



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2013-0389

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., DPS Director
DATE: October 28, 2013
SUBJECT: Purchase Authorization for Water Meters and Equipment

REQUEST:

City Council is requested to authorize a blanket purchase order for water meters and equipment to Etna Supply Company of Grand Rapids, Michigan for a total amount not-to-exceed \$155,000.00 for purchases from January 1, 2014 through December 31, 2014.

REASON FOR PURCHASE:

Due to a new federal law (ANSI/NSF Standard 61 Annex F and G) that all water equipment is produced lead free by 2014, the City issued a Request for Proposals (RFP) for Water Meters in 2012 utilizing the MITN website. All proposed meters had to be NSF 61 Certified and be compatible with the City's current water meter reading software, hardware & technology including handheld and vehicle unit, integrates into existing property plumbing, sustains high accuracy across the meters operating range and interfaces with both the City's current AutoRead Software as well as billing software.

The only response received was from ETNA Supply Company which met all the requirements of the proposal. The Department of Public Services recommends awarding the third year of the bid to ETNA Supply Company.

PROCESS:

Vendor Name and Address:

ETNA Supply Company
529 32nd Street S.E.
Grand Rapids, MI 49548

Method of Purchase:

RFP/Blanket Purchase Order

Reason for Selection:

All requirements satisfied

BUDGET:

Provided for in the 2014 Adopted Budget.

Fund Name	Department Account No	Account No. Description	2014 Budget Amount	Cost	Remaining Budget
Water	530.740005	Supplies- Meters Only	\$80,000.00	\$75,000.00	\$0
Sewer	510.740005	Supplies-Meters Only	\$75,000.00	\$80,000.00	\$0

RECOMMENDATION:

City Council is requested to authorize a blanket purchase order for water meters and equipment to Etna Supply Company of Grand Rapids, Michigan for a total amount not-to-exceed \$155,000.00 for purchases from January 1, 2014 through December 31, 2014.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		