



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2024-0033

TO: Mayor and City Council Members
FROM: Brooke Insana, Human Resources Director
DATE: February 12, 2024
SUBJECT: Labor and Employment Legal Services

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for labor and employment legal services to Keller Thoma, P.C., Southfield, Michigan in the amount not-to-exceed \$90,000.00 through January 31, 2025.

REASON FOR PURCHASE:

Request for Proposals for labor and employment legal services was solicited and awarded in 2010 to Keller Thoma, P.C., Southfield, Michigan. City Council appointed Keller Thoma, P.C., as the City's attorney pursuant to Section 8.7 of the City Charter. The City's labor attorney provides legal services to the City for labor and employment matters, including management representation for union negotiations, mediation, and arbitration proceedings; equal employment opportunity compliance and related consultation and opinions.

The hourly rate for principal partner, Gregg Schultz will be maintained at the current rate of \$175 through January 31, 2025. The City's hourly rate reflects Keller Thoma's current standard pricing.

Stability in labor relations counsel is important to any community, especially when the attorney or firm is viewed as operating in the best interest of the community and consistent with the vision and values of City administration. Keller Thoma has consistently provided sound legal advice and demonstrated fiscal constraint, making them a valued professional partner in contract negotiations and other labor and employment related matters for the City of Rochester Hills

PROCESS:

Vendor Name and Address:

Keller Thoma, P.C.
26555 Evergreen Road, Suite 550
Southfield, MI 48076

Reason for Selection:

Qualifications Based

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2024 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund	210.805002	Legal Fees: Labor & Other	\$40,000	\$40,000	\$0
Fire	206.805002	Legal Fees: Labor & Other	\$50,000	\$50,000	\$0
Total			\$90,000	\$90,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for labor and employment legal services to Keller Thoma, P.C., Southfield, Michigan in the amount not-to-exceed \$90,000.00 through January 31, 2025.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A