



Rochester Hills

Minutes - Draft

Green Space Advisory Board

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Home Page:
www.rochesterhills.org

Chairperson Gerald Carvey

Members: Thomas Dohr, Tim Gauthier, Richard Graham, Jayson Graves, Lynn Loeb, Dahlvin Peterson, Samantha Phillips, Beth Tilove

Council Member Adam Kochenderfer

Youth Representatives: Pranita Balusu, Laisa Magucha, Michelle Thorpe

Tuesday, January 24, 2012

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

Chairperson Carvey called the Green Space Advisory Board meeting to order at 7:02 p.m.

ROLL CALL

Present 8 - Gerald Carvey, Tim Gauthier, Lynn Loeb, Dahlvin Peterson, Beth Tilove, Samantha Phillips, Thomas Dohr and Jayson Graves

Absent 1 - Richard Graham

Non-Voting Members Present: Mike Hartner, Adam Kochenderfer, Roger Moore, and Laisa Magucha

Non-Voting Members Absent: Pranita Balusu, Kurt Dawson, and Michelle Thorpe

Others Present: None

Committee Members Graham, Dawson, Balusu, and Thorpe provided previous notice they would be unable to attend and asked to be excused.

APPROVAL OF MINUTES

2012-0005 Regular Meeting - December 13, 2011

Attachments: [12-13-11 GSAB Draft Minutes.pdf](#)
[Resolution.pdf](#)

*The minutes were approved as amended with the following addition under **UNFINISHED BUSINESS:***

Page 3, item 2008-0131, paragraph 2:

Member Tilove requested that Chairperson Carvey and Mr. Hartner look into the possibility of improving access from the Clinton River Trail going south to the river in the area that was used for last year's discovery hike.

A motion was made by Loebis, seconded by Tilove, that this matter be Approved as Amended. The motion carried by the following vote:

Aye 8 - Carvey, Gauthier, Loebis, Peterson, Tilove, Phillips, Dohr and Graves

Absent 1 - Graham

Resolved that the Green Space Advisory Board hereby approves the Minutes of the Regular Meeting of December 13, 2011 as amended.

COMMUNICATIONS

Chairperson Carvey distributed literature regarding open spaces from a meeting he attended at Oakland County on Thursday, January 17, 2012.

PUBLIC COMMENT

Chairperson Carvey acknowledged there were no members of the public present.

UNFINISHED BUSINESS

2008-0130 GSAB Administrative & Strategic Sub-Committee

No report at this time.

Discussed

2008-0131 GSAB Communication, Promotion & Education Sub-Committee

Update on green space boundary signs

Mr. Mike Hartner, Director of Parks & Forestry, noted that the bids for the carsonite boundary markers are due from prospective vendors on Thursday, January 26, 2012 at 5:00 p.m. The goal is to have them ready for installation by the spring thaw.

Member Tilove presented a letter drafted by Member Loebis to be sent to property owners located next to city-owned green space parcels informing them that boundary markers will be installed by the City to delineate green space boundaries from their private property.

Discuss second annual discovery hike

Member Tilove recognized the Parks staff for their assistance with the 2011 Discovery Hike. She stated that the City of Rochester is permitting the Michigan Green Team to host a Green Living Expo on June 22 through June 24, 2012 and that there will be no Earth Day Celebration in Rochester. After much discussion, the Board concluded that they would not be able to participate in a three-day expo due to conflicting schedules at that time of year.

Ms. Tilove presented a comprehensive outline of topics regarding the 2012

Discovery Hike. The following is a summary of the board consensus:

- * The date will be Saturday, May 19, 2012 from 10 a.m. to 2 p.m. The focus will be on stewardship.*
- * The participation/raffle cards will be used again due to their success. A flyer will be mailed to last year's hikers announcing the second annual discover hike. Discussion included pros and cons of requiring each hiker to visit every parcel in order to enter the raffle. It may be possible to provide signage and/or an information table at Diversion Street for an east entrance to the hike. It was suggested to promote the Rivercrest parcel as a "bonus stop" on the route because it cannot be conveniently intertwined on the hike.*
- * Mr. Mike Hartner, Director of Parks & Forestry volunteered to provide a single map depicting all city-owned green space parcels for the convenience of hikers.*
- * Other important items are publicity, the need for more volunteers, and the expenses of the supplies which include printing banners, flyers, signs and providing water for the hikers.*
- * It was suggested that everyone meet for an early morning "breakfast briefing" on the hike day.*

Discussed

2008-0132 GSAB Property Nominations & Acquisitions Sub-Committee

No report at this time.

Discussed

2008-0133 GSAB Stewardship & Advocacy Sub-Committee

Member Peterson had no report at this point but will be contacting Naturalist Ranger Lance DeVoe to determine the best date for the spring work project regarding the removal of garlic mustard.

Discussed

NEW BUSINESS

2012-0006 Election of GSAB Chairperson - 2012

Attachments: [Chairperson Nomination Form.pdf](#)

Chairperson Carvey opened the floor for nominations for 2012 Chairperson.

Members Gauthier, Peterson, Phillips, and Tilove nominated Chairperson Carvey.

Hearing no further nominations, Chairpsom Carvey closed the floor for

nominations. Chairperson Carvey accepted the nomination.

The resolution carried by the following votes:

Aye 8 - Carvey, Gauthier, Loeb, Peterson, Tilove, Phillips, Dohr and Graves

Absent 1 - Graham

Resolved that a unanimous ballot be cast and Member Gerald Carvey be appointed as Chairperson of the Green Space Advisory Board for 2012.

2012-0007 Election of GSAB Vice Chairperson - 2012

Attachments: [Vice Chairperson Nomination Form.pdf](#)

Chairperson Carvey opened the floor for nominations for Vice Chairperson.

Member Tilove nominated Member Tim Gauthier for Vice Chairperson.

Hearing no further nominations, Chairperson Carvey closed the floor for nominations. Member Gauthier accepted the nomination.

The resolution carried by the following votes:

Aye 8 - Carvey, Gauthier, Loeb, Peterson, Tilove, Phillips, Dohr and Graves

Absent 1 - Graham

Resolved that a unanimous ballot be cast and Member Tim Gauthier be appointed as Vice Chairperson of the Green Space Advisory Board for 2012.

2012-0008 Adopt GSAB Meeting Schedule - 2012

Attachments: [Meeting schedule memo.pdf](#)
[Resolution.pdf](#)

Chairperson Carvey suggested the meeting time be adjusted to 8:00 p.m. for February, March, and April due to Member Graham's spring teaching schedule. The remainder meetings will begin at 7:00 p.m. The Board was in agreement.

A motion was made by Loeb, seconded by Tilove, that this matter be Approved. The motion carried by the following vote:

Aye 8 - Carvey, Gauthier, Loeb, Peterson, Tilove, Phillips, Dohr and Graves

Absent 1 - Graham

Resolved that the Green Space Advisory Board establish their 2012 Meeting Schedule as the fourth (4th) Tuesday of each month at 7:00 PM, Michigan time, with the exception of February, March, and April which will be at 8:00 PM, 1000 Rochester Hills Drive, Rochester Hills, Michigan, Oakland County; with the understanding that any meeting dates conflicting with holidays or elections will be scheduled as needed. The 2012 meeting dates are as follows:

February 28, March 27, April 24, May 22, June 26, July 24, August 28, September 25, October 23, November 13, December 11, 2012.

Further Resolved that the meeting schedule will be posted in accordance with the Public Act 267 of 1976 as amended.

ANY OTHER BUSINESS

Discuss 2012 note taker for meetings

Chairperson Carvey opened the floor for someone to volunteer to be the note taker for 2012. Member Loebis volunteered. The Board expressed their appreciation and also thanked Member Gauthier for his service over the past three years as note taker.

NEXT MEETING DATE

- Tuesday, February 28, 2012 at 8:00 p.m. in Room 221, second floor.

ADJOURNMENT

There being no further business to discuss, Chairperson Carvey adjourned the meeting at 8:10 p.m.

Minutes prepared by Denise Mertz.

Minutes were approved as presented/amended at the _____ 2012 Regular Green Space Advisory Board Meeting.

Gerald Carvey, Chairperson