



Rochester Hills

Minutes

City Council Regular Meeting

1000 Rochester Hills Dr
Rochester Hills, MI 48309
(248) 656-4600
Home Page:
www.rochesterhills.org

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Carol Morlan,
Theresa Mungioli and David Walker*

Vision Statement: *The Community of Choice for Families and Business*

Mission Statement: *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

Monday, May 9, 2022

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.

ROLL CALL

Present 6 - Susan M. Bowyer, Ryan Deel, Dale Hetrick, Carol Morlan, Theresa Mungioli and David Walker

Absent 1 - David Blair

Others Present:

*Bryan Barnett, Mayor
Alan Buckenmeyer, Parks Manager
Ken Elwert, Parks and Natural Resources Director
Paul Davis, Deputy Public Service Director / City Engineer
Tim Hollis, Deputy Director
Tom Howley, Information Systems Director
Lisa Knudsen, Admin Services Supervisor II
Denise McDoniel, Financial Analyst
Michael McLaughlin, Accounting Manager
Chitra Neelakantan, Building Software Specialist
Sara Roediger, Planning and Economic Development Director
Leanne Scott, City Clerk
Joe Snyder, Chief Financial Officer
John Staran, City Attorney
Mike Viazanko, Building / Ordinance / Facilities Director*

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Mungioli, seconded by Morlan, that the Agenda be Approved as Amended, to remove Legislative File 2022-0238 Proclamation in Recognition of Nick Kaltsounis from the Agenda and add this item to the May 23, 2022 City Council Meeting Agenda. The motion CARRIED by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Absent 1 - Blair

COUNCIL AND YOUTH COMMITTEE REPORTS

Rochester Hills Government Youth Council (RHGYC):

President Deel introduced RHGYC Representative **Erica Traskos**.

Miss Traskos shared that she is a sophomore at Stoney Creek High School and stated that in addition to serving on the RHGYC, she also serves on the Cemetery Citizen Advisory Technical Review Committee. She shared that the RHGYC has been continuing to plan its Cultural Togetherness Event that will take place on Saturday, May 21, 2022 from 2:00 p.m. to 5:00 p.m. at Rochester Adams High School. She added that this free event is a great opportunity for all ages to learn about cultures from around the world. She noted that the next RHGYC meeting is scheduled for Wednesday, June 1, 2022.

Green Space Advisory Board (GSAB):

Vice President Bowyer shared that the GSAB is seeking volunteers for their Garlic Mustard Pull Event that will take place on May 11, 2022 from 5:00 p.m. - 7:00 p.m. at the Harding Green Space. She added that Garlic Mustard is an invasive plant that is fairly easy to pull this time of the year. She encouraged anyone that is interested in volunteering to sign up online.

She stated the GSAB Second Saturday Hike is on May 14, 2022 at 10:00 a.m. at the Harding Green Space. She added that interested participants can either meet at City Hall by 10:00 a.m. and carpool to the property or meet at the entrance to the Harding Green Space around 10:15 a.m.

Water System Advisory Council:

Vice President Bowyer stated that the Water System Advisory Council recently met and discussed the current water rates. She noted that over the past two years, the City has not increased water rates and explained that the Water Fund Balance was used to make up the difference between the water rates and the water prices. She added that the Water Fund Balance has now been severely reduced. She explained that the water rate will increase five percent for 2022 - 2023, which would be approximately \$7.00 per household. She reminded everyone to water their grass between midnight and 5:00 a.m. when possible and to stagger start times, as this will assist in keeping the water rates lower.

She shared that every May and June, wildlife agencies receive an abundance of frantic calls concerned about whitetail fawns that appear abandoned. She stated that if anyone sees a baby fawn by itself hidden in the grass, to leave it alone because the mother is nearby and has placed its fawn there. She added that the fawns do not need to be rescued and should not be touched. She directed that any questions can be directed to Ken Elwert at 248.656.4673 or Lance DeVoe at 248.841.2675.

Rochester Avon Recreation Authority (RARA):

Ms. Mungoli questioned what dance classes, camp safari, zumba or ukulele lessons all have in common. She responded that these activities are just a few of the programs that RARA offers this time of the year. She added that there are many different levels of dance classes as well as competitive dance groups. She noted that the Spring Craft Sale is on Saturday, May 21, 2022 at RARA.

Older Persons' Commission (OPC):

Mr. Hetrick stated that the OPC is having a Second-Hand Jewelry Sale beginning May 12, 2022 and ends May 14, 2022. He pointed out that there is still time to sign up for the OPC 5k which will take place on June 4, 2022 and the proceeds from this event will go toward the Meals on Wheels Program.

Rochester Hills Museum Foundation:

Ms. Morlan shared a photo from a local restaurant that had 'The heart of a town is measured by the depth of its past' written on its wall. She added that a great place to learn more about the history of Rochester Hills is at the Rochester Hills Museum at Van Hoosen Farm. She stated that on May 19, 2022, the Rochester Hills Museum at Van Hoosen Farm will be hosting its first Jeffersonian Dinner. She explained that a Jeffersonian Dinner consists of dinner and drinks with friends that encourage conversation. She added that the host will provide conversation starters and periodically offer a new topic for discussion. She encouraged interested participants to visit www.rochesterhills.org/museum for more information.

RECOGNITIONS

2022-0238 Proclamation in Recognition of Nick Kaltsounis

Attachments: [052322 Agenda Summary.pdf](#)
[Proclamation.pdf](#)
[Resolution \(Draft\).pdf](#)

Removed from Agenda.

2022-0240 Proclamation in Recognition of Building Safety Month

Attachments: [050922 Agenda Summary.pdf](#)
[Proclamation.pdf](#)
[Resolution \(Draft\).pdf](#)

Mayor Barnett shared that every year the City of Rochester Hills recognizes May as Building Safety Month with a variety of different activities and events. He mentioned that he was at Home Depot over the weekend and there were employees from the Building Department, Fire Department and Oakland County Sheriff's Office there helping kids build flower gardens. He added that it is great to see Rochester Hills employees in the Community promoting Building Safety Month. He presented a proclamation to **Mike Viazanko**, Building / Ordinance / Facilities Director recognizing May as Building Safety Month.

Mr. Viazanko thanked Mayor Barnett and stated that this past weekend was the first event held for Building Safety Month at Home Depot. He added that the following events will take place in recognition of Building Safety Month:

- May 11, 2022 the Building Department will be at OPC speaking about Building Safety
- May 21, 2022 the Building Department will be at Lowe's helping with their Kids Workshop

He thanked Council, the Mayor and the Administration for their support and announced that last Friday, the International Accreditation Service (IAS) Re-Accreditation audit was completed and that the City of Rochester Hills has received IAS Accreditation for another three years. He added that this is a difficult accreditation to obtain and that Rochester Hills is the only city in the State of Michigan that holds the IAS Accreditation. He stated that the City is one of 26 communities in the nation that hold the IAS Accreditation. He recognized **Lisa Knudsen**, Admin Services Supervisor II, **Chitra Neelakantan**, Building Software Specialist and **Tim Hollis**, Deputy Director, for their hard work and preparation for the audit. He explained that the process for the audit for the Re-Accreditation started in January of 2022 and that a lot of time and effort went into the audit and that the whole Building Department contributed to the success of the Re-Accreditation audit.

Presented.

Whereas, the City of Rochester Hills is committed to recognizing that our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster; and

Whereas, our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians - building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry- who work year-round to ensure the safe construction of buildings; and

Whereas, these guardians are dedicated members of the International Code Council, a U.S. based organization that brings together local, state and federal officials who are

experts in the built environment to create and implement the highest quality codes to protect us in the buildings where we live, learn, work and play; and

Whereas, the International Codes used by the City of Rochester Hills include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes; and

Whereas, Building Safety Month is an opportunity to remind the public about the critical role of our community's largely unknown protectors of public safety - our local code officials - who assure us of safe, efficient and livable buildings that are essential to America's prosperity; and

Whereas, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

Now, Therefore, Be It Resolved, that May 2022 will be designated Building Safety Month in the City of Rochester Hills. Accordingly, our citizens are encouraged to join their fellow Americans in participating in Building Safety Month awareness by assisting in efforts to improve building safety.

PRESENTATIONS

2022-0214 Request for Acceptance of the Fiscal Year End 2021 Comprehensive Annual Financial Report (CAFR) presented by the audit firm of Yeo & Yeo, PLLC

Attachments: [was adding the presentation attachment to 050922 Agenda Summary.pdf](#)
[Presentation.pdf](#)
[Resolution \(Draft\).pdf](#)

Alan Panter, Principal at Yeo & Yeo and **Michael Rolka**, Senior Manager at Yeo & Yeo were present to provide an update on the Fiscal Year End 2021 Comprehensive Annual Financial Report.

Mr. Panter stated the City of Rochester Hills excels in its financial management style, quality of leadership and audits. He added that Yeo & Yeo have worked with many communities in Michigan and that Rochester Hills stands out from all other communities.

Mr. Panter provided the following financial highlights:

Audit Opinion

- The purpose of the audit is to provide an unmodified opinion on the City's financial status.
- Management has a responsibility to provide a fair presentation on the financial status in accordance with Generally Accepted Accounting Principles (GAAP).

Government Revenues, Expenditures and Fund Balances

- Over the last five years, the City of Rochester Hills Fund Balances have been trending up each year.
- The City is generating more Revenues than Expenditures causing a structural

surplus.

- The City has a consistent record of a balanced budget and does a good job of living within its means.

Mr. Rolka provided the following financial highlights:

Governmental Revenues

- The key Revenue Sources are from Property Tax and State Sources. He added that State Sources include Road Funding and State Shared Revenue.
- The Revenue distribution continues to be the same as the last five years.

Governmental Expenditures

- Public Safety is the primary focus of Expenditures as outlined in the City's goals.
- Infrastructure improvements were the bulk of Public Safety Expenditures.

Governmental Capital Outlay

- With the exception of 2019, the past ten years have shown a consistent investment in the Capital Outlay Funds; primarily in street funding.

Governmental Funds - Fund Balances

- Restricted Funds have been the bulk of distributions from the Fund Balances over the last five years.
- Unassigned Fund Balance is the second largest distribution from the Fund Balances.

Water and Sewer Fund Activity

- The Water and Sewer Fund Expenditures and Revenues are almost equal which indicate a rate increase is necessary.
- The Net Investment in Capital Assets have been trending upward each year.

Mr. Rolka shared the following highlights from the Governance Letter:

- This year Yeo & Yeo were required to investigate what they deem as potential risks. He added that Revenue Recognition and Potential Management Override of Control are both areas of potential risk; however, the City of Rochester Hills excelled in both these areas and there were no risks.
- There were some new Governmental Accounting Standard Board (GASB) Statements adopted this year, but they had a relatively minor impact on financial statements.
- Upcoming Accounting Standards for Subscription Based Software will be implemented this year.
- There was a past adjustment related to a 2020 accounts payable that was already communicated to Yeo & Yeo.
- The Special Police Protection Fund had a significant budget overage that was an error in the Fourth Quarter Budget Amendment.

Mr. Rolka thanked the Accounting and Finance Team and thanked Council for their support.

Mr. Hetrick acknowledged Mr. Snyder and his team for their forward thinking

financial approach and the tremendous job they have done with the City's finances.

Vice President Bowyer stated that she appreciates having someone outside of the City reviewing the financial statements. She mentioned that for the last two years, the water and sewer rates had not increased and that the graph Mr. Rolka displayed shows the need for a rate increase.

Mayor Barnett explained that the City of Rochester Hills' finances has a very good system that starts with the direction of City Council. He added that strong administrative support of Council and good policies also contribute to the excellent financial system. He stated that even during a pandemic, the City of Rochester Hills has remained in a strong financial position and that is exceptional. He thanked Mr. Rolka and Mr. Panter, Mr. Snyder and his team and Council for their support.

President Deel thanked Mr. Rolka and Mr. Panter for their hard work. He added that Rochester Hills is on firm financial footing and is a good steward of taxpayers' dollars. He acknowledged Mr. Snyder and his team for all their hard work.

A motion was made by Hetrick, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Absent 1 - Blair

Enactment No: RES0127-2022

Resolved, that the Rochester Hills City Council hereby acknowledges receipt of the Comprehensive Annual Financial Report (CAFR) from City Administration and the auditing firm of Yeo & Yeo, PLLC for Fiscal Year End 2021.

2022-0239 Presentation on the 2022 Rochester Area Memorial Day Parade; Rochester Regional Chamber of Commerce Foundation, Maggie Bobitz, President, presenter

Attachments: [050922 Agenda Summary.pdf](#)
[Presentation.pdf](#)

Maggie Bobitz, President of Rochester Regional Chamber of Commerce Foundation, was present to provide a presentation regarding the 2022 Rochester Area Memorial Day Parade.

Ms. Bobitz stated that the Rochester Regional Chamber of Commerce Foundation requests that City Council adopt a resolution to satisfy the requirements as outlined under the Road Commission for Oakland County (RCOC) annual permit for the upcoming 2022 Rochester Area Memorial Day Parade. She pointed out that there are several Memorial Day Events happening throughout the community on May 30, 2022 including:

- City of Rochester Memorial Day Ceremony, Mt. Avon Cemetery, 9:00 a.m.
- City of Rochester Hills Memorial Day Ceremony, Veterans' Memorial Pointe, 9:00 a.m.

- Memorial Day Parade, starting at Adams and Tienken and ending at Veterans' Tribute of Oakland Township, 11:30 a.m.;

She explained that the Memorial Day Parade Presenting Sponsor is Vito Anthony Homes, in collaboration with:

- The City of Rochester Hills
- The City of Rochester
- Oakland Township
- The Veterans' Tribute of Oakland Township
- The Rochester Regional Chamber of Commerce Foundation

She added that there will be seating at Veterans' Pointe and that there will be a shuttle from Oakland Christian Church to avoid any parking conflicts. She explained that the parade route will start at Van Hoosen Middle School at 11:30 a.m. and proceed north on Adams to the Veterans' Tribute of Oakland Township. She added that the parade is expected to end around 1:00 p.m. She noted that there would be community participation from scout troops, fire departments, elected officials and residents. She mentioned that communications have been sent to Homeowners' Associations regarding road closures the day of the event. She stated that the closing ceremony would take place after the parade with various speakers.

Ms. Bobitz shared that she is a member of the Parade Committee along with David Walker, David Blair, Theresa Mungoli and representatives from the City of Rochester.

Ms. Mungoli stated that the Rochester/Rochester Hills Sister City Committee had discussions regarding bringing the Memorial Parade back to the community. She added that Councilman Walker and Councilman Albrecht took the lead and were very active with finding donors and sponsors for the parade. She thanked Ms. Bobitz for all the work the Rochester Chamber of Commerce Foundation has put into the parade.

Mr. Walker thanked Ms. Bobitz and her team for all their hard work on the Memorial Day Parade. He expressed that he is very happy that this parade is coming back to the community.

President Deel thanked Ms. Bobitz and her team for bringing the parade back to the community.

Presented.

PUBLIC HEARINGS

2022-0187 Community Development Block Grant (CDBG) Program Year 2021 Reprogramming

Attachments: [050922 Agenda Summary.pdf](#)
[Public Hearing Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

Mr. Hetrick and **Mr. Walker** requested to be recused from this agenda item as they are Older Persons' Commission (OPC) Board Members and the OPC receives funds from the Community Development Block Grant.

Denise McDoniel, Financial Analyst, stated she is present to discuss reprogramming of the Program Year 2021 Community Development Block Grant (CDBG) Funds from the Minor Home Repair Program to Yard Services Snow Removal Program. She explained that the grant funds are passed through from the U.S. Department of Housing and Urban Development in Oakland County. She pointed out that part of the reprogramming process requires a Public Hearing and the governing body must pass a resolution to approve the planned use of funds. She stated that due to an over 250 percent increase in snow removal costs for the 2021 - 2022 snow season, available grant funding was short and a zero balance remains to start the 2022 - 2023 snow season. She explained that the request is to reprogram \$10,000 from the Minor Home Repair Program to the Yard Services Snow Removal Program to account for the shortfall. She added that the joint efforts between the City and the Older Persons' Commission (OPC) has allowed many seniors to rely on these services over the years and ample funding is essential to assist them.

President Deel Opened the Public Hearing at 7:49 p.m.

Seeing No Public Comment, President Deel Closed the Public Hearing at 7:50 p.m.

Vice President Bowyer inquired whether the \$10,000 would be enough to cover the 2022 - 2023 snow season and if the snow removal prices are anticipated to continue to increase.

Ms. McDoniel responded that she hopes the snow removal prices do not continue to increase and due to timing of funding, another portion of funding will be received mid-snow season to assist with snow removal costs, if needed.

A motion was made by Bowyer, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 4 - Bowyer, Deel, Morlan and Mungoli

Abstain 2 - Hetrick and Walker

Absent 1 - Blair

Enactment No: RES0128-2022

Whereas, the City of Rochester Hills, as required by Oakland County, is requesting to reprogram \$10,000 of Federal Community Development Block Grant (CDBG) funds, from Minor Home Repair to Yard Services; and

Whereas, Oakland County requires all reprogramming requests hold a public hearing and obtain City Council approval; and

Whereas, the City of Rochester Hills has duly advertised and conducted a public hearing on May 9, 2022, for the purpose of receiving public comments regarding the reprogramming of Program Year 2021 Community Development Block Grant funds (CDBG) in the amount of \$10,000 from Minor Home Repair to Yard Services; and

Resolved, that the City of Rochester Hills CDBG request for reprogramming is hereby authorized to be submitted to Oakland County for approval, and that the Mayor is hereby authorized to execute all documents, agreements, or contracts which result from this request for reprogramming to Oakland County.

PLANNING AND ECONOMIC DEVELOPMENT

2022-0200 Request for Conditional Use Approval to allow modifications to a place of worship at Covenant Christian Church, 900 W. Hamlin Rd., located on the north side of Hamlin, east of Livernois Rd., Aaron Santangelo, Mauro Engineering, Applicant

Attachments: [050922 Agenda Summary.pdf](#)
[Site Plan.pdf](#)
[Floor Plans & Elevations.pdf](#)
[Topographic Survey.pdf](#)
[Staff Report.pdf](#)
[Draft PC Minutes 041922.pdf](#)
[Revised EIS 042722.pdf](#)
[EIS.pdf](#)
[OCWRC Letter 082721.pdf](#)
[Public Hearing Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

Sara Roediger, Planning and Economic Development Director, stated that Covenant Christian Church located on Hamlin Road is requesting approval for upgrades to its property. She explained that improvements would include a drive through portico in the front of the building, restroom upgrades and outdoor pavilion upgrades. She noted that there is no addition to the building capacity seating area. She noted that all places of worship in the City are required conditional use approvals and that the Planning Commission unanimously recommended approval of this request.

Vice President Bowyer stated that she is in favor of the improvements and that they will benefit the congregation and allow more accessibility for handicapped guests.

A motion was made by Bowyer, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Absent 1 - Blair

Enactment No: RES0129-2022

Resolved, that the Rochester Hills City Council hereby approves the conditional use to allow modifications to the church, based on plans received by the Planning Department on

November 1, 2021, December 3, 2021 and March 9, 2022 with the following findings and subject to the following conditions:

Findings

1. The use will promote the intent and purpose of the Zoning Ordinance.
2. The site has been designed and is proposed to be operated, maintained, and managed so as to be compatible, harmonious, and appropriate in appearance with the existing and planned character of the general vicinity, adjacent uses of land, and the capacity of public services and facilities affected by the use.
3. The proposal will have a positive impact on the community by adding landscaping and offering easier access for elderly or disabled church attendees.
4. The proposed development is served adequately by essential public facilities and services, such as highways, streets, police and fire protection, water and sewer, drainage ways, and refuse disposal.
5. The proposed development will not be detrimental, hazardous, or disturbing to existing or future neighboring land uses, persons, property, or the public welfare.
6. The proposal will not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community.

PUBLIC COMMENT for Items not on the Agenda

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

- 2022-0216** Request for Purchase Authorization - MIS: Blanket Purchase Order for the City's Equalizer - Building, Field Inspection, Assessing, Tax, Special Assessments, Miscellaneous Receivables and Cash Receipting Software in the amount not-to-exceed \$30,679.00 through May 1, 2023; BS&A Software, Bath, MI

Attachments: [050922 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0130-2022

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order for the City's Equalizer - Building, Field Inspection, Assessing, Tax, Special Assessments, Miscellaneous Receivables and Cash Receipting Software to BS&A Software, Bath, Michigan in the amount not-to-exceed \$30,679.00 through May 1, 2023.

- 2022-0217** Request for Purchase Authorization - PARKS: Contract/Blanket Purchase

Order for preliminary and construction engineering services for the sports courts improvements at Avondale Park in the amount not-to-exceed \$63,660.00; Spalding DeDecker, Rochester Hills, MI

Attachments: [050922 Agenda Summary.pdf](#)
[Proposal for Services.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0131-2022

Resolved, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for preliminary and construction engineering services for the sports courts improvements at Avondale Park to Spalding DeDecker, Rochester Hills, Michigan in the amount not-to-exceed \$63,660.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

2022-0236 Request for Purchase Authorization - PARKS: Contract/Blanket Purchase Order for the installation of a shade structure at Brooklands Plaza in the amount of \$66,500.00 with a 10% project contingency in the amount of \$6,650.00 for a total not-to-exceed project amount of \$73,150.00; KLM Scape & Snow LLC dba KLM Landscape, Armada, MI

Attachments: [050922 Agenda Summary.pdf](#)
[Bid Tabulation.pdf](#)
[Shade Samples.pdf](#)
[Placement Drawing.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0132-2022

Resolved, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for the installation of a shade structure at Brooklands Plaza to KLM Scape & Snow LLC dba KLM Landscape, Armada, Michigan in the amount of \$66,500.00 with a 10% project contingency in the amount of \$6,650.00 for a total not-to-exceed project amount of \$73,150.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

2022-0243 Request for Adoption of Resolution Authorizing the Parks & Natural Resources Director to be the Agent for the City of Rochester Hills for Oakland County's West Nile Virus Fund Program

Attachments: [050922 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0133-2022

Whereas, upon the recommendation of the Oakland County Executive, the Oakland

County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and

Whereas, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding, or focused adult mosquito insecticide spraying in designated community green areas; and

Whereas, the City of Rochester Hills, Oakland County, Michigan, has or will incur expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program;

Now, Therefore, Be It Resolved, that the City Council of Rochester Hills authorizes and directs its Parks & Natural Resources Director, as agent for the City of Rochester Hills, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

- 2022-0219** Request for Purchase Authorization - FACILITIES: Contract/Blanket Purchase Order for as-needed miscellaneous concrete work services in the amount not-to-exceed \$75,000.00 through June 30, 2023; Luigi Ferdinandi & Son Cement Company, Roseville, MI

Attachments: [050922 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0134-2022

Resolved, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for as-needed miscellaneous concrete work services to Luigi Ferdinandi & Son Cement Company, Roseville, Michigan in the amount not-to-exceed \$75,000.00 through June 30, 2023 and further authorizes the Mayor to execute an agreement on behalf of the City.

- 2022-0241** Request for Acceptance of the Water Main Easement granted by Meadowbrook Hills Condominium Association, a Michigan nonprofit corporation, for Meadowbrook Hills Condominium Water Main Replacement

Attachments: [050922 Agenda Summary.pdf](#)
[Easement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0135-2022

Resolved, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts a Water Main Easement for the construction, operation, maintenance, repair and/or replacement of a water main, on, under, through and across land more particularly described as Parcel No. 15-17-102-000 ENT, granted by Meadowbrook Hills Condominium Association, a Michigan nonprofit corporation, whose address is 18161 W. 13 Mile Road, Suite LL, Southfield, MI 48076, for Meadowbrook Hills Condominium Water Main Replacement.

- 2022-0242** Request to Authorize the permit application from the Road Commission for Oakland County (RCOC) for the Memorial Day Parade to be held on Monday, May 30, 2022

Attachments: [050922 Agenda Summary.pdf](#)
[Parade Route.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0136-2022

Resolved, that the Rochester Hills City Council hereby supports holding the Rochester Area Memorial Day Parade on Monday, May 30, 2022.

Passed the Consent Agenda

A motion was made by Mungioli, seconded by Hetrick, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Absent 1 - Blair

LEGISLATIVE & ADMINISTRATIVE COMMENTS

Vice President Bowyer shared the following events:

- OPC 5k Run or Walk for Meals at the OPC, June 6, 2022 from 8:00 a.m. - 10:30 a.m.
- Paint Creek Trail Labor Day Bridge Walk at Rochester Park, September 5, 2022 from 8:00 a.m. - 12:00 p.m.
- The Brooksie Way at Meadowbrook Music Festival, Sunday September 25, 2022
- Neighborhood House Scare Away Hunger at Rochester College, date to be determined
- Silent Sharing Hike at Bloomer Park, May 19, 2022, 8:00 p.m.
- Investigation Innovation at Innovation Hills, May 26, 2022, 6:00 p.m.
- Outdoor Survival for Young Ladies at Bloomer Park, June 5, 2022, 4:00 p.m.
- Story Time with Healthy Hikes at Innovation Hills, June 15, 2022, 10:00 a.m.
- Nature Discovery Camp at Bloomer Park, June 21, 2022, 10:00 a.m.
- Fishing for Beginners at Thelma Spencer Park, June 29, 2022, 9:00 a.m.
- Evening Kayak at Thelma Spencer Park, July 21, 2022, 7:30 p.m.
- Kayaking 101 at Thelma Spencer Park, July 23, 2022, 9:00 a.m.
- Outdoor Adventure Camp at Bloomer Park, August 2, 2022, 10:00 a.m.
- Amphibians at Innovation at Innovation Hills, August 11, 6:30 p.m.
- Night Hike & Campfire at Bloomer Park, August 25, 2022, 7:00 p.m.

Vice President Bowyer announced the following Community Foundation Sponsorship Opportunities:

- 1st Annual Golf Outing, September 12, 2022 at Pine Trace Golf Course, the proceeds will benefit the Business Fund and the Men's Fund

- Annual Tailgate Party, October 27, 2022 at Royal Park Hotel, the proceeds will benefit the Community Enhancement Fund

Ms. Mungiola questioned whether the Brooksie Way Half Marathon will take place this September.

Mayor Barnett responded that there are two Brooksie Way sponsored events; the Brooksie Way 5k is the event that Vice President Bowyer announced and the other Brooksie Way that includes the half marathon has not been scheduled yet. He added that there are conversations about this event but nothing concrete has been planned.

Mayor Barnett thanked the Facilities Team for their hard work in completing the auditorium project in a timely manner. He shared the following City updates:

- The City of Rochester Hills is participating in a charity kickball game on May 22, 2022.
- All three High Schools in the Rochester Community School District were ranked in the top 50 in the State of Michigan.
- St. John's Lutheran School has won 15 of the last 20 Future City State titles. He explained that the students have a \$100 budget to create a future city and then present the city to the judges.
- Last week was small business week; many small businesses were recognized and thanked for doing business in the City.
- Nathan Mueller is the City's new Senior Advisor of Strategy and Communications in the Mayor's Office. He was previously with the City of Novi as the Communications Manager, he graduated from Central Michigan University and is a coach for the Royal Oak Girls' High School Basketball Team.
- This is a busy time for construction and he noted the following construction projects:
 - Starting today, traffic will only be allowed heading north on Old Perch Road.
 - Waterview Drive from Auburn to Leach is northbound traffic only.
 - There is a traffic shift on Auburn Road by Meijer and Kohls.
 - Borden Park parking lot construction has started.
- Residents can sign up for construction updates by going to the website and signing up for constant contact. He stated that residents can sign up for alerts for specific projects or for all projects citywide.
- Allan Schneck, Public Services Director, retired a few weeks ago and was surprised with a retirement sign in front of the DPS Building.
- Bud Clark recently retired. He has been a City employee for over 45 years in the Department of Public Services and has made most of the signs that are seen throughout the City.
- The splash pad is open and will be receiving a shade shelter this year.
- Neighborhood House is hosting the 'Stamp Out Hunger' Food Drive on May 14, 2022.
- A Jeffersonian Dinner presented by Chief Financial Credit Union will take place on May 19, 2022 at the Rochester Hills Museum at Van Hoosen Farm.
- The Green Schools Recycle Program has been fully funded and on May 26, 2022 at University Hills Elementary, the checks will be presented to each

school.

Mayor Barnett shared pictures from the White House and stated that he attended a ceremony that announced a new internet program giving a \$30 credit to allow affordable internet access to all Americans. He added that more information can be found at www.getinternet.gov.

ATTORNEY'S REPORT

City Attorney John Staran had nothing to report.

NOMINATIONS/APPOINTMENTS

2022-0237 Request to confirm the Mayor's appointment of Bryan Lemanski to the Advisory Traffic & Safety Board to complete a vacant term ending on June 30, 2022 and continuing for a three (3) year term to expire on June 30, 2025

Attachments: [050922 Agenda Summary.pdf](#)
[Lemanski CQ.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Mungioli, seconded by Hetrick, that this matter be Adopted by Resolution to appoint Bryan Lemanski to the Advisory Traffic & Safety Board to complete a vacant term ending on June 30, 2022 and continuing for a three (3) year term to expire on June 30, 2025. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Absent 1 - Blair

Enactment No: RES0137-2022

Resolved, that the Rochester Hills City Council hereby confirms the Mayor's appointment of Bryan Lemanski to the Advisory Traffic & Safety Board to complete a vacant term ending on June 30, 2022 and continuing for a three (3) year term to expire on June 30, 2025.

NEW BUSINESS

2022-0235 Request for Purchase Authorization - DPS/FLEET: Purchase authorization of three (3) equipment trailers in the amount of \$80,412.00; Truck & Trailer Specialties, Inc., Howell, MI

Attachments: [050922 Agenda Summary.pdf](#)
[Bid Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

Paul Davis, Deputy Public Service Director/City Engineer, stated that the request is for the approval of the purchase of three trailers to replace existing trailers. He explained that originally there were four trailers intended to be

purchased; however, the fourth trailer did not meet the needs of the department, therefore it was eliminated. He stated that two of the three trailers are being requested with the option for galvanized bodies because it will extend the service life of the trailer.

A motion was made by Hetrick, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Absent 1 - Blair

Enactment No: RES0138-2022

Resolved, that the Rochester Hills City Council hereby authorizes the purchase of three (3) equipment trailers to Truck & Trailer Specialties, Inc., Howell, Michigan in the amount of \$80,412.00.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

2021-0576 Request for Purchase Authorization - FACILITIES: Increase to the purchase order for the auditorium chair replacement project in the amount of \$2,671.48 for a new not-to-exceed contract amount of \$58,616.48; NBS Commercial Interiors, Troy, MI

Attachments: [050922 Agenda Summary.pdf](#)
[011022 Agenda Summary.pdf](#)
[Proposal.pdf](#)
[011022 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Mike Viazanko, Building/Ordinance/Facilities Director, explained that the request before Council is for approval to purchase the racks that will hold the auditorium chairs when they are to be moved. He explained that when this project was originally approved by Council the racks were unavailable; now that they are available for purchase, the project budget needs to be amended to reflect the purchase.

President Deel stated that Council Chambers looks amazing and that the movable chairs are a great way to utilize the space better.

Ms. Mungioli thanked Mr. Viazanko for creating a safe way to move the chairs in the auditorium and questioned where the extra funds will be coming from to pay for the racks.

President Deel stated that it is indicated in the agenda summary that the Capital Improvement Fund will transfer funds in to cover the difference.

A motion was made by Mungioli, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Absent 1 - Blair

Enactment No: RES0139-2022

Resolved, that the City of Rochester Hills hereby increases the purchase order for the auditorium chair replacement project to NBS Commercial Interiors, Troy, Michigan in the amount of \$2,671.48 for a new not-to-exceed contract amount of \$58,616.48.

2022-0218 Request for Purchase Authorization - FACILITIES: Contract/Blanket Purchase Order for janitorial services in the amount not-to-exceed \$150,000.000 through June 30, 2023; Americlean, Inc., Chesterfield Township, MI

Attachments: [050922 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Mike Viazanko, Building / Ordinance / Facilities Director explained that the request before Council is to extend the contract with Americlean, Inc. for janitorial services for an additional year. He added that the City has been using Americlean, Inc. for the last six years and have been pleased with the services they provide.

A motion was made by Hetrick, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Absent 1 - Blair

Enactment No: RES0140-2022

Resolved, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for janitorial services to Americlean, Inc., Chesterfield Township, Michigan in the amount not-to-exceed \$150,000.00 through June 30, 2023 and further authorizes the Mayor to execute an agreement on behalf of the City.

ANY OTHER BUSINESS

NEXT MEETING DATE - Regular Meeting - Monday, May 23, 2022 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, it was moved by Mungioli and seconded by Walker to adjourn the meeting at 8:27 p.m.

RYAN DEEL, President
Rochester Hills City Council

LEANNE SCOTT, MMC, Clerk
City of Rochester Hills

AMBER BEAUCHAMP
Administrative Coordinator
City Clerk's Office