



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2015-0419

TO: Mayor and City Council Members
FROM: Scott A. Cope, Director Building/Ordinance/Facilities
DATE: October 16, 2015
SUBJECT: Architectural/Engineering Services Fire Stations #1, 2, 3 & 5

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for Architectural/Engineering Services for Fire Stations #1, 2, 3, and 5 to H2A Architects, Davison, MI in the amount not-to-exceed \$86,335.00.

REASON FOR PURCHASE:

In 2011, H2A was selected through an RFP process to provide for on-call historical and other architectural services as needed by the City. H2A was selected based on their experience and qualifications with public sector clients and cost proposal. The City has worked with H2A on several projects and is very satisfied with the quality of work and services they provide. H2A was the architect of record for both phases of the Calf Barn project, and Jackie Hoist, the lead architect has extensive experience with the City, including being the architect for the City Hall Renovation project back in 2003. Jackie Hoist has also worked with our construction manager, George W. Auch, on several other projects in the past.

These Architectural/Engineering services for construction administration are necessary to keep the construction process for stations 1, 2, 3, and 5 moving forward. H2A has agreed to perform these services and bill hourly with a not to exceed set at \$86,335.00.

It is important to note that these are Architectural/Engineering services for construction administration only for station 1, 2, 3, and 5. The administration is developing a separate RFP for Architectural/Engineering services for Fire Station 4 and will providing a recommendation to City Council once proposals are received and reviewed.

PROCESS:

Vendor Name and Address:

H2A Architects
9100 Lapeer Road
Suite B
Davison, MI 48423

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Remaining project budget amount of \$299,857 is based upon the original project cost budget of \$6.8 million, less amounts already approved for Architect Fees, Temporary Trailers, and Construction Management Services for Fire Stations #1, 2, 3, and 5.

Fund Name	Department Account No	Account No. Description	Remaining Project Budget Amount	Cost	Remaining Budget
Facilities Fund	631.976000	Building Improvement	\$299,857	\$86,335	\$213,502

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract to H2A Architects, Davison, MI for architectural/engineering services for Fire Stations 1, 2, 3, and 5 in the amount not-to-exceed \$86,335.00 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		