City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS

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Legislative File No: 2025-0291

TO: Mayor and City Council Members

FROM: Brooke Insana, Human Resources Director

DATE: July 7, 2025

SUBJECT: 2026 Compensation Recommendations for Boards and Commissions

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REQUEST:
Approval of the recommendation of the Human Resources Technical Review Committee (HRTRC) for members of Boards & Commissions for fiscal year 2026.

BACKGROUND:
Pursuant to Section 8.8 of the City Charter of the City Rochester Hills, City Council is required to set in the annual budget, by resolution, the per diem rates for members of Boards and Commissions.

As directed by Article V, Section 2 of the *City Council Policy for Salaries of Department Directors and Mayor, and Per Diem Fees for City Boards and Commissions*, as amended and authorized by resolution number 2017-0279, the HR Technical Review Committee reviewed and discussed the appropriate information provided by the Administration at its meeting on June 24, 2025.

Compensation for Boards and Commissions was last increased in 2016. The committee concurred with a recommendation to maintain the current per diem compensation for chairpersons and citizen members for meetings attended for the following boards and commissions in 2026.

- Construction/Fire Prevention Code Board of Appeals
- Historic District Commission
- Planning Commission
- Zoning Board of Appeals/Sign Board of Appeals
- Board of Review

RECOMMENDATION:
That City Council approve the recommendation of the HRTRC to maintain the current per diem rate of $100 for chairpersons and $90 for citizen members of the above named Boards & Commissions and to maintain a rate of $100 for members of the Board of Review for fiscal year 2026.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		

Mayor		
Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A