



City of Rochester Hills  
**AGENDA SUMMARY**  
**FINANCIAL ITEMS**

1000 Rochester Hills Dr.  
 Rochester Hills, MI 48309  
 248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

**Legislative File No:** 2018-0587

**TO:** Mayor and City Council Members

**FROM:** Allan E. Schneck, P.E., Director Department of Public Services

**DATE:** December 10, 2018

**SUBJECT:** Preliminary Engineering Services (PE) – John R Rd Center Left Turn Lane Extension at School Road - City File Number E18-011

**REQUEST:**

City Council is requested to authorize an increase in the blanket purchase order/contract for preliminary engineering (PE) services for the School Road Paving Project from John R Road to 1700 Feet Easterly to existing pavement to Nowak & Fraus Engineers, Pontiac, Michigan in the amount of \$8,848.00 for a new not-to-exceed amount of \$56,324.00.

**REASON FOR PURCHASE:**

The Department of Public Services engaged Nowak & Fraus Engineers in August to perform preliminary engineering services for the School Road Paving Project from John R Road 1700 feet Easterly to Existing Pavement. The initial contract amount for these services was \$47,476.00. The increase in the contract amount is requested due to a couple of changes that have been made regarding the design, which includes three (3) foot gravel shoulder concept and additional preliminary engineering services for extending the center left turn lane along John R.

**PROCESS:**

**Vendor Name and Address:**

Nowak & Fraus Engineers  
 46777 Woodward Avenue  
 Pontiac, MI 48342

**Reason for Selection:**

Quality Based Selection

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Additional funding will be included in the forthcoming 2018 4<sup>th</sup> quarter budget amendment.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Road Fund	452.970000	Construction	\$47,480	\$56,324	(\$8,844)

**RECOMMENDATION:**

It is recommended that City Council authorize an increase to the blanket purchase order/contract for preliminary engineering (PE) services for the John R Center Left Turn Lane Extension as part of the School Rd Paving Project to Nowak & Fraus Engineers, Pontiac, Michigan in the amount of \$8,848.00 for a new not-to-exceed amount of \$56,324.00.

<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		