



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2023-0214

TO: Mayor and City Council Members

FROM: Ken Elwert, CPRE Director of Parks and Natural Resources

DATE: May 8, 2023

SUBJECT: Construction Engineering Services for Bloomer Park Cricket Field Drainage Improvement Project

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for construction engineering services for the Bloomer Park Cricket Field Drainage Improvement Project to Spalding DeDecker, Rochester Hills, Michigan in the amount not-to-exceed \$27,000 and further authorizes the Mayor to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

The City received bids for the Cricket Field Drainage Improvements at Bloomer Park and based on capacity and experience, the Parks and Natural Resources Department has determined an engineering consultant should be used for this project to provide construction administration, inspection and engineering services.

It is recommended that Spalding DeDecker provide the construction engineering services to the City. The attached proposal describes the scope of services included for the construction engineering services to complete the work. Spalding DeDecker is one of the City's selected on-call professional engineering firms and is being recommended to provide these services based on their experience and capacity.

PROCESS:

Vendor Name and Address:

Spalding DeDecker
905 South Blvd East
Rochester Hills, MI 48307

Reason for Selection:

Qualification Based Selection

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Partial Funding is included in the FY 2023 Adopted Budget.

If approved by City Council, a 2nd Quarter 2023 Budget Amendment shall be presented to increase the Transfer-Out from the Capital Improvement Fund (420) to the Facilities Fund (631) in the amount of \$27,000 to cover the remaining balance of the project.

| Fund Name | Department Account No | Account No. Description | Budget Amount | Cost | Remaining Budget |
|-----------------|-----------------------|--|----------------|-------------|------------------|
| Facilities Fund | 631.974000 | Land Improvement: Bloomer Park / Cricket Field Drainage Improvements | (\$112,428.10) | \$27,000.00 | (\$139,428.10) |

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for construction engineering services for the Bloomer Park Cricket Field Drainage Improvement Project to Spalding DeDecker, Rochester Hills, Michigan in the amount not-to-exceed \$27,000 and further authorizes the Mayor to execute an agreement on behalf of the City.

| APPROVALS: | SIGNATURE | DATE |
|--|-----------|------|
| Department Review | | |
| Department Director | | |
| Budget Content: Chief Financial Officer | | |
| Purchasing Process: Procurement Manager | | |
| Mayor | | |
| City Clerk | | |

Contract Reviewed by City Attorney Yes N/A