



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2024-0248

**TO:** Mayor and City Council Members  
**FROM:** Leanne Scott, City Clerk  
**DATE:** May 6, 2024  
**SUBJECT:** Amendments to Cemetery Rules and Regulations

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**REQUEST:**

The Cemetery Citizen Advisory Committee requests Council's approval to update and amend the Van Hoosen Jones Stoney Creek Cemetery Rules and Regulations.

**BACKGROUND:**

The Van Hoosen Jones Stoney Creek Cemetery has had operating rules in place since opening in 1978. From time to time these rules have been amended to recognize changes in operations. The last time the Rules were amended was in August of 2023.

Since that time, our long-time Sexton, Calvin Leach retired and in September we hired a new Sexton, Mario lafrate. During Mario's time getting acclimated with the Cemetery layout and our procedures, he began to identify additional language that he felt would be helpful if included in the Cemetery Rules. Those initial changes grew into a complete overhaul and update of the Rule packet. Mario and I have met numerous times to update, review, and proof the changes. These changes have also been presented to the Cemetery Citizen Technical Review Committee (CCTRC) on March 27, 2024 for their review and consideration. The CCTRC unanimously approved the proposed changes.

Due to the fact that the proposed changes are extensive there is not a red-lined version for your review. As such, we have instead provided both the current and proposed Rules in your packet.

**RECOMMENDATION:**

That the Rochester Hills City Council approve the proposed amendments to the Cemetery Rules and Regulations.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
City Clerk		

Contract Reviewed by City Attorney     Yes     N/A