



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2008-0686

TO: Mayor and City Council Members
FROM: Roger Rouse, DPS/Engineering, 841-2497
DATE: December 9, 2008
SUBJECT: On-Call Plumbing, Heating and Air/Conditioning Maintenance Services

REQUEST:

City Council is requested to authorize a Blanket Purchase Order to Engineered Comfort Systems, for the purchase of on-call plumbing, heating and air/conditioning maintenance services in the total amount not-to-exceed Forty-Thousand (\$40,000) Dollars through December 31, 2010.

REASON FOR PURCHASE:

The City of Rochester Hills Purchasing Division solicited proposals on November 14, 2008, from professional plumbing, heating and air/conditioning contracting companies to perform on-call services at various City buildings and sites; Engineered Comfort Systems was awarded the contract. Engineered Comfort Systems performs various plumbing, heating and air/conditioning maintenance, repair and new installation service work; seasonal inspections of heating and AC equipment to insure proper operation; and other sundry work, as requested by the City, that requires the expertise of a licensed professional plumbing, heating and cooling contractor.

PROCESS:

Vendor Name and Address:

Engineered Comfort Systems Inc
12480 Allen Road
Taylor MI 48180

Reason for Selection:

Best value, responsiveness and capacity.

Method of Purchase:

2-year blanket purchase order.

BUDGET:

\$20,000 is budgeted in 2009. \$20,000 will be recommended for fiscal year 2010.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
631 Facilities Fund	631.929000	Repairs and Maintenance	2009 Budget \$20,000	\$20,000	0
			2010 Budget Recommended \$20,000	\$20,000	n/a

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a Blanket Purchase Order to Engineered Comfort Systems, for the purchase of on-call plumbing, heating and air/conditioning maintenance services in the total not-to-exceed amount of Forty-Thousand (\$40,000) Dollars through December 31, 2010.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		