



# Rochester Hills

## Minutes

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Carol Morlan,  
Theresa Mungioli and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, March 20, 2023

7:00 PM

1000 Rochester Hills Drive

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#### CALL TO ORDER

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.*

#### ROLL CALL

**Present** 7 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Carol Morlan, Theresa Mungioli and David Walker

#### Others Present:

*Matt Einheuser, Natural Resources Manager  
Ken Elwert, Parks and Natural Resources Director  
Bill Fritz, Public Services Director  
Tim Hollis, Deputy Building Director  
Pat McKay, Museum Manager  
Leanne Scott, City Clerk  
John Staran, City Attorney  
Maria Willett, Chief of Staff*

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

A motion was made by Walker, seconded by Hetrick, that the Agenda be Approved as Presented. The motion CARRIED by the following vote:

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

#### COUNCIL AND YOUTH COMMITTEE REPORTS

##### *Rochester Hills Government Youth Council (RHGYC):*

*President Deel introduced RHGYC Representative Ryan Barrett.*

**Mr. Barrett** shared that the RHGYC has been busy planning for its Cultural Event. He noted that the event will take place on May 13, 2023 at Rochester University and the RHGYC will be actively promoting this event the next few months.

**Deer Management Advisory Committee (DMAC):**

**Mr. Hetrick** shared that next Monday, March 27, 2022, the DMAC is hosting its annual Gardening with Deer Seminar at City Hall. He explained that the seminar is sponsored by Bordines and educates people on how to manage their gardens to cohabitate with the deer population. He noted that there are currently 50 people signed up for the seminar with a maximum capacity of 100 and encouraged interested participants to register.

**Ms. Mungoli** added that the DMAC requested Bordines to hold this event earlier in the year to allow residents to apply the information to this year's gardens.

She stated that the Adams Road Visioning Phase I Engagement Summary is available to view in the Rochester Post and online at <https://mksk.mysocialpinpoint.com/visioningadamsroad>. She added that this is the first interpretation of data collected last year regarding the Adams Road Corridor. She noted that the next Adams Road Vision Workshop is in May.

**Sister City Rochester/Rochester Hills Committee:**

**Ms. Mungoli** shared that the Memorial Day Parade of Heroes was re-instituted last year and the Sister City Rochester/Rochester Hills goal is to generate sponsorships yearly that will be used for the following years' parades. She stated that there are several sponsorship opportunities available and added that any interested sponsors should contact her for more information or the Rochester Regional Chamber Foundation.

**Rochester Area Youth Assistance (RAYA):**

**Ms. Mungoli** stated that March 21, 2023 is RAYA's Youth Recognition Banquet and it is a free event for the public. She expressed her appreciation to City staff that have worked with RAYA to support the organization, especially Lindsay Wood and Maria Willett.

**Advisory Traffic and Safety Board:**

**Mr. Blair** mentioned that he serves on the Advisory Traffic and Safety Board and that this is a citizen-led committee that keeps the traffic flow safe in the community. He noted that the Board typically meets the second Tuesday of each month as needed. He stated that if there is an issue with traffic in the City, to bring concerns forward to the Advisory Traffic and Safety Board by filling out a form on the City's website.

**Avondale Youth Assistance (AYA):**

*Ms. Morlan shared that AYA is preparing for their Student Recognition Night that recognizes outstanding students that are making great strides. She noted that this event will take place on Wednesday, April 26, 2023 and she thanked Tim Hortons and Culvers for their support and sponsorship of this event. She added if any residents are interested in serving on a board or committee, they should let their City Council Representative know.*

**PUBLIC COMMENT for Items not on the Agenda****CONSENT AGENDA**

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2023-0131** Approval of Minutes - City Council Regular Meeting - July 25, 2022

**Attachments:** [CC Min 072522.pdf](#)  
[Resolution \(Draft\).pdf](#)

Enactment No: RES0055-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on July 25, 2022 be approved as presented.

**2023-0132** Approval of Minutes - City Council Special Meeting - August 15, 2022

**Attachments:** [CC Special 081522.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0056-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Special Meeting held on August 15, 2022 be approved as presented.

**2023-0133** Approval of Minutes - City Council Regular Meeting - August 15, 2022

**Attachments:** [CC Min 081522.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0057-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on August 15, 2022 be approved as presented.

**2023-0116** Request for Purchase Authorization - FACILITIES: Blanket purchase order/contract for on-call roofing services in the amount not-to-exceed

\$30,000.00 for a one-year term; Royal Roofing, Orion, MI

**Attachments:** [032023 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0058-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for on-call roofing services to Royal Roofing, Orion, Michigan in the amount not-to-exceed \$30,000.00 for a one-year term and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

### Passed the Consent Agenda

**A motion was made by Walker, seconded by Mungioli, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

*Maria Willett, Chief of Staff, provided the following City updates on behalf of Mayor Barnett:*

- Phase II of the 23 Mile Road and Dequindre construction began today. She noted that this project was moved up from April 3, 2023 to March 20, 2023. She added that road closure updates were sent out via RH Connect. She stated anyone that is not currently signed up on RHConnect can go to [www.rochesterhills.org/rhconnect!](http://www.rochesterhills.org/rhconnect!) and sign up and added that it is a great way to stay informed on construction and other events in the City.
- Leadership Rochester visited City Hall this week; this group consists of 15 people within the community that are interested in connecting with community leaders and learning more on how they can make a difference. She added that they met with all of the Directors and learned about what they do at City Hall and had lunch with the Mayor and Sara Roediger, Planning and Economic Development Director, to learn more about the Auburn Road Corridor project. She added that the group wrapped up with a panel discussion with Mayor Barnett, Oakland Township Manager, Adam Kline and Rochester City Manager, Nik Banda. She noted that Nathan Mueller, Senior Advisor, Strategy and Communications, and Dennis Andrew, Parks Manager, are both a part of the Leadership Rochester 2023 Class.
- The Mayor had an opportunity to visit Marquardt Switches, Inc. and check out their new DemoCar. She stated Marquardt has been in the City for 15 years and brings cutting edge technology to Rochester Hills.
- Amy Grande, University Hills Elementary School Principal, has been serving the Rochester Community Schools (RCS) District for nearly 50 years with 23 years as the Principal of University Hills Elementary. She stated that Ms. Grande has been a valuable member of the RCS team and has been a great

leader at RCS. She added that the Mayor was honored to recognize her at a recent RCS event for her 50 years of service.  
- Coach Greg Kampe, Oakland University Men's Basketball Coach, brought three players, Jalen Moore, Trey Townsend and Blake Lampman to be a part of Mayor Barnett's Right Down the Street podcast. She added they had a very interesting discussion about coaching, loyalty, giving back to the community and having a strong shoe game.

## ATTORNEY'S REPORT

City Attorney John Staran had nothing to report.

## NOMINATIONS/APPOINTMENTS

**2023-0080** Request to Confirm the Mayor's Reappointment of Gerard Dettloff, Anthony Gallina and Marvie Neubauer to the Planning Commission for a three-year term to expire March 31, 2026

**Attachments:** [032023 Agenda Summary.pdf](#)  
[Dettloff CQ.pdf](#)  
[Gallina CQ.pdf](#)  
[Neubauer CQ.pdf](#)  
[Resolution \(Draft\).pdf](#)

**A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

Enactment No: RES0059-2023

**Resolved**, that the Rochester Hills City Council hereby confirms the Mayor's Reappointment of Gerard Dettloff, Anthony Gallina and Marvie Neubauer to the Planning Commission for a three-year term to expire March 31, 2026.

**2023-0114** Request to Confirm the Mayor's Appointment of Tony Vernaci and Reappointment of Michael Kaszubski, Gloria Pagliarella, Rophin Paul and Ryan Price to the Local Finance Development Authority for a four-year term to expire March 31, 2027

**Attachments:** [032023 Agenda Summary.pdf](#)  
[Kaszubski CQ.pdf](#)  
[Pagliarella CQ.pdf](#)  
[Paul CQ.pdf](#)  
[Price CQ.pdf](#)  
[Vernaci CQ.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ms. Mungoli** mentioned her concerns about citizens serving on committees and getting more people involved. She stated that she would also like to ensure that the citizens serving on boards and committees reside in Rochester Hills. She added that she had brought this concern up previously and was told that there are three committees that do not require citizens to live in Rochester Hills to serve on its committee and the Local Development Finance Authority (LDFA) is one of those committees. She stated that she would like to look into the three

*committees and understand why the citizens that serve on these committees do not require Rochester Hills residency to serve. She explained if it is a State Statute or a City Charter Rule than that is understandable; however, if it is just the City's practice to allow non-residents to serve on these three committees, than she would like City Council to further investigate the by-laws for these committees. She explained that there is a non-resident being recommended for reappointment to the LDFA for four years and she does not support that recommendation.*

**Mr. Staran** commented that there are some statutes and ordinance requirements that state certain boards and commissions must be residents of the City to serve. He added that there are some boards and committees that a business residency would suffice as well as some that require certain type of professions in order to serve and there may not be a resident that qualifies.

**Ms. Mungoli** responded that she understands that there are certain boards that may require a specific profession such as an architect; however, she would like clarity on the three boards that allow non-residents to serve regarding whether there are exceptions to the City resident requirement.

**Vice President Bowyer** added that for this nomination one of the non-residents is a CEO of a local business in the City. She stated that he has been doing business in the City for a long time and is very supportive of Rochester Hills.

**President Deel** shared that the LDFA is governed by Public Act 57 of 2018 and have state requirements for this committee.

**A motion was made by Bowyer, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Hetrick, Morlan and Walker

**Nay** 1 - Mungoli

Enactment No: RES0060-2023

**Resolved**, that the Rochester Hills City Council hereby confirms the Mayor's Appointment of Tony Vernaci and Reappointment of Michael Kaszubski, Gloria Pagliarella, Rophin Paul and Ryan Price to the Local Finance Development Authority for a four-year term to expire March 31, 2027.

**2023-0013** Nomination/Appointment of one (1) Citizen Representative to the Water System Advisory Council, to fill the unexpired term of Orville Hokschi, Jr. ending December 31, 2023

**Attachments:** [032023 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Duperon CQ.pdf](#)  
[Garvey CQ.pdf](#)  
[McCracken CQ.pdf](#)  
[Malik CQ.pdf](#)  
[Sahu CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[020623 Agenda Summary.pdf](#)  
[Hokschi Jr. Resignation Letter.pdf](#)  
[020623 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ms. Morlan** nominated Ryan Garvey for this position and stated that he is a young hardworking man in the community and is new to serving on boards and committees.

A motion was made by Hetrick, seconded by Morlan, that this matter be Adopted by Resolution to appoint Ryan Garvey to the Water System Advisory Council to fill the unexpired term of Orville Hokschi, Jr., ending December 31, 2023. The motion carried by the following vote:

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

Enactment No: RES0061-2023

**Resolved**, that the Rochester Hills City Council hereby appoints Ryan Garvey to the Water System Advisory Council, to fill the unexpired term of Orville Hokschi, Jr. ending December 31, 2023.

**2023-0093** Nomination/Appointment of one (1) Citizen Representative to the Zoning/Sign Board of Appeals for a three-year term to expire March 31, 2026

**Attachments:** [032023 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Berard CQ.pdf](#)  
[Braun III CQ.pdf](#)  
[Garvey CQ.pdf](#)  
[Ivanaj CQ.pdf](#)  
[Kaszubski CQ.pdf](#)  
[Ogden CQ.pdf](#)  
[Parisi CQ.pdf](#)  
[Pinkham CQ.pdf](#)  
[Sakis CQ.pdf](#)  
[Steidemann CQ.pdf](#)  
[Strunk CQ.pdf](#)  
[Thompson CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mr. Hetrick** shared that he serves on the Zoning/Sign Board of Appeals and Jason Sakis has been a strong contributor to this board, therefore, he would like to nominate Jason Sakis.

A motion was made by Morlan, seconded by Blair, that this matter be Adopted by Resolution to appoint Jason Sakis to the Zoning/Sign Board of Appeals for a three-year term to expire March 31, 2026. The motion carried by the following vote:

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0062-2023

**Resolved**, that the Rochester Hills City Council hereby appoints Jason Sakis to the Zoning/Sign Board of Appeals to serve a three-year term expiring March 31, 2026.

## NEW BUSINESS

**2022-0001** Request for Purchase Authorization - FLEET: Increase to the purchase authorization of two (2) Tandem Axle Dump Truck Chassis in the amount of \$8,156.00 for a new purchase amount of \$214,734.00; Wolverine Freightliner-Eastside, Inc., Mount Clemens, MI

**Attachments:** [032023 Agenda Summary.pdf](#)  
[011022 Agenda Summary.pdf](#)  
[Truck and Trailer Spec. Quote.pdf](#)  
[Wolverine Quote.pdf](#)  
[Wolverine Pricing.pdf](#)  
[011022 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, explained that this purchase was approved and made last year; however, during the time it took to build the chassis and deliver them to the distributor, there were additional surcharges with the purchase. He added that the request before Council is for the approval of the additional surcharges.

**President Deel** inquired about the surcharges and what caused the additional charges.

**Mr. Fritz** responded that there was an increase in the cost of building the chassis and added that the manufacturer gave the City the option of walking away from the purchase. He stated that in this current climate, there are several people waiting to purchase these types of vehicles, therefore, they do not want to walk away from this purchase.

**Mr. Walker** thanked Mr. Fritz for responding to his questions. He noted that this purchase spanned over two years: 2022 and 2023. He added that the purchase had been inflated nearly 40 percent and stated that in 2022 the price was \$500,000 and now the price is \$700,000. He stated that the purchase is for the same trucks and that it is accounting's practice to consider inflation when carrying over purchases from year-to-year.

**Mr. Fritz** responded that the Fiscal Department unnecessarily carried over this purchase not realizing that this purchase was already made.

**Mr. Walker** replied that the inflated funds were put back into 2023 Budget with a 40 percent inflation increase making it a \$700,000 line item. He added that 40 percent is a dramatic increase.

**Mr. Fritz** replied that 40 percent inflation is fairly conservative given the current



market. He added that it is hard to get parts and equipment and that due to supply chain issues, prices are increasing across the board.

**Mr. Walker** reiterated that because these trucks were purchased last year, the City is not paying the 40 percent inflation price.

**Mr. Fritz** concurred.

**A motion was made by Walker, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

Enactment No: RES0063-2023

**Resolved**, that the Rochester Hills City Council authorize the increase to purchase authorization of two (2) Tandem Axle Dump Truck Chassis in the amount of \$8,156.00 for a new purchase amount of \$214,734.00 to Wolverine Freightliner-Eastside, Inc., Mount Clemens, Michigan.

**2023-0118**

Request for Purchase Authorization - FLEET: Purchase of three (3) Tandem Axle Dump Truck Chassis in the amount of \$353,007.00 and the purchase of one (1) tandem axle dump body truck equipped with various snow and ice control systems and two (2) tandem axle hooklift body trucks equipped with various equipment in a not-to-exceed amount of \$695,887.00 for three (3) complete tandem axle dump trucks for a total not-to-exceed purchase price of \$1,048,894.00; Wolverine Freightliner-Eastside, Inc., Mount Clemens, MI; Truck and Trailer Specialties, Dutton, MI

**Attachments:** [032023 Agenda Summary.pdf](#)  
[Chassis Proposal.pdf](#)  
[Dump Truck Proposal.pdf](#)  
[Hooklift Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mr. Fritz**, Public Services Director, noted that the last item was to reconcile last years' purchase and this item is for this years' purchase. He explained that this purchase is for hook lift trucks that have a body that can be removed from the truck as needed and the purchase of a large plow vehicle for standard winter maintenance.

**Mr. Walker** stated that this item was over budget by approximately \$94,000; however, there was an excess from the purchase of the previous items of \$230,000 that can cover the difference in the purchase of these items. He added that all of the costs are covered and no additional funding is needed to purchase these trucks.

**President Deel** stated that this purchase was in the 2023 Budget but was budgeted ten percent less than what the anticipated costs would be. He added that this is an indication of what inflation is at currently and how supply chain issues are effecting the economy.

**A motion was made by Walker, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

Enactment No: RES0064-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of three (3) tandem axle dump truck chassis in the amount of \$353,007.00 to Wolverine Freightliner-Eastside, Mount Clemens, Michigan and the purchase of one (1) tandem axle dump body truck equipped with various snow and ice control systems and two (2) tandem axle hooklift body trucks equipped with various equipment to Truck and Trailer Specialties, Dutton, Michigan in a not-to-exceed amount of \$695,887.00, that will provide three (3) complete tandem axle dump body trucks for a total not-to-exceed purchase price of \$1,048,894.00.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0119** Request for Purchase Authorization - BUILDING: Blanket purchase order/contract for fire suppression and fire alarm plan review and inspection services in the amount not-to-exceed \$375,000.00 for a three (3) year contract term; Fire Safety Consultants, Inc., Elgin, Illinois

**Attachments:** [032023 Agenda Summary.pdf](#)  
[Proposal Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Tim Hollis**, Deputy Building Director, shared that the request is for approval of a three-year contract with Fire Safety Consultants to assist with fire suppression and fire alarm plan reviews and inspections. He noted that Fire Safety Consultants are experts in this field and have been working with the City for several years. He mentioned that this is a pass-through cost paid by the contractors that are installing the systems.

**A motion was made by Hetrick, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

Enactment No: RES0065-2023

**Resolved**, that the Rochester Hills City Council hereby authorize a blanket purchase order/contract for fire suppression and fire alarm plan review and inspection services to Fire Safety Consultants, Inc., Elgin, Illinois for a three (3) year contract term and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0110** Request for Purchase Authorization - PARKS: Blanket purchase order/contract for the construction of pickleball, tennis, and basketball courts at the Avondale

Sports Complex in the amount of \$342,169.20 with a 10% project contingency in the amount of \$34,216.90 for a total not-to-exceed project amount of \$376,386.10; Best Asphalt, Inc., Romulus, MI

**Attachments:** [032023 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks and Natural Resources Director, explained that this request is to proceed with construction for the second series of pickle ball courts in the community as well as reconstructing basketball courts, trails, tennis courts and benches at Avondale Park. He noted that the lowest bidder is recommended to be contracted for this project.

**President Deel** stated that the project came in over budget by 33 percent and added that this is a sign of the current market and economy.

**Ms. Mungoli** stated that many residents will be excited to hear that another pickle ball court will be added to the City. She inquired as to how soon the new pickle ball court and other renovations will be ready. She questioned when the park name was changed from Avondale Park to Avondale Sports Complex.

**Mr. Elwert** responded that the project was bid out as Avondale Sports Complex, the Park name itself had not been changed. He replied that construction will start some time this summer and that they are hoping the project will be complete by the end of summer; however, there is no guarantee it will be complete by then.

**Ms. Mungoli** shared that she was thrilled to see the billboards near this Park had been removed. She mentioned that there was conversation about a fence being installed on Auburn Road and asked when that will be installed.

**Mr. Elwert** stated that the fence project is in process.

**A motion was made by Mungoli, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

Enactment No: RES0066-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for the construction of pickleball, tennis, and basketball courts at the Avondale Sports Complex to Best Asphalt, Inc., Romulus, Michigan in the amount of \$342,169.20 with a 10% project contingency in the amount of \$34,216.90 for a total not-to-exceed project amount of \$376,386.10 and further authorizes the Mayor to execute a contract on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0111** Request for Approval of Grant Submission - PARKS: Approval of submission of grant application to State of Michigan Department of Natural Resources (MDNR) Trust Fund and support of \$1,425,000.00 as a match for acquisition of 694 S.

Rochester Road

**Attachments:** [032023 Agenda Summary.pdf](#)  
[Grant Application.pdf](#)  
[Proposed Trail Map.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks and Natural Resources Director and **Matt Einheuser**, Natural Resources Manager were present.

**Mr. Elwert** shared that **Mr. Einheuser** had a significant role in creating this Grant Application. He explained that the request before Council is to approve the filing of a Department of Natural Resources (DNR) Grant through the DNR Trust Fund for the purchase of the approximately ten acre property on Rochester Road that borders the green space on Cloverport. He noted that the request is for an approval to submit the Grant Application as well as securing the match funds if the Grant is awarded to the City. He added that this is a reimbursable Grant process and if the Grant is awarded from the State, the transaction would likely take place in early 2024. He stated that any project agreement would come back before City Council from the Grant request before they proceed with any further steps on the property.

**Council Discussion:**

**President Deel** requested that **Mr. Elwert** describe the Property located at 625 S. Rochester Road that pertains to the Grant.

**Mr. Einheuser** responded that this property is approximately ten acres off of Rochester Road and that it was an old bee farm. He added that the property backs up to the City's Cloverport Green Space and the Property has nice natural features that include slopes and ravines. He noted that the natural features on this property are rare to the area, are sensitive and contribute to the Clinton River; therefore, this is an important Property that should be protected. He added that this property also provides a unique connection from the Rochester Road frontage to Rochester and to the Clinton River Trail.

**President Deel** commented that the Property will be a very visible public access point on Rochester Road.

**Ms. Mungoli** thanked **Mr. Elwert** for answering her questions regarding the Grant. She reiterated that the request before Council is the approval of the Grant Application; requesting matching dollars from the State of 51 percent for the total of approximately \$1.4 million. She added that the City would be obligated to match that funding and stated that the City dollars would come from a City fund that would be discussed during the next Budget Session in August 2023. She noted that she wants to ensure that if this property is purchased, that it would be protected in perpetuity. She added that the 28-page Grant Application is impressive and she looks forward to this discussion coming back before Council.

**Vice President Bowyer** agreed with **Ms. Mungoli** and stated that she would like to make sure this property would be a protected Green Space. She thanked the

property owners that are working with the City to acquire the land and added that this purchase is beyond the scope of the Green Space Advisory Board (GSAB). She stated that this will be a beautiful parcel of land that will lead up to the surrounding Green Spaces and down to the Clinton River.

**Mr. Elwert** responded that if the Grant is awarded, the funds are required to be used for outdoor recreation in perpetuity and that specific language will be included in the Grant Agreement.

**President Deel** inquired whether the property deed would also be restricted to an outdoor recreation use in perpetuity.

**Mr. Staran** responded that the property deed would be restricted to an outdoor recreation use upon approval of the State Grant.

**Mr. Walker** commented that any time Green Space can be added to the City, it is a win for the community. He added that he is appreciative to the property owners and commended the Parks and Natural Resources Department for their efforts in acquiring this property. He questioned what the City's intentions would be with this property.

**Mr. Elwert** explained that the intention of the purchase is to honor the history of the beekeeper's property and to install a small arbor structure in the front of the property and a parking lot with trail access. He added that this will allow visitors access to the Cloverport Green Space as well as access to the Clinton River for fishing. He noted that Rochester University has permitted the City access to go through their property with trail access to the Clinton River, adding that the University is very excited about this possible connection. He stated that the property would provide trail access and a fun place to hang out.

**President Deel** questioned what can be expected in regard to the time line for the Grant process.

**Mr. Elwert** replied that by late summer, the City should have an informal idea of the grant decision; however, the formal decision is made in early December at the Michigan Natural Resources Trust Fund Board Meeting. He added that if awarded the grant, the State usually sends a project agreement within a few months, noting that Legislature has to appropriate the funds first. He stated that January or February of 2024 is when the City should see the project agreement.

**Mr. Hetrick** stated that adding additional Green Space to the City makes great sense. He inquired if the property has been assessed and whether the assessed value is the purchase price of this property.

**Mr. Elwert** responded that the price of the property is from an appraised value that was obtained from a professional appraiser according to the DNR standards. He noted that to apply for and receive the grant, the DNR requires that the property is sold at the appraised value. He requested that President Deel open Public Comment for this item.

**President Deel Opened the Public Comment at 7:54 p.m. Seeing no**

**Public Comment, President Deel Closed the Public Comment at 7:55 p.m.**

**A motion was made by Mungioli, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0067-2023

**Whereas**, the acquisition of Green Space is part of the Parks Master Plan; and

**Whereas**, the Parks & Natural Resources Department, based on July 22, 2022 appraisal has the cost for this property to be approximately \$2,708,000

**Whereas**, the required minimum match to the grant is 25%, the proposed match is 51% or \$1,425,000; and

**Whereas**, one of the goals of the City of Rochester Hills Parks and Recreation Master Plan includes acquisition of high quality green space; and

**Whereas**, the grant application deadline is April 1, 2023;

**Be it Resolved**, that Rochester Hills City Council does hereby support the application for a grant to the Michigan Department of Natural Resources Recreation Trust Fund Grant Program for the purpose of acquisition of 694 S. Rochester Rd. and commits to the project cost of \$1,425,000 which includes more than the required 25% financial match;

**Further Resolved**, that the Mayor or his designee is authorized to execute the application on behalf of the City.

**2023-0117** Request for Purchase Authorization - PARKS: Blanket purchase order/contract for the purchase of fireworks for the Festival of the Hills and Light the Village fireworks display for 2023, 2024, and 2025 in the amount not-to-exceed \$135,000.00; American Fireworks, Hudson, OH

**Attachments:** [032023 Agenda Summary.pdf](#)  
[Proposal Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks and Natural Resources Director, explained that the request is for a contract with American Fireworks for three years for the two main firework events: Festival of the Hills and Light the Village. He added that the City has used American Fireworks for several years and they provide a great service.

**Ms. Mungioli** commented that she was unaware that the Light the Village event was a City event.

**Mr. Elwert** responded that Light the Village is a joint partnership event between

*the City of Rochester Hills and the Village of Rochester Hills. He added that the funds used for the purchase of fireworks are fundraised through the Mayor's office.*

**Ms. Mungiola** stated that the \$135,000 requested throughout a span of three years will come out of fundraising that the Mayor's office will raise.

**Ms. Willett** responded that the Mayor is in a strong financial position with sponsorships for Festival of the Hills and Light the Village. She added that the Mayor's office is very excited and it has been a full team effort to raise the funds.

**Ms. Mungiola** added that for the Light the Village event, she would like to see more branding for the City of Rochester Hills as well as the Village of Rochester Hills when it comes to promoting the event so people are aware that it is a joint partnership hosting this event.

**A motion was made by Mungiola, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungiola and Walker

Enactment No: RES0068-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for the purchase of fireworks for the Festival of the Hills and Light the Village fireworks display for 2023, 2024, and 2025 in the amount not-to-exceed \$135,000.00 to American Fireworks, Hudson, Ohio and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0124** Request for Purchase Authorization - MUSEUM: Purchase Authorization for the purchase and installation of display cases for the Rochester Hills Museum at Van Hoosen Farm in the amount of \$53,000.00 and in the amount of \$1,911.96 for a total project cost not-to-exceed \$54,911.96; Gaylord Bros., Inc., dba Gaylord Archival, Syracuse, New York; Displays2Go, Fall River, MA

**Attachments:** [032023 Agenda Summary.pdf](#)  
[Proposal Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks and Natural Resources Director, and **Pat McKay**, Museum Manager, were present.

**Mr. Elwert** shared that the request is for the purchase of new display cases for the Rochester Hills Museum at Van Hoosen and added that the Museum has never had new display cases like these before. He noted that only one bid was received for the cases, however, the Purchasing Department did investigate all possible purchase prices.

**Mr. McKay** shared that this year is the 200th Anniversary of Stoney Creek Village and added that the Museum has approximately 400 artifacts that it would

*like to display regarding Stoney Creek Village. He stated that the display cases will come in use at a great time and they also will allow the Museum to display more items than ever.*

**President Deel** stated that these cases are archival quality and are made to preserve artifacts.

**Mr. McKay** added that the cases are not customized; they are off the shelf but are made to preserve artifacts for years. He stated that there will be no cost to the City; the Community Foundation Fund has been accumulating over the years and will fund this expense.

**Ms. Morlan** thanked Mr. McKay and Mr. Elwert for bringing this request before Council and stated that this is a wonderful opportunity to share artifacts with the community while preserving them.

**Vice President Bowyer** stated that it is great that the Community Foundation is funding this purchase. She questioned where the display cases will be set up and if they are mobile or stationary. She thanked Mr. McKay for his dedication to preserving the history of the City.

**Mr. McKay** responded that the cases will all go in the Dairy Barn and that all of the cases with the exception of one will be on wheels, the largest case will not be mobile. He noted that the wheels lock in place and that there are ways to hide the wheels while they are being used. He added that the cases should arrive the first week of May and stated that May 25, 2023 is when the 200th Anniversary of Stoney Creek exhibit should be on display.

**A motion was made by Morlan, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0069-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes the purchase and installation of display cases for the Rochester Hills Museum at Van Hoosen Farm to Gaylord Bros. Inc., dba Gaylord Archival, Syracuse, New York and the amount of \$1,911.96 to Displays2Go, Fall River, Massachusetts for a total not-to-exceed project amount of \$54,911.96 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

## ANY OTHER BUSINESS



**NEXT MEETING DATE**

*Regular Meeting - Monday, April 17, 2023 - 7:00 p.m.*

**ADJOURNMENT**

*There being no further business before Council, it was moved by Mungioli and seconded by Walker to adjourn the meeting at 8:07p.m.*

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*RYAN DEEL, President  
Rochester Hills City Council*

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*LEANNE SCOTT, MMC, Clerk  
City of Rochester Hills*

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*AMBER BEAUCHAMP  
Administrative Coordinator  
City Clerk's Office*