



**Essay Questions:**

Please type or neatly write a short essay on a separate piece of paper responding to the following questions. (500 words maximum.)

1. Please explain why you would like to be a member of a Communication Committee?
2. What personal skills and characteristics do you possess that would make you a good representative?
3. What are your interests?
4. How would you be able to schedule your time to function effectively as a youth representative?

**Recommendations:**

Please include two letters of recommendations (with your application and essay) from adults who know you at school and your activities out of school.

**Interest Statement:**

I am interested in serving on a Communication Committee for the City of Rochester Hills. I understand that this will require me to attend one meeting per month during my term.

Signed,

Katherine Talbert

Dated: 5/12/04

I have read the above interest statement and give my permission for my son/daughter to serve as a youth representative on a Communication Committee for the City of Rochester Hills.

**Parent or Legal Guardian Signature:**

Beth Talbert

Dated: 5-12-04

Work phone (if applicable) (248) 766-8695

Please return the completed application, essay and recommendations by May 15, 2003 to:

City of Rochester Hills Clerk's Office  
Susan Koliba-Galeczka, City Council Liaison  
1000 Rochester Hills Drive.  
Rochester Hills, MI 48309

Fax: (248) 656-4744

Email: Galeczks@rochesterhills.org

The returned information will remain in the Clerk's Office and are not confidential. For additional information, please call Susan Koliba-Galeczka, City Council Liaison, (248) 841-2463.

Office Use Only:

Date Received: \_\_\_\_\_

Date sent to Committee: \_\_\_\_\_

## **Communication Committee**

I would like to be a member of a communication committee because I want students to have a voice in what goes on in our community. I also think that having many different points of view is helpful during decision making.

I feel as though I have many characteristics that would make me a good representative. First of all I am a very dependable person. If I say I am going to do something, I will do it. I know that if I am selected to be on a communication committee I will be committed to my responsibilities and help in any way I can. I am also very organized. I have good public speaking skills and have no problem talking in front of large groups. I also think through many different sides of an issue. I recognize that good decisions consider the facts as well as how the decision will impact any individuals involved.

Outside of school I am very involved in the Rochester cheerleading program. During the past three years I have been voted captain of the team numerous times. By being a captain I have learned how to get my opinions across to people in an effective way. I also have learned how to command attention of large groups of people. Also, last summer I was privileged to participate in a trip to West Virginia to fix fun-down homes with my church youth group.

Because I am committed to many different things, I have learned good time management skills. Being on a communication committee is something I want to do, therefore it will be a priority in my schedule. As long as I am aware of when meetings are, then I will be able to plan the rest of my schedule accordingly. I hope that this is something I can become involved in and that I can make a meaningful contribution to one of the communication committees.

# *Rochester High School*

180 S. Livernois  
Rochester Hills, Michigan 48307  
(248) 726-5400

City of Rochester Hills Clerk's Office  
Susan Galeczka, City Council Liaison  
1000 Rochester Hills Dr.  
Rochester Hills, MI. 48039

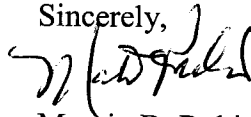
May 13, 2004

Dear Ms. Galeczka,

I am pleased to write a letter of recommendation on behalf of Katie Talbert. Katie is currently enrolled in my Government class. She is doing quite well in the class. She has shown an interest in current issues. She is not loud and outspoken. Her manner is to be thoughtful and respond when called upon. Her responses show insight and compassion for others. She is willing to listen to all sides of an issue. She is quick to ask thoughtful questions that will help her clarify the issue in her mind.

Katie Talbert is a fine young lady. She is kind and courteous. I believe she has the skills necessary to represent her peers effectively. Feel free to contact me with any other questions.

Sincerely,



Marvin D. Rubin  
Teacher

## Letter of Recommendation for Katie Talbert

From: Mrs. Carol Murphy, Rochester High Social Studies Teacher

I have Katie Talbert in two classes at Rochester High. In her sophomore year, Katie was in my psychology class. This year, her junior year, she is in my sociology class. In both classes, Katie has done well academically by scoring in the A-/B+ range. Katie also contributes a lot in class discussion. She is a friendly, positive, outgoing person who likes to be involved in activities. She has good leadership qualities and great citizenship. I would highly recommend Katie for your City Council Committees and feel she would be an asset to your program.