

City Council Agenda Summary Sheet (Purchases)

Agenda No: 2004-0906, Version 2
Date: December 9, 2004
Prepared By: Mike Hartner, Director, Parks & Forestry
Paul Shumejko, P.E., PTOE, Transportation Engineer, DPS
Barbara Key, Contract Specialist
City File No: E01-040

PURPOSE:

The Department of Public Service recommends awarding the contract to Spalding DeDecker Associates, Inc. for the staking and shop drawing review of the Clinton River Rails to Trails Project in the not-to-exceed amount of \$22,240.00 and authorize the Mayor and Clerk to execute a contract on behalf of the City.

DISCUSSION:

A quality base selection was used to determine which Engineering Firm was best qualified for the staking and shop drawing review for the Clinton River Rails to Trails Project. Based on the proposal provided, the City of Rochester Hills concludes that Spalding DeDecker Associates, Inc. best suits the criteria and needs established by the City of Rochester Hills.

Spalding DeDecker Associates, Inc. provided the Preliminary Engineering for this project; hence, they have the overall background and knowledge of the project. Spalding DeDecker Associates, Inc. has provided staking services to City of Rochester Hills over the past several years.

Spalding DeDecker Associates, Inc. will provide staking for the following locations:

- Crooks Road Crossing
- Hamlin Road Crossing
- Livernois Road Crossing
- Avon Road Crossing
- Bridge over Clinton River

If directed by the City of Rochester Hills Spalding DeDecker Associates, Inc. will perform shop drawing review and additional slope staking.

FISCAL INFORMATION:

Projected costs associated with the Clinton River Rails to Trails, Bridges and Road Crossings Project (PK-10B) were identified in the 2005 Capital Improvement Plan (CIP) and approved in the 2005 budget, in the amount of \$250,000. Yet these monies are allocated toward the construction contractor's contract. Therefore, a budget amendment will be required for this staking and review work, in the Major Road Fund.

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Major Road Fund	202.970000	Construction	0	\$22,240.00	(\$22,240)

Vendor Name and Address:

Spalding DeDecker Associates, Inc.
905 South Boulevard East
Rochester Hills, MI 48307

Reason for Selection:

QBS

Method of Purchase:

Purchase Order
Contract

RECOMMENDATION:

It is recommended that City Council award the contract to Spalding DeDecker Associates, Inc. for the staking and shop drawing review of the Clinton River Rails to Trails Project in the not-to-exceed amount of \$22,240.00 and authorize the Mayor and Clerk to execute a contract on behalf of the City.

ATTACHMENTS:

Resolution
Contract

Department Authorization: Roger Rouse, Director, Department of Public Service

Reviewed by:

Fiscal: *Julie Jenuwine*

Purchasing: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

