



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2026-0038

**TO:** Mayor and City Council Members  
**FROM:** Joe Snyder, Chief Financial Officer  
**DATE:** February 23, 2026  
**SUBJECT:** Citywide Screen-Printing Embroidery Clothing Apparel

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**REQUEST:**

City Council is requested to authorize a blanket purchase order for Citywide Screen-Printing Embroidery Clothing Apparel in the amount of \$104,580.00 to Impressive Promotional Products, Clawson, Michigan for a three-year term and further authorize the Procurement Manager to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

The City issued a Request for Proposal utilizing the MITN system for citywide screen-printing, embroidery clothing apparel. The clothing covered under this contract consists of apparel required by contractual agreements with Fire and the GELC Local 1984 agreements, seasonal workers, and general City department needs. Seven proposals were received and evaluated by a committee consisting of staff from Fire, Parks, Facilities and the Department of Public Services. Based on their evaluation and review, the committee recommends awarding the contract to Impressive Promotional Products as the best value provider based on their proposed quality of apparel, customer service, and best value pricing.

While three lower-priced proposals were received, they were excluded from recommendation due to significant deviations from the City's specifications. Specifically, two vendors failed to meet minimum material weight requirements, which would compromise garment durability. Furthermore, a third vendor's fulfillment timeline was slower than the 10–15 day commitment offered by Impressive Promotional Products—a critical factor for maintaining uniform availability for our staff.

The committee's recommendation is to award the contract to Impressive Promotional Products for a three-year term. Impressive Promotional Products has performed these services successfully for the City in the past.

**PROCESS:**

**Vendor Name and Address:**

Impressive Promotional Products  
645 North Rochester Road  
Clawson, MI 48017

**Reason for Selection:**

Best Value

**Method of Purchase:**  
Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2026 Adopted Budget and the FY 2027-2028 Projected Budget

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>3-year Budget Amount</b>	<b>3-year Cost</b>	<b>Remaining Budget</b>
General Fund	102.954001	Youth Council	\$2,100	\$2,100	\$0
General Fund	209.722000	Assessing - Clothing	\$3,000	\$3,000	\$0
General Fund	276.722000	Cemetery - Clothing	\$450	\$450	\$0
General Fund	371.722000	Building - Clothing	\$2,790	\$2,790	\$0
General Fund	372.722000	Ordinance - Clothing	\$2,790	\$2,790	\$0
General Fund	756.722000	Parks - Clothing	\$27,000	\$27,000	\$0
General Fund	759.722000	Grounds - Clothing	\$2,010	\$2,010	\$0
General Fund	774.722000	Nat'l Resources - Clothing	\$1,650	\$1,650	\$0
General Fund	802.722000	Museum - Clothing	\$3,990	\$3,990	\$0
Major Roads	462.722000	Preservation - Clothing	\$1,230	\$1,230	\$0
Major Roads	482.722000	Winter Maint - Clothing	\$1,980	\$1,980	\$0
Major Roads	492.722000	Admin - Clothing	\$2,040	\$2,040	\$0
Local Streets	464.722000	Preservation - Clothing	\$4,770	\$4,770	\$0
Local Streets	474.722000	Traffic - Clothing	\$360	\$360	\$0
Local Streets	484.722000	Winter Maint - Clothing	\$1,980	\$1,980	\$0
Fire	339.722000	Clothing	\$30,000	\$30,000	\$0
Pathway	214.722000	Clothing	\$450	\$450	\$0
Water Resources	244.722000	Clothing	\$840	\$840	\$0
Sewer	510.722000	Clothing	\$4,500	\$4,500	\$0
Water	530.722000	Clothing	\$4,620	\$4,620	\$0
Facilities	631.722000	Clothing	\$4,860	\$4,860	\$0
Fleet	661.722000	Clothing	\$1,170	\$1,170	\$0
<b>Total</b>			<b>\$104,580</b>	<b>\$104,580</b>	<b>\$0</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order for the purchase of Citywide Screen-printing Embroidery Clothing Apparel to Impressive Promotional Products, Clawson, Michigan in the amount of \$104,580.00 for a three-year term further authorize the Procurement Manager to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A