



# Rochester Hills Minutes

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
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Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

## City Council Regular Meeting

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Carol Morlan,  
Theresa Mungioli and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, March 6, 2023

7:00 PM

1000 Rochester Hills Drive

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### CALL TO ORDER

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.*

### ROLL CALL

**Present** 7 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Carol Morlan, Theresa Mungioli and David Walker

### Others Present:

*Bryan Barnett, Mayor  
Dan Christ, City Attorney  
Bill Cooke, Assistant Chief/Fire Marshall  
Bill Fritz, Public Services Director  
Leanne Scott, City Clerk  
Joe Snyder, Chief Financial Officer*

### PLEDGE OF ALLEGIANCE

### APPROVAL OF AGENDA

A motion was made by Mungioli, seconded by Hetrick, that the Agenda be Approved as Presented. The motion CARRIED by the following vote:

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

### COUNCIL AND YOUTH COMMITTEE REPORTS

#### Rochester Hills Government Youth Council:

**President Deel** introduced RHGYC Representative Janelle Hayes.

**Ms. Hayes** shared that she is a freshman at Stoney Creek High School. She stated that the RHGYC recently went to Lansing and had an opportunity to speak with elected officials and lobbyist representing Rochester Hills. She

added that the RHGYC is continuing to plan for its upcoming Cultural Event that will take place on May 13, 2023 at Rochester University. She noted that this Wednesday is the next RHGYC meeting and the Planning and Economic Development Department will educate the RHGYC members on their role in the City.

**Green Space Advisory Board (GSAB):**

**Vice President Bowyer** shared that the GSAB's next Saturday Hike will take place on March 11, 2023 at the Harding Green Space. She added that this is a free event and participants can meet at City Hall at 10:00 a.m. and carpool to the site or meet at the entrance to the Harding Green Space on the Clinton River Trail.

## ORDINANCE FOR ADOPTION

**2023-0063** Request for Acceptance for First Reading - an Ordinance to Amend Section 2-275 of Article VI, Purchasing, of Chapter 2 Administration, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to increase the Mayor's purchasing authority limit, and to repeal conflicting ordinances

**Attachments:** [030623 Agenda Summary.pdf](#)  
[022723 Agenda Summary.pdf](#)  
[Ordinance Amendments \(Redlined\).pdf](#)  
[022723 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, shared that this is the Second and final reading of a request from Staff to increase the purchasing ordinance threshold from a minimum of \$2,000 before competitive quotes are required to \$5,000 before competitive quotes are required. He added that this request is in part due to the level of inflation, and that higher thresholds will increase the efficiency of the purchasing staff and allow the purchasing staff to focus on higher dollar projects. He pointed out that if this request is approved, the amendments be effective beginning March 13, 2023 following its publication in the Oakland Press on Sunday, March 12, 2023.

**A motion was made by Blair, seconded by Hetrick, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0044-2023

**Resolved**, that an Ordinance to Amend Section 2-275 of Article VI, Purchasing, of Chapter 2 Administration, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to increase the Mayor's purchasing authority limit, and to repeal conflicting ordinances is hereby Accepted for First Reading.

**2023-0091** Request for Acceptance for First Reading - An Ordinance to Amend Article III, Sections 58-57 and 58-58, of Chapter 58, Fire Prevention and Protection, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to

adopt the 2021 International Fire Code, to specify enforcement authority, and to adopt amendments to the Fire Code; and to repeal conflicting ordinances and prescribe a penalty for violations

**Attachments:** [030623 Agenda Summary.pdf](#)  
[Ordinance Amendments \(Updated Redlined\).pdf](#)  
[022723 Agenda Summary.pdf](#)  
[Ordinance Amendments \(Redlined\).pdf](#)  
[022723 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Cooke**, Assistant Chief/Fire Marshall, was present.

**President Deel** stated that the request is to modernize the Fire Code of Ordinances to stay up-to-date on new and existing fire codes.

**Mr. Cooke** concurred.

**A motion was made by Hetrick, seconded by Blair, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0045-2023

**Resolved**, that an Ordinance to Amend Article III, Sections 58-57 and 58-58, of Chapter 58, Fire Prevention and Protection, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to adopt the 2021 International Fire Code, to specify enforcement authority, and to adopt amendments to the Fire Code; and to repeal conflicting ordinances and prescribe a penalty for violations is hereby Accepted for First Reading.

**2023-0092** Request for Acceptance for First Reading - An Ordinance to Amend Article V, Division 2A, Section 54-200, of Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan to add a fee for preparation of Mortar File Permit; repeal conflicting ordinances, and prescribe a penalty for violations

**Attachments:** [030623 Agenda Summary.pdf](#)  
[022723 Agenda Summary.pdf](#)  
[Ordinance Amendments \(Redlined\).pdf](#)  
[022723 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Cooke**, Assistant Chief/Fire Marshall, was present.

**President Deel** stated that this request is to update the Code of Ordinances to include mortar violations, that the fees remained the same and the definitions were updated.

**Mr. Cooke** responded that the fees will remain the same, that the definitions have been amended to provide more clarity to make the Ordinance easier to read.

**A motion was made by Hetrick, seconded by Walker, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungolioli and Walker

Enactment No: RES0046-2023

**Resolved**, that an Ordinance to Amend Article V, Division 2A, Section 54-200, of Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan to add a fee for preparation of Mortar File Permit; repeal conflicting ordinances, and prescribe a penalty for violations is hereby Accepted for First Reading.

## **PUBLIC COMMENT for Items not on the Agenda**

### **CONSENT AGENDA**

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2023-0094** Approval of Minutes - City Council Regular Meeting - June 6, 2022

**Attachments:** [CC Min 060622.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0047-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on June 6, 2022 be approved as presented.

**2023-0095** Approval of Minutes - City Council Regular Meeting - June 20, 2022

**Attachments:** [CC Min 062022.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0048-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on June 20, 2022 be approved as presented.

**2023-0096** Approval of Minutes - City Council Special Meeting - July 11, 2022

**Attachments:** [CC Special Min 071122.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0049-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Special Meeting held on

July 11, 2022 be approved as presented.

**2023-0108** Approval of Minutes - City Council Regular Meeting - July 11, 2022

**Attachments:** [CC Min 071122.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0050-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on July 11, 2022 be approved as presented.

**2023-0109**

Approval of Minutes - City Council/Planning Commission Joint Meeting - July 25, 2022

**Attachments:** [CC/PC Joint Min 072522.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0051-2023

**Resolved**, that the Minutes of the Rochester Hills City Council/Planning Commission Joint Meeting held on July 25, 2022 be approved as presented.

**2023-0098** Approval of Minutes - City Council Regular Meeting - January 9, 2023

**Attachments:** [CC Min 010923.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0052-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on January 9, 2023 be approved as presented.

### **Passed the Consent Agenda**

**A motion was made by Mungioli, seconded by Morlan, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

### **LEGISLATIVE & ADMINISTRATIVE COMMENTS**

**Mr. Walker** shared that he attended the Ribbon Cutting Ceremony at Tee Times on March 1, 2023 and added that this business offers a golf simulation experience. He added that he also attended the Sherwin Williams Ribbon Cutting Ceremony on March 2, 2023 and that this store occupies the former Bootleggers Store on Walton Boulevard. He thanked both business owners for choosing Rochester Hills to open their businesses.

**Mayor Barnett** provided the following City updates:

- March is Women's History Month and he recognized the following women, adding that they were very powerful and influential women to the City:
  - Sarah Van Heusen Jones was the first woman in the United States to earn a doctorate in animal genetics.
  - Bertha Van Heusen was the first president and founder of the American Medical Women's Association and the first woman to head a medical division at a co-educational university.
  - Matilda Dodge Wilson was the founder of Oakland University and the owner and benefactor of Meadowbrook Estate and the former Lieutenant Governor of the State of Michigan.
- Rochester High School Cheer Team won the State Championship, Rochester Adams High School Cheer Team won second place and Stoney Creek High School Cheer Team won third place. He congratulated all three schools on their achievement.
- The Department of Public Services (DPS) team did a fantastic job clearing the snow the past few days. He stated that last Friday, six and a half inches of snow fell from 4:00 p.m. to midnight and DPS had pre-treated the roads, which helped considerably, and continued to maintain the roads through rush hour Friday night. He commended the DPS team on their hard work and noted that they logged over 4,200 miles of road time as a team in that 24-hour period.
- Employee Appreciation Day was last Friday; he thanked Tim Hortons for donating coffee and timbits for the City employees to enjoy.

**President Deel** thanked Bill Fritz and the DPS team for their excellent work with the snow clearing over the weekend.

**Ms. Morlan** shared that DPS made many children in her neighborhood thrilled because the snow plow driver kept waving and beeping at the kids. She stated that the kids were cheering up and down the street excited that the snow plow driver was there and interacting with them.

## ATTORNEY'S REPORT

City Attorney Dan Christ had nothing to report.

## NOMINATIONS/APPOINTMENTS

**2023-0064** Request for Appointment of a Planning Commission representative to the Zoning Board of Appeals for a one-year term to expire March 31, 2024

**Attachments:** [030623 Agenda Summary.pdf](#)  
[Memo.pdf](#)  
[Draft PC Minutes 022123.pdf](#)  
[Resolution \(Draft\).pdf](#)

A motion was made by Mungioli, seconded by Morlan, that this matter be Adopted by Resolution, to appoint Deborah Brnabic to serve as the Planning Commission representative on the Zoning Board of Appeals for a one-year term to expire on March 31, 2024. The motion carried by the following vote:

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0053-2023

**Resolved**, that the Rochester Hills City Council hereby appoints Deborah Brnabic to serve as the Planning Commission representative on the Zoning Board of Appeals for a one-year term to expire March 31, 2024.

## NEW BUSINESS

**2023-0106** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract to provide Engineering Services to NOCWA in the amount not-to-exceed \$160,000.00 through March 31, 2025; Orchard, Hiltz and McCliment (OHM) Livonia, MI

**Attachments:** [030623 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, shared that the request is for approval of the North Oakland County Water Authority (NOCWA) two-year contract extension for OHM through March 31, 2025. He stated that since NOCWA's inception back in 2015, the contract has been fiduciary; however, in 2020 the NOCWA Board through the assistance of Rochester Hills issued a request for proposals for engineering services that was awarded to OHM for a three-year period that will expire at the end of March 2023. He added that on March 2, 2023 the NOCWA Board met and unanimously approved a two-year extension for OHM that will expire March 31, 2025.

**President Deel** questioned whether this is budgeted appropriately in the City's Budget.

**Mr. Snyder** responded that this expense is in the NOCWA Budget and the City assists them with their Budget.

**A motion was made by Hetrick, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0054-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes the approval of a Blanket Purchase Order/Contract for engineering services to NOCWA in the amount not-to-exceed \$160,000.00 through March 31, 2025 to Orchard, Hiltz, and McCliment, Livonia, Michigan.

## ANY OTHER BUSINESS

**NEXT MEETING DATE - Regular Meeting - Monday, March 20, 2023 - 7:00 p.m.**

## ADJOURNMENT

*There being no further business before Council, it was moved by Mungioli and*

*seconded by Morlan to adjourn the meeting at 7:21 p.m./a.m.*

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*RYAN DEEL, President  
Rochester Hills City Council*

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*LEANNE SCOTT, MMC, Clerk  
City of Rochester Hills*

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*AMBER BEAUCHAMP  
Administrative Coordinator  
City Clerk's Office*