



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

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Legislative File No: 2014-0380 version 2

TO: Mayor and City Council Members
FROM: Bob Grace, MIS Director
DATE: October 6, 2014
SUBJECT: Additional Support & Maintenance for Asset Management System

REQUEST:

City Council is requested to authorize an increase of the existing blanket purchase order for support and maintenance for the City's Asset Management Software in the amount of \$2,880.00 for a new total amount not-to-exceed \$42,650.00.

REASON FOR PURCHASE:

On September 22, 2014, Council approved a blanket purchase order in the amount of \$39,770 for annual support of our asset management software, Lucity. Throughout the summer MIS had been working with DPS and Accounting to review work flow and determine the most efficient breakdown of duties as we prepare to replace the utility billing system in 2015.

As a result of this process, some data collection functions have been moved to our asset management system, which meant that we have to purchase additional water module licenses in order to make this happen. Unfortunately, we couldn't identify the number of licenses needed until late in this process.

The additional support fees will allow us to move forward with our realignment plans and also provide support for another project that will permit the use of iPads in the field. The Sign Shop will now be able to view and close out work orders, as well as create and edit the placement of signs in the field. The Water area will also be able to enter data in the field relating to meter placements, change outs, as well as edit and update data and view utilities.

The cost for prorated annual support on the additional licenses is \$2,880. This brings our total software support contract with Lucity to \$42,650 which is still under the \$43,000 budgeted amount.

PROCESS:

Vendor Name and Address:

Lucity, Inc.
10561 Barkley Street, Suite 500
Overland Park, KS 66212

Reason for Selection:

Sole source vendor

Method of Purchase:

Blanket Purchase Order

BUDGET:

The cost for prorated annual support on the additional licenses is \$2,880. This brings our total software support contract with Lucity to \$42,650 which is still under the \$43,000 budgeted amount.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Maintenance - Software	636.934000	Asset Management	\$3,230.00*	\$2,880.00	\$350.00

*Remaining budget from \$43,000.00 following recent Asset Management blanket purchase order approval of \$39,770.00.

RECOMMENDATION:

It is respectfully recommended that the City Council approve the increase to the existing blanket purchase order for additional Asset Management Software Maintenance in the amount of \$2,880.00 for a new not-to-exceed amount of \$42,650.00 from Lucity, Inc., of Overland Park, Kansas.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		