



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
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Legislative File No: 2005-0610

TO: Mayor and City Council Members
FROM: Scott Cope, 248.841.2445
DATE: September 20, 2005
SUBJECT: Fire Suppression and Fire Alarm Plan Review and Inspection Services

REQUEST:

City Council is requested to authorize an increase to blanket purchase order to Fire Safety Consultants, Primary Vendor, and add TVA Fire & Life Safety Inc, as Secondary Vendor, for Fire Suppression and Fire Alarm Plan Review & Inspection Services in the amount of \$25,000 for a new not-to-exceed total of \$122,218.40; for a term to expire on December 31, 2005.

REASON FOR PURCHASE:

The City of Rochester Hills solicited proposals from qualified and experienced firms to assist the Building Department with fire suppression & fire alarm plan review and inspection services for commercial and industrial projects in accordance with the State of Michigan construction codes. The plan review and inspection fees are reimbursed to the City by commercial and industrial developers. The City requires a contract with one or more qualified firms due to workload in order to provide the necessary services and meet departmental demands. It is the intent to provide these services with City staff in the future. The City's Mechanical Inspector is undergoing training to perform the work; the training and testing process takes approximately 2-3 years.

Purchasing: Request for Proposals were prepared and solicited via the MITN Internet System to provide for a Secondary Vendor. An Evaluation Team consisting of Scott Cope and Ron Walker of the Building Department reviewed the proposals. TVA Fire & Life Safety Inc was selected as Secondary Vendor for a term to expire on December 31, 2005. Request for Proposals are being solicited for 2006 and 2007 with the intent to award to one or more qualified firms.

PROCESS:

Vendor Name and Address:

Fire Safety Consultants, Inc, 1015 W. Wise Road, Suite 200, Schaumburg, IL 60193
and
TVA Fire & Life Safety Inc, 23937 Research Drive, Farmington Hills, MI 48335

Reason for Selection:

Best value and lowest cost.

Method of Purchase:

Blanket Purchase Order

BUDGET:

Budget amendment will be performed in 4th quarter of 2005, if necessary.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
371 - Building Department	801000	Professional Services	\$55,000	*\$52,230	

* Average annual cost

RECOMMENDATION:

It is recommended that the City Council authorize an increase to blanket purchase order to Fire Safety Consultants and TVA Fire & Life Safety Inc, as Primary and Secondary Vendors, for Fire Suppression and Fire Alarm Plan Review & Inspection Services in the amount of \$25,000 for a new not-to-exceed total of \$122,218.40.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		