



ARCHITECTURE • ENGINEERING • PLANNING
SURVEYING • CONSTRUCTION SERVICES

WORK ORDER PROPOSAL

Date:	July 18, 2024	Work Site	Rochester Hills Dept. of Public Services
Client	City of Rochester Hills	Project	DPS Renovation
Name	Michael Viazanko	Scope of Work	Additional Services
Title	Director – Ordinance & Facilities	Address	511 Auburn Rd.
Organization	Building Department	City	Rochester
Address	1000 Rochester Hills Drive	DLZ Project No.	2342-7621
City	Rochester Hills	Client Project No.	
Email	viazankom@rochesterhills.org		
Estimated Finish Date	30 days		

DATE	SCOPE OF SERVICES	COMPENSATION
07-19-2024	<p>Project Description: The revised scope includes the phasing of completed bundled services into two design phases.</p> <p>Scope of Services:</p> <ul style="list-style-type: none"> • Separation of completed bundled services into two design phases: <ul style="list-style-type: none"> ○ Phase 1 to include: the replacement of the CO sensors, new MAU, Energy Management system, Oil Separator, and the generator assessment to include the requested new circuitry and new transfer switch utilizing the existing generator. ○ Phase 2 to include: new HVAC systems and ERV Replacements • Scope Separation includes: <ul style="list-style-type: none"> ○ Production of second complete set of bid documents. ○ Modification of existing set to remove phase 2 scope. ○ Phasing of backgrounds and equipment in drawing sets for all consultants (Mech, Elec, Arch). ○ Recalculation of electrical load summary, separated into phases. ○ QC process and final coordination to ensure all content is transferred between phases without omission. ○ QC process and final coordination to ensure all content is transferred between phases without omission. 	Professional Services: \$18,500
	Lump Sum	\$18,500

COMPENSATION

For performing the above professional services, DLZ Michigan, Inc., will be paid a lump sum fee. Payment will be made monthly in proportion to services performed upon presentation of proper invoices, claims and vouchers.

TERMS & CONDITIONS

The Standard Terms and Conditions, as set forth as attached Exhibit A, are incorporated here into and made a part of this Work Order Proposal. The Client referred to in the Standard Terms and Conditions means City of Rochester Hills.

If you approve and accept this proposal, please issue a Work Order as your acceptance of this proposal; we request that you reference this proposal in the Work Order.



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Very truly yours,
DLZ MICHIGAN, INC.

Vicki Rasor-Briggs, CPA
Vice-President

Laurie Frey, AIA
Project Manager

Accepted and Approved:
City of Rochester Hills, Michigan

Bryan K. Barnet
Mayor

Michael Viazanko
Director - Building Department Ordinance & Facilities