



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2024-0270

TO: Mayor and City Council Members
FROM: Ken Elwert, CPRE, Director Parks and Natural Resources
DATE: June 10, 2024
SUBJECT: Construction Engineering Services Museum Pedestrian Bridge and Boardwalk Replacements

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for construction engineering services related to the replacement design and permitting for the Museum Pedestrian Bridge and Boardwalk Replacements to Hubbell, Roth & Clark, Bloomfield Hills, Michigan in the not-to-exceed amount of \$53,200.00 and further authorize the Procurement Manager to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

The pedestrian bridge located behind the farmhouse and three (3) footbridges at the museum are in need of replacement due to deteriorating conditions. Due to the location of the structures and the work needed to be completed near the creek, the City determined that engaging Hubbell, Roth & Clark, Inc., to design the structures and assist with any EGLE requirements would be in its best interest. HRC is one of the City's on-call professional engineering firms and has the capacity, experience to perform the required services.

PROCESS:

Vendor Name and Address:

Hubbell, Roth and Clark
555 Hulet Drive
Bloomfield Hills, MI 48302

Reason for Selection:

Qualifications Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2024 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.974000	PK-08C: Museum Bridge Replacements	\$195,000	\$53,200	\$141,800

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for construction engineering services related to the replacement design and permitting for the Museum Pedestrian Bridge and Boardwalk Replacements to Hubbell, Roth & Clark, Bloomfield Hills, Michigan in the not-to-exceed amount of \$53,200.00 and further authorize the Procurement Manager to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A