



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2015-0531

**TO:** Mayor and City Council Members  
**FROM:** Keith Sawdon, Finance Director  
**DATE:** December 14, 2015  
**SUBJECT:** City Attorney Services

**REQUEST:**

City Council is requested to authorize a blanket purchase order for FY 2016 City attorney services to Hafeli, Staran, Hallahan, & Christ, P.C., Sylvan Lake, Michigan in the amount not-to-exceed \$250,000.

**REASON FOR PURCHASE:**

City Council appointed Hafeli, Staran, & Christ, P.C. as the City’s attorney pursuant to Section 8.7 of the City Charter. The City Attorney provides general legal services to the City, including representation on certain lawsuits, consultation, contract review, legal opinions, and prosecution.

For 2016, hourly rates for legal services by Hafeli, Staran, & Christ, P.C. are:

- Partner rate for legal work performed by John Staran - \$125/hr
- Hourly associate rates for services performed by other attorneys within the firm - \$110/hr

These are \$5 per hour rate increases over 2015 rates, and are the first increases requested since 2008.

**PROCESS:**

**Vendor Name and Address:**

Hafeli, Staran, & Christ, P.C.  
2055 Orchard Lake Road  
Sylvan Lake, Michigan 48320

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2016 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund	210.805001	Legal Fees-City Attorney	\$250,000	\$250,000	\$0

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize a blanket purchase order for 2016 city attorney services to Hafeli Staran & Christ, P.C., Sylvan Lake, Michigan in the amount not-to-exceed \$250,000.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		

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