



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2015-0219

**TO:** Mayor and City Council Members

**FROM:** Sean Canto, Fire Chief

**DATE:** June 1, 2015

**SUBJECT:** Request for Purchase Authorization Fire Department Uniforms and Accessories

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**REQUEST:**

City Council is requested to authorize a blanket purchase order for Fire Department Uniform and Accessories to Nye Uniform, Troy, Michigan in the amount not-to-exceed \$96,000.00 through June 1, 2018.

**REASON FOR PURCHASE:**

The City's Purchasing Division issued Request for Proposals for the purchase of Fire Department Uniforms and Accessories utilizing the MITN system. Two (2) proposal responses were received. Proposal responses were evaluated by a committee consisting of staff from the Fire Department and Purchasing Department. Based on the proposal responses received award is recommended to Nye Uniform as the best value based on their experience and qualifications, location of storefront proximity to City, turnaround time for delivery of uniforms, and lowest overall cost proposal.

The department budgeted to replace current uniforms to allow for a standardized uniform for ***all*** Rochester Hills Fire Department personnel to include full-time, part-time, and paid-on-call members. Previous practices allowed for several options of uniforms creating an inconsistency in styles, cost and availability. A uniform is a set of standard clothing worn by members of an organization while participating in organizational activities. Uniform also means to be the same, and without any difference (full-time, part-time or paid-on-call). If the dress of the members of an organization remains the same then there is a sense on commonality that develops amongst them.

By identifying one style of uniform for all personnel, availability will be increased while cost due to quantity will be decreased. The current uniform configuration (dark blue pant and dark blue shirt) requires replacement on a fairly regular basis due to fading and mismatched colors. By changing to a dark blue pant /light blue shirt configuration, color fading will not be as noticeable. Several local departments currently utilize this configuration. Additionally, ***all*** members will be issued a dual-season coat, which was not previous practice. This dual-season coat can be worn for winter as well as during cooler temperatures.

An initial large purchase will be completed upon approval, while additional purchases will be done on an as-needed basis through a quartermaster system.

**PROCESS:**

**Vendor Name and Address:**

Nye Uniform  
1067 E. Long Lake Road  
Troy, MI 48085

**Reason for Selection:**

Best Value; Lowest responsive responsible proposer

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2015 Adopted Budget and 2016-2017 Projected Budgets.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>3-Year Budget Amount</b>	<b>3-Year Cost</b>	<b>3-Year Remaining Budget</b>
Fire	206.722000	Clothing – Administration	\$3,000	\$3,000	\$0
Fire	339.722000	Clothing – Fire Suppression	\$54,000	\$54,000	\$0
Fire	341.722000	Clothing – Fire Prevention	\$8,000	\$8,000	\$0
Fire	342.722000	Clothing – Training	\$2,300	\$2,300	\$0
Fire	344.722000	Fire – EMS Service	\$32,260	\$28,700	\$3,560
		<b>GRAND TOTAL</b>	<b>\$99,560</b>	<b>\$96,000</b>	<b>\$3,560</b>

**RECOMMENDATION:**

It is recommended that City Council authorize issuance of a blanket purchase order for Fire Department Uniforms and Accessories to Nye Uniform, Troy, Michigan in the amount not-to-exceed \$96,000.00 through June 1, 2018.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		