigan, as the primary vendor and Arlington Transit Mix & Masonry Supply, Shelby Township, Michigan, as secondary vendor, for Ready Mix Concrete Materials in the amount not-to-exceed \$70,000 through December 31, 2007.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		