



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

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Legislative File No: 2015-0285

**TO:** Mayor and City Council Members

**FROM:** Allan E. Schneck, P.E., Director, Department of Public Services

**DATE:** July 20, 2015

**SUBJECT:** Engineer's Report for the proposed Special Assessment District (SAD) paving project of Norton Lawn and Hickory Lawn; City File Number E14-030, Section 27

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**REQUEST:**

The Department of Public Services requests that the City Council accept the attached Engineer's Report for the proposed paving project of Norton Lawn and Hickory Lawn and set the date of August 10, 2015 for the public hearing on necessity for the project.

**BACKGROUND:**

Rochester Hills received a request from Norton Lawn residents to pave their gravel road north of Auburn. An initial public information meeting was hosted by City Engineering Staff on September 18, 2014 at City Hall in response to the SAD request.

Subsequent to the Norton Lawn request, Hickory Lawn residents north of Auburn also made a formal request to pave their gravel road. The initial public information meeting for Hickory Lawn was held at City Hall on December 4, 2014.

City staff then combined the two SAD requests into a single project and prepared an agenda summary to the January 26, 2015 City Council meeting with a request to formally accept the petitions and direct the City Engineer to prepare an Engineer's Report. City Council approved a resolution to formally accept the petition request and continue moving the process forward.

City staff requested a proposal from an engineering design consultant (OHM Advisors) to prepare the construction plans and specifications for the project. The OHM design proposal was a meeting agenda item for the March 30, 2015 City Council meeting and City Council approved it. OHM proceeded to prepare a draft set of design plans for the second public information meeting which was held at Rochester Hills City Hall on June 24, 2015. Resident questions were answered at this meeting and the resident attendees were given an opportunity to review the draft design plans.

An Engineer's Report, preliminary construction cost estimate, and draft assessment rolls for both streets have been prepared and attached for City Council review. If City Council chooses to move the SAD paving project forward, the Engineer's Report should be formally accepted and a public hearing of necessity scheduled.

**RECOMMENDATION:**

The Department of Public Services recommends that the City Council accept the attached Engineer's Report for the proposed gravel road SAD paving project of Norton Lawn and Hickory Lawn and set the date of August 10, 2015 for the public hearing on necessity for the project.

Attachment(s): Engineer's Report  
Draft SAD Assessment Roll for Norton Lawn  
Draft SAD Assessment Roll for Hickory Lawn  
Preliminary Construction Cost Estimate from OHM  
Location Map Aerial

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Mayor		
Deputy Clerk		