



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2020-0207

TO: Mayor and City Council Members

FROM: Sean Canto, Chief Fire and Emergency Services

DATE: June 8, 2020

SUBJECT: Emergency Purchase Surgical Gowns

REQUEST:

The City of Rochester Hills has proceeded with the purchase of 3,000 Lakeland Micro Max NS Surgical Blood Borne Pathogen Gowns for its first responders to be utilized during the COVID-19 response in the amount of \$36,000 from EMS Innovations, Inc., Pasadena, MD. In accordance with Rochester Hills Ordinance Section 2-280 the Mayor of the City of Rochester Hills approved the purchase.

REASON FOR PURCHASE:

In response to the State of Emergency that has been declared, the City of Rochester Hills, like many others across the country have been experiencing great difficulty in sourcing Personal Protective Equipment (PPE) for its first responders. The Purchasing Division working in close coordination with the City's Fire Department worked diligently to identify and reach out to multiple sources to purchase the PPE and receive the items within a reasonable time frame.

The City at the initial onset of the COVID-19 pandemic purchased on March 27, 2020, 1,350 gowns from EMS Innovations, Inc., in the amount of \$15,750. EMS Innovations, at the time was the only vendor that had stock available for immediate delivery. The City would have purchased more at the time to have more stock on hand, however they only had the 1,350 quantity of gowns available (and actually we had lost a few cases that were purchased by other organizations while the City was in the process of receiving the needed approvals). It was another reminder of how important the ability to make quick decisions on needed items is, and the City has met this challenge in every way, with every purchase. One thing that has been truly amazing in all of this is that all departments, the complete chain from the Fire Department down through to the Treasury Division, have worked amazingly well together, coordinating and communicating information timely and efficiently between departments to make things happen, that need to happen, to protect the health, safety, and welfare of the public and staff.

EMS Innovations, Inc. has been an excellent resource and vendor for the City. The gowns we purchased in March from EMS Innovations, Inc., while slightly higher in cost than that of the normal surgical gowns you may be familiar with, these gowns are of higher quality as well. The Fire Department and Purchasing Division consulted in great detail about the purchase to determine if we should purchase more of these with stock getting low, or look to a different type of gown. It was determined that these gowns are truly the best protection for our first responders and feel that it again is one of the "tools" we have had in protecting our first responders from the virus, and is why we possibly have not seen it spread as widely in the Rochester Hills Fire Department.

PROCESS:

Vendor Name and Address:

EMS Innovations, Inc.
PO Box 239
Pasadena, MD 21123

Reason for Selection:

Emergency Purchase

Method of Purchase:

Purchase Order

BUDGET:

Funding for this purchase is not specifically included in the FY 2020 Budget, however there are adequate funds available in the Fire Operating Fund Balance to make the purchase. The City of Rochester Hills is tracking any and all COVID-19 related expenditures to submit to FEMA for potential reimbursement. This item will be included as part of the 2nd Quarter 2020 Budget Amendment.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fire Operating Fund	339.740000	Fire Suppression: Operating Supplies	\$0	\$36,000	(\$36,000)

RECOMMENDATION:

The City of Rochester Hills has proceeded with the purchase of 3,000 Lakeland Micro Max NS Surgical Blood Borne Pathogen Gowns for its first responders to be utilized during the COVID-19 response in the amount of \$36,000 from EMS Innovations, Inc., Pasadena, MD. In accordance with Rochester Hills Ordinance Section 2-280 the Mayor of the City of Rochester Hills approved the purchase.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A