



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2015-0044 Version 2

TO: Mayor and City Council Members
FROM: Keith Sawdon, Finance Director
DATE: May 16, 2016
SUBJECT: Water and Sewer Utility Billing System

REQUEST:

City Council is requested to authorize an increase to the project budget for the purchase of a Water and Sewer Utility Billing System to TruePoint Solutions, Loomis, California in the amount of \$10,000.00 for a new not-to-exceed project budget of \$423,500.00.

REASON FOR PURCHASE:

City Council, at their February 9, 2015 meeting, awarded a project budget for water and sewer utility billing system to TruePoint Solutions, and other vendors as needed in order to implement the system.

During the implementation it was discovered that an additional server was needed to host and run the water and sewer customer website (\$8,000). This was in addition to the two (2) servers that were originally anticipated and budgeted in the project budget

In addition, an additional license for Lucity (\$5,000) was needed in order to share data between DPS meter division and Accounting and interface properly with the water and sewer billing system.

The department, during implementation, discovered that additional customized reports were needed in order to be more useful to the end users (\$2,400). The generic reports available through the system were not providing the needed information for reporting and analyzing purposes.

The project is close to being fully completed and this increase will allow for the department to complete the software implementation and installation.

PROCESS:

Vendor Name and Address:

TruePoint Solutions
3262 Penryn Road, Suite 100
Loomis, California 95650

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order

BUDGET:

Partial funding is included in the FY 2016 Adopted Budget.

If approved by City Council, a future Budget Amendment will be presented to increase the project budget with the additional funding to be drawn from Water & Sewer Capital Fund (593) Retained Earnings.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
W&S Capital	593.977000	Capital Equipment	\$5,000	\$10,000	(\$5,000)

RECOMMENDATION:

It is recommended that City Council authorize an increase to the project budget for the purchase of a Water and Sewer Utility Billing System to TruePoint Solutions, Loomis, California in the amount of \$10,000.00 for a new not-to-exceed project budget amount of \$423,500.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		